

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

AGENDA

REGULAR MEETING – January 17, 2024

CLOSED SESSION – 4 P.M.

OPEN SESSION – 6 P.M.

BOARD OF EDUCATION

**KATE BISHOP • DELIA DOMINGUEZ CERVANTES •
CESAR T. FERNANDEZ • FRANCISCO TAMAYO • LUCY UGARTE**

**EDUARDO REYES, Ed.D.
SECRETARY/SUPERINTENDENT**



THIS MEETING IS BEING RECORDED

In accordance with the Brown Act, all public Board meeting recordings are available for review for 30 days following the meeting, after which they are recycled. Audio recordings are available on the District website at www.cvesd.org.

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IF YOU WISH TO ADDRESS THE BOARD OF EDUCATION

Persons wishing to address the Board of Education on any agenda item may attend in person and should complete a "Request to Be Heard" card and submit it to the Recording Secretary before the start of the meeting or call 619-679-9001 to the start of the meeting. Telephone line opens one hour prior to the start of the meeting. No action or discussion shall be undertaken on any item not appearing on the posted agenda, except the Board of Education or District staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Government Code Section 54954.3. Speakers must limit remarks to three minutes (generally, statements of 390 words may be spoken out loud within three minutes) and speak in a respectful and professional manner. The Board shall limit the total time for public input on each topic to 20 minutes. With Board consent, the President may increase or decrease the time allowed for public presentation depending on the subject and the number of persons wishing to be heard. The meeting will also be livestreamed. For access to the livestream, please [click here](#) for English or Spanish or on the link at the bottom of this page.

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AGENDA AND DISTRIBUTION OF WRITINGS TO MEMBERS OF THE PUBLIC

In compliance with Government Code Section 54957.5, nonexempt writings that are distributed to a majority or all of the Board of Education in advance of a meeting may be reviewed on our website by clicking on the following link:

http://cvesd.org/board_of_education/board_meetings.

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EQUAL OPPORTUNITY EMPLOYER

The Chula Vista Elementary School District prohibits discrimination, harassment, intimidation and bullying based on race, color, ancestry, nationality, national origin, immigration status, ethnic group identification, ethnicity, age, religion, marital status, pregnancy, parental status, physical or mental disability, sex, sexual orientation, gender, gender identity, gender expression, or genetic information; the perception of one or more of such characteristics, or association with a person or group with one or more of these actual or perceived characteristics in any program, practice or activity it conducts. The Chula Vista Elementary School District is committed to providing equal educational, contracting, and employment opportunity to all in strict compliance with all applicable State and Federal laws and regulations. Any individual who believes they have been a victim of unlawful discrimination in employment, contracting or in an education program or activity may file a formal complaint.

To watch the livestream of the Regular Board Meeting click on the link below or cut and paste it into your browser:

<https://www.youtube.com/@cvesdnews/>

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

84 EAST "J" STREET • CHULA VISTA, CALIFORNIA 91910 • (619) 425-9600
EACH CHILD IS AN INDIVIDUAL OF GREAT WORTH

AGENDA
BOARD OF EDUCATION

Regular Meeting –January 17, 2024

Closed Session – 4 P.M.

Open Session – 6 P.M.

Dr. Lowell J. Billings Board Room, Education Service and Support Center
Streamed Online

ORDER OF BUSINESS

1. OPENING PROCEDURES

Opening Procedures

A. Call to Order

B. Roll Call

Members Present:

Members Absent:

Others Present:

2. APPROVE AGENDA (Action)

Approve Agenda

*Motion:*_____, *Second:*_____, *Vote:*_____

3. ORAL COMMUNICATIONS ON CLOSED SESSION ITEMS

*Oral Communications
on Closed Session
Items*

The Oral Communications section provides the public with an opportunity to address the Board on closed session items only. Persons wishing to be heard may attend in person and should complete a "Request to Be Heard" card and submit it to the Recording Secretary before the start of the meeting or call 619-679-9001 prior to the start of the meeting. Telephone line opens one hour prior to the start of the meeting. Speakers are requested to limit their remarks to three minutes and speak in a respectful and professional manner. The Board shall limit the total time for public input on each topic to 20 minutes. With Board consent, the President may increase or decrease the time allowed for public comments depending on the number of persons wishing to be heard. No Board action can be taken.

4. ADJOURN TO CLOSED SESSION*Closed Session*

Government Code Sections 3549.1(d) and 54957.6: Collective Bargaining/Employee Negotiations; Agency Negotiators: Fagen Friedman & Fulfroost, LLP and Adams Silva & McNally LLP; Employee Organizations: Chula Vista Classified Employees Organization (CVCEO); Chula Vista Educators (CVE); Nonrepresented Employees; Administrators Association of Chula Vista (AACV)

Government Code Section 54957: Public Employee Discipline/Dismissal/Release

- Employee ID No. 2010923981

Government Code Section 54956.9(d)(1): Conference with Legal Counsel – Existing Litigation in Office of Administrative Hearings, Case No. 2023060207

Government Code Section 54957: Public Employee Appointment/Employment:

Title:

- Coordinator of Equity and Access

5. RECONVENE TO OPEN SESSION*Reconvene to Open Session*

A. Call to Order

B. Roll Call

Members Present:

Members Absent:

Others Present:

C. Pledge of Allegiance

6. APPROVE AGENDA (Action)*Approve Agenda*

*Motion:*_____, *Second:*_____, *Vote:*_____

7. SPECIAL RECOGNITION, AWARDS, AND HONORS*Special Recognition/
Awards, Honors*

A. Recognition of 2023 California Music Educators Association Southern Border Section Fortissimo Award Recipients

B. Recognition of Parent Teacher Association (PTA) Reflections Art Contest Winners

C. Recognition of Full House Fridays Attendance Campaign Winner for December 2023

8. COMMUNICATIONS TO THE BOARD OF EDUCATION*Communications
to the Board*

A. Chula Vista Classified Employees Organization

B. Chula Vista Educators

9. ORAL COMMUNICATIONS*Oral
Communications*

The Oral Communications section provides the public with an opportunity to address the Board on non-agenda items. Persons wishing to be heard may attend in person and should complete a "Request to Be Heard" card and submit it to the Recording Secretary before the start of the meeting or call 619-679-9001 prior to the start of the meeting. Telephone line opens one hour prior to the start of the meeting. Speakers are requested to limit their remarks to three minutes and speak in a respectful and professional manner. The Board shall limit the total time for public input on each topic to 20 minutes. With Board consent, the President may increase or decrease the time allowed for public comments depending on the number of persons wishing to be heard. No Board action can be taken.

10. ORAL PRESENTATIONS AND WRITTEN REPORTS*Oral Presentations/
Written Reports*

A. District Safety/Health Update

B. Report on Results of California School Dashboard

11. APPROVE CONSENT CALENDAR (Action)*Consent Calendar*

The following items listed under Consent Calendar are considered by the Board in one action. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board, staff, or public request specific items to be discussed and/or removed from the Consent Calendar.

Motion: _____, *Second:* _____, *Vote:* _____

A. Adopt Board of Education Meeting Minutes: Regular Meeting
December 13, 2023

B. Approve and/or Ratify Human Resources Items A Through L

C. Adopt Resolution Acknowledging February as National Black History
MonthD. Adopt Resolution Declaring February 2, 2024, as *National Wear Red
Day®* in the Chula Vista Elementary School District

- E. Ratify New Salary Schedule for Classified Substitutes Effective January 1, 2024
- F. Approve Comprehensive School Safety Plans for the 2023-24 School Year
- G. Review and Accept Quarterly Report to the San Diego County Office of Education on *Williams* Complaints for the Period of October Through December 2023
- H. Ratify Student Accountability Report Card Reports for the 2022-23 School Year
- I. Adopt Resolution in Recognition of School Counselors and Designating February 5 Through 9, 2024, as *National School Counseling Week* in the Chula Vista Elementary School District
- J. Approve Amendment No. 1 to Agreement with Balfour Beatty Construction for Construction Management Services for Heating, Ventilating, and Air Conditioning Equipment and Roof Replacements at Multiple School Sites
- K. Ratify Adoption of Resolution Authorizing Utilization of the State of California, California Department of Technology, CALNET Data Networks and Communication Services Contract No. C4-DNCS-19-001-40, with AT&T Through June 30, 2025
- L. Adopt Resolution Authorizing Utilization of the State of California, California Department of Technology, CALNET Legacy Telecommunications Voice and Data Services Contract No. C4-LEG-12-10-TS-01, with AT&T for Subcategories 15, 16, and 18 Through June 30, 2025
- M. Ratify Adoption of Resolution Authorizing Utilization of the Irvine Unified School District Bid No. 19/20-01IT, Technology Equipment and Peripherals with CDW Government, LLC, for the Period of January 1, 2024, Through December 31, 2024
- N. Approve Partial Retention Release for Engie Services, US, Inc., for Installation of Energy Generation and Resilience Systems from 10% to 5%
- O. (1) Retention Release for American Modular Systems, Inc., for Fifteen (15) 24' x 40' Portable Classroom Buildings to Support the District's Transitional Kindergarten (TK) Program at Various School Sites;
(2) Approve Change Order for American Modular Systems, Inc., for an Increase in the Amount of \$13,932.22; and

(3) Approve Notice of Completion for American Modular Systems, Inc.

P. Authorize Discontinuance of Phone-In Option for Persons Requesting to Address the Board of Education at Properly Noticed Board Meetings

Q. Ratify Purchase Orders, Warrants, and Checks Written/Issued Through December 31, 2023

R. Approve and/or Ratify Inservice/Travel Requests

12. PUBLIC HEARINGS

Public Hearings

The Public Hearings section provides the public with an opportunity to address the Board on specific items. Persons wishing to address the Board on any public hearing items must complete a "Request to Be Heard" card and submit it to the Recording Secretary start of the meeting or call 619-679-9001 prior to the start of the meeting. Telephone line opens one hour prior to the start of the meeting. Speakers are requested to limit their remarks to three minutes and speak in a respectful and professional manner. The Board shall limit the total time for input on each public hearing item to 20 minutes. With Board consent, the President may increase or decrease the time allowed for public comments on each public hearing item depending on the topic and the number of persons wishing to be heard.

A. (1) Conduct Public Hearing to Receive Input on the Tentative Agreement with Chula Vista Classified Employees Organization; and

(2) Ratify the Tentative Agreement with the Chula Vista Classified Employees Organization for the Period of July 1, 2023, Through June 30, 2026, and the Reallocation Guidelines

*Motion:*_____, *Second:*_____, *Vote:*_____

B. (1) Conduct Public Hearing to Perform Specified Service for the Period of January 18, 2024, Through June 30, 2024; and

(2) Adopt Resolution Regarding Short-Term Classified Employees

*Motion:*_____, *Second:*_____, *Vote:*_____

13. ADMINISTRATIVE ACTION ITEMS

Administrative Action Items

A. Accept Chula Vista Elementary School District 2022-23 Annual Audit Report

*Motion:*_____, *Second:*_____, *Vote:*_____

**14. FIRST AND SECOND READINGS, BOARD POLICIES,
ADMINISTRATIVE REGULATIONS, AND BOARD BYLAWS***First and Second
Readings*

- A. First and Second Reading/Possible Adoption: Board Policy 5145.13,
Response to Immigration Enforcement

*Motion:*_____, *Second:*_____, *Vote:*_____

- B. First and Second Reading/Possible Revision: Board Policy 1230
Community/Booster Organizations

*Motion:*_____, *Second:*_____, *Vote:*_____

15. GENERAL INFORMATION ITEMS/REPORTS*Information Items/
Reports*

- A. Report on the Governor's 2024-25 State Budget Proposal
- B. Report Calendar to Board of Education

**16. RECESS TO CHULA VISTA ELEMENTARY SCHOOL DISTRICT
PUBLIC FACILITIES FINANCING CORPORATION***Public Facilities
Financing
Corporation***CHULA VISTA ELEMENTARY SCHOOL DISTRICT
PUBLIC FACILITIES FINANCING CORPORATION****AGENDA****BOARD OF DIRECTORS MEETING****1. OPENING PROCEDURES***Opening
Procedures*

- A. Call to Order
- B. Roll Call

Members Present:
Members Absent:
Others Present:

2. ADMINISTRATIVE ACTION ITEM*Administrative
Action Item*

- A. Adopt Resolution of the Board of Directors of the Chula Vista
Elementary School District Public Facilities Financing Corporation
Appointing Officers and Taking Related Action in Connection
Therewith

*Motion:*_____, *Second:*_____, *Vote:*_____

**3. ADJOURNMENT OF CHULA VISTA ELEMENTARY SCHOOL
DISTRICT PUBLIC FACILITIES FINANCING CORPORATION
MEETING***Adjournment*

17. RECONVENE TO CHULA VISTA ELEMENTARY SCHOOL DISTRICT BOARD OF EDUCATION MEETING

Board of Education Meeting
18. BOARD COMMUNICATIONS

Board Communications
19. SUPERINTENDENT’S COMMUNICATION

Supt’s Communication
20. ADJOURNMENT

Adjournment

Motion: _____, Second: _____, Vote: _____

THE NEXT REGULAR MEETING OF THE BOARD OF EDUCATION OF THE CHULA VISTA ELEMENTARY SCHOOL DISTRICT IS SCHEDULED ON WEDNESDAY, FEBRUARY 21, 2024, AT 4 P.M. CLOSED SESSION AND 6 P.M. OPEN SESSION.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Instructional Services
and Support

ITEM TITLE:

Recognition of 2023 California Music Educators Association (CMEA) Southern Border Section Fortissimo Award Recipients

_____ **Action**

_____ **X** _____ **Information**

BACKGROUND INFORMATION:

CMEA is a federated unit of the National Association for Music Education. Their vision is to ensure that all California students have equal access to high-quality music instruction as part of a well-rounded education. The CMEA promotes:

- Access to a sequential standards-based music education for all Pre-Kindergarten through Grade 12 students taught by fully qualified music educators.
- Support for new and improvement of existing music programs.
- Quality pre-service and in-service teacher preparation programs.
- Greater awareness of the value of music education through partnerships with other associations and advocacy among state and local agencies.

ADDITIONAL DATA:

Teachers are nominated by their peers and voted on by members of the CMEA Southern Border Section (SBS) Executive Board. The SBS includes all teachers in San Diego and Imperial Counties. In December, the CMEA-SBS announced the winners of the 2023 SBS Fortissimo Awards. The District is proud to announce the following Teacher and Administrator were selected to receive the award:

Name	Site	Award
Dr. Lydia Burgos	Lauderbach	Outstanding Administrator Award
Caitlin Mehta	Otay	Peripole General Music Educator Award

Additional information is available for review in the office of the Executive Director of Curriculum and Instruction.

FISCAL IMPACT/FUNDING SOURCE:

None.

STAFF RECOMMENDATION:

On behalf of the Board of Education, the President will acknowledge Ms. Caitlin Mehta and Dr. Lydia Burgos with Certificates of Recognition.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Instructional Services
and Support

ITEM TITLE:

Recognition of Parent Teacher Association (PTA) Reflections Art Contest Winners

_____ **Action**

_____ **X** _____ **Information**

BACKGROUND INFORMATION:

PTA Reflections is a National PTA Arts Education Program where students reflect on a theme and express their ideas through art. This year's theme is "I am Hopeful Because ...". There are six art categories for students to choose from: visual arts, photography, music composition, literature, film production, and dance choreography.

Several of our school PTAs have participated in the program and have selected pieces to move up to the Council PTA level as you can see on the wall. After they were judged at our level in the District, the pieces that were selected moved on to the District PTA level (which includes all of San Diego and Imperial Counties). From there, the works are judged again and moved up to the State PTA and then again to the National PTA level.

The work is judged based on interpretation of the theme and creativity and technique – with the greatest emphasis on interpretation of the theme. Students are required to write an artist's statement explaining how their piece reflects the theme, which is also considered during the judging.

ADDITIONAL DATA:

Student	Award	School	Category
Raziela Jade Sumen	1 st Place	Tiffany	Primary Visual Arts
Harley Mae DeGuzman	2 nd Place	Wolf Canyon	Primary Visual Arts
Talia Jade Nissim	3 rd Place	Tiffany	Primary Visual Arts

Hannah Nguyen	1 st Place	Chula Vista Hills	Intermediate Visual Arts
Troy Lee	2 nd Place	Wolf Canyon	Intermediate Visual Arts
Victor Salas	3 rd Place	Chula Vista Hills	Intermediate Visual Arts
Saydee Whidden	1 st Place	Chula Vista Hills	Intermediate Photography
Ivy Taguiao	1 st Place	Wolf Canyon	Intermediate Literature
Madison Martin	2 nd Place	Wolf Canyon	Intermediate Literature
Dahi Ehm	3 rd Place	Chula Vista Hills	Intermediate Literature
Hannah Holt	1 st Place	Chula Vista Hills	Intermediate Music
Kara Santos	1 st Place	Wolf Canyon	Middle School Visual Arts
Kaitlyn Hall	2 nd Place	Wolf Canyon	Middle School Visual Arts
Kamryn Legaspi	3 rd Place	Wolf Canyon	Middle School Visual Arts
Branden Grim	1 st Place	Wolf Canyon	Middle School Photography

Additional information is available for review in the office of the Executive Director of Curriculum and Instruction.

FISCAL IMPACT/FUNDING SOURCE:

None.

STAFF RECOMMENDATION:

On behalf of the Board of Education, the President will acknowledge the finalists of the PTA Arts Reflections contest with Certificates of Recognition.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Student Services

ITEM TITLE:

Recognition of Full House Fridays Attendance Campaign Winner for December 2023

_____ **Action**

_____ **X** _____ **Information**

BACKGROUND INFORMATION:

The Chula Vista Elementary School District recognizes attendance as an important factor in every child's academic success. District staff is committed to working with parents and site personnel to ensure students are participating in the available instructional model every day and for the duration of the instructional period.

The District hosted a Full House Fridays Attendance Campaign for the month of December to encourage students to attend school on Fridays – a day that typically has a lower Average Daily Attendance (ADA). During the month of December 2023, CVESD schools had an average increase in ADA of 1.26%, equating to 360 more students attending school each Full House Friday compared to December 2022.

Schools who participated earned an entry into the drawing by having the highest ADA rate, most improved ADA rate, or by posting on social media. Fred H. Rohr Elementary School is the winner of the December 2023 Full House Fridays Attendance Campaign.

ADDITIONAL DATA:

The District is recognizing Fred H. Rohr Elementary School for its participation and selection as the December 2023 Full House Fridays Attendance Campaign winner.

FISCAL IMPACT/FUNDING SOURCE:

None.

STAFF RECOMMENDATION:

On behalf of the Board of Education, the President will present a Certificate of Recognition to Fred H. Rohr Elementary School.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Human Resources
Services and Support

ITEM TITLE:

District Safety/Health Update

_____ **Action**

_____ **X** **Information**

BACKGROUND INFORMATION:

At the August 25, 2021 Board meeting, it was approved to form a District-level Safety Committee, with representation from certificated, classified, and non-represented employees, as well as parents, to advise on the creation and implementation of District safety and health measures, and to oversee site level committees.

Also, all school sites will create a site Safety Committee, with representation from certificated, classified, and non-represented employees, as well as parents, to address site specific safety concerns and help implement District safety measures.

ADDITIONAL DATA:

Tonight, District staff members will provide an update on the District Safety Committee. The District will also share details related to mental health and physical health programs.

FISCAL IMPACT/FUNDING SOURCE:

None.

STAFF RECOMMENDATION:

This is an information item.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Instructional Services
and Support

ITEM TITLE:

Report on Results of California School Dashboard

_____ **Action**

_____ **X Information**

BACKGROUND INFORMATION:

The California School Dashboard is an online tool that displays the performance of local educational agencies, schools, and student groups on a set of State and local measures to assist in identifying strengths, challenges, and areas in need of improvement that make up California's accountability system. The results are used to ensure that the needs of all students are met.

The Dashboard provides parents and educators with meaningful information on school and district progress so they can participate in decisions to improve student learning. Dashboard performance is based on two factors: current year data for the measures and differences between current year and prior year data.

ADDITIONAL DATA:

Additional information is available for review in the office of the Executive Director of Curriculum and Instruction Services and Support.

FISCAL IMPACT/FUNDING SOURCE:

None.

STAFF RECOMMENDATION:

This is an information item.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

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MINUTES BOARD OF EDUCATION

Regular Meeting – December 13, 2023

Closed Session – 4 P.M.

Open Session – 6 P.M.

Dr. Lowell J. Billings Board Room, Education Service and Support Center
Streamed Online

ORDER OF BUSINESS

1. OPENING PROCEDURES

*Opening
Procedures*

A. Call to Order

President Ugarte called the meeting to order at 4:02 P.M.

B. Roll Call

Members Present:

Ms. Lucy Ugarte, President
Mr. Francisco Tamayo, Vice President
Mr. Cesar T. Fernandez, Clerk
Ms. Kate Bishop, Member
Ms. Delia Dominguez Cervantes, Member

Members Absent:

None.

Others Present:

Dr. Eduardo Reyes, Superintendent
Mr. Oscar Esquivel, Deputy Superintendent
Ms. Sharon Casey, Asst. Supt. Student Services
Ms. Jessica Morales, Area Asst. Supt., Innovation and Instruction
Mr. Jason Romero, Asst. Supt. Human Resources
Ms. Lisa Riggs, Area Asst. Supt., Innovation and Instruction
Ms. Rochelle Carroll, Executive Director of Curriculum and
Instruction Services and Support
Ms. Lidya Depietri-Marquez, Communications Specialist

Ms. Araceli Guzman, Supt. and Board of Education Administrative Manager
Ms. Paloma Romo, Secretary II

2. APPROVE AGENDA (Action)

Approve Agenda

Motion: BISHOP, Second: FERNANDEZ,
Vote: Ayes: BISHOP, DOMINGUEZ CERVANTES, FERNANDEZ,
TAMAYO, UGARTE
Absent: NONE; Noes: NONE; Abstain: NONE

A. Conduct Annual Organizational Business of the Chula Vista Elementary School District Board of Education to:

(1) Elect Officers;

Board Member Dominguez Cervantes stated that because Trustees Ugarte and Bishop are running for reelection and Trustee Fernandez is running for Chula Vista City Council, they should not serve as President or Vice President. Her concern was that a President controls the agenda and for transparency purposes and perspectives any Trustee running for an election should not sit as President. She motioned to nominate Trustee Tamayo serve as President, Trustee Ugarte as Vice President, and Trustee Fernandez as Clerk.

Trustee Fernandez responded to Trustee Dominguez Cervantes. While he doesn't mind that slate, the impetus for why she proposed it is concerning. He has never have brought up his politics on the dais, nor does he intend to. He told her that she was the one to bring up the fact that he was running. He would never intend to because it is a conflict of interest and added that while her concern is valid, he just doesn't agree with it. Trustees Ugarte and Bishop echoed Trustee Fernandez' response.

Trustee Tamayo appreciated the gesture of being nominated for President, but he declined.

Trustees Dominguez Cervantes' slate proposal did not pass.

Trustee Fernandez proposed to nominate Trustee Ugarte as President, Trustee Fernandez as Vice President, and Trustee Tamayo as Clerk. Trustee Tamayo called the question.

Motion: FERNANDEZ, Second: TAMAYO
Vote: Ayes: FERNANDEZ, TAMAYO, UGARTE
Absent: NONE, Noes: BISHOP, DOMINGUEZ CERVANTES
Abstain: NONE

- (2) Appoint Superintendent as Secretary;

Motion: DOMINGUEZ CERVANTES Second: BISHOP,

*Vote: Ayes: BISHOP, DOMINGUEZ CERVANTES, FERNANDEZ,
TAMAYO, UGARTE*

Absent: NONE, Noes: NONE, Abstain: NONE

- (3) Adopt Dates, Time, and Place for Regular Board Meetings in 2024; and

Board Member Bishop requested the Board to consider adopting February 21 and June 12 instead of February 14 and June 20.

Motion: BISHOP, Second: DOMINGUEZ CERVANTES,

*Vote: Ayes: BISHOP, DOMINGUEZ CERVANTES, FERNANDEZ,
TAMAYO, UGARTE*

Absent: NONE, Noes: NONE, Abstain: NONE

- (4) Appoint Board Members to Policy Review Committee

President Ugarte motioned to nominate Vice President Fernandez and Clerk Tamayo to the Policy Review Committee.

Discussion included Board Members Dominguez Cervantes and Bishop requesting to serve on the Policy Review Committee.

The motion on the floor stands to appoint Vice President Fernandez and Clerk Tamayo to the Policy Review Committee.

Motion: UGARTE, Second: TAMAYO

Vote: Ayes: FERNANDEZ, TAMAYO, UGARTE

Absent: NONE, Noes: BISHOP, DOMINGUEZ CERVANTES

Abstain: NONE

3. ORAL COMMUNICATIONS ON CLOSED SESSION ITEMS

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There were five speakers:

*Oral
Communications
on Closed
Session Items*

- Maria Mickelson spoke about her employment concerns.
- Courtney Princell spoke on behalf of Maria Mickelson.
- Giovanna Sandoval spoke on behalf of Maria Mickelson.
- Rosaria Murdoch spoke on behalf of Maria Mickelson.
- Zane Aguilera spoke on behalf of Maria Mickelson.

4. ADJOURN TO CLOSED SESSION

Closed Session

President Ugarte adjourned to closed session at 4:36 p.m. in accordance with the following:

Government Code Sections 3549.1(d) and 54957.6: Collective Bargaining/Employee Negotiations; Agency Negotiators: Fagen Friedman & Fulfroft, LLP and Adams Silva & McNally LLP; Employee Organizations: Chula Vista Classified Employees Organization (CVCEO); Chula Vista Educators (CVE); Nonrepresented Employees; Administrators Association of Chula Vista (AACV)

Government Code Section 54957: Public Employee Discipline/Dismissal/Release

- Employee ID No. 2010223395
- Employee ID No. 2011023315

Government Code Section 911.6: Petition for Late Claim of Minor B.G.

Government Code Section 54956.9(d)(1): Conference with Legal Counsel – Possible Litigation in Office of Administrative Hearings

Government Code Section 54957: Public Employee Appointment/ Employment:

Title:

- Principal (1)

5. RECONVENE TO OPEN SESSION

Reconvene to Open Session

President Ugarte reconvened to open session at 6:06 P.M.

Clerk Tamayo announced that in closed session, the Board:

Government Code Section 54957: Public Employee Appointment/ Employment:

Appointed John Greenwell as Sonia Sotomayor Elementary School Principal

Motion: TAMAYO, Second: FERNANDEZ

Vote: Ayes: BISHOP, DOMINGUEZ CERVANTES, FERNANDEZ, TAMAYO, UGARTE

Absent: NONE, Noes: NONE, Abstain: NONE

Government Code Section 54957: Public Employee
Discipline/Dismissal/Release

- Employee ID No. 2010223395

Acceptance of the last Settlement Agreement.

Motion: BISHOP, Second: DOMINGUEZ CERVANTES

Vote: Ayes: BISHOP, DOMINGUEZ CERVANTES, UGARTE

Absent: NONE, Noes: FERNANDEZ, TAMAYO, Abstain: NONE

- Employee ID No. 2011023315

Adoption of the last Settlement Agreement Offer.

Motion: TAMAYO, Second: BISHOP

*Vote: Ayes: BISHOP, DOMINGUEZ CERVANTES, FERNANDEZ,
TAMAYO, UGARTE*

Absent: NONE, Noes: NONE, Abstain: NONE

Government Code Section 911.6: Petition for Late Claim of Minor
B.G.

Approved.

Motion: FERNANDEZ, Second: TAMAYO

*Vote: Ayes: BISHOP, DOMINGUEZ CERVANTES, FERNANDEZ,
TAMAYO, UGARTE*

Absent: NONE, Noes: NONE, Abstain: NONE

A. Call to Order

President Ugarte reconvened to open session at 6:08 P.M. with all
Board Members present.

B. Roll Call

Ms. Lucy Ugarte, President

Mr. Francisco Tamayo, Vice President

Mr. Cesar T. Fernandez, Clerk

Ms. Kate Bishop, Member

Ms. Delia Dominguez Cervantes, Member

Members Absent:

None.

Others Present:

Dr. Eduardo Reyes, Superintendent

Mr. Oscar Esquivel, Deputy Superintendent

Ms. Sharon Casey, Asst. Supt. Student Services

Ms. Jessica Morales, Area Asst. Supt., Innovation and Instruction
Mr. Jason Romero, Asst. Supt. Human Resources
Ms. Lisa Riggs, Area Asst. Supt., Innovation and Instruction
Ms. Rochelle Carroll, Executive Director of Curriculum and Instruction Services and Support
Ms. Lidya Depietri-Marquez, Communications Specialist
Ms. Araceli Guzman, Supt. and Board of Education Administrative Manager
Ms. Paloma Romo, Secretary II

C. Pledge of Allegiance

President Ugarte asked Mr. Esquivel to lead the Pledge of Allegiance.

6. APPROVE AGENDA (Action)

Approve Agenda

There was a motion to approve the agenda with flexibility. Moved Agenda Item 10.B. Capitol Advisors Group, LLC, Legislative and Budget Updates, and Agenda Item 9.A. Oral Communications to be presented after Agenda Item 7.C.

Motion: BISHOP, Second: DOMINGUEZ CERVANTES, Vote: UNANIMOUS

7. SPECIAL RECOGNITION, AWARDS, AND HONORS

*Special Recognition/
Awards, Honors*

A. Presentation of District Winners of the Holiday Greeting Card Competition

Dr. Reyes shared that we had our annual holiday card competition. There were many submissions from many different students. Ms. Rochelle Carroll announced the winners of the competition. They won cash prizes of \$100 for First Place, \$75 for Second Place, and \$50 for Third Place sponsored by California Coast Credit Union.

- First Place: Harper Murdoch, Grade 5, Veterans
- Second Place: Mei Sosa, Grade 5, Olympic View
- Third Place: Arianna Tantre, Grade 5, Hedenkamp

Board Members presented Certificates of Recognition and cash prizes to the winners and had the opportunity to congratulate them.

B. Recognition of 2023 San Diego Academia Award Recipients

Ms. Rochelle Carroll proudly announced the winners of the Third Annual IQ Podcasts San Diego Academia Awards. Founded by Brett Davis and Sarah Morga, IQ Podcasts is San Diego's largest independent multimedia company which brings community stories and events to the public eye.

- Patricia Montoy, Secretary of the Year, Harborside Elementary

- Oscar Carrillo, Custodian of the Year, Fahari L. Jeffers Elementary
- Arcelia Luecke, Irma Nieto, and Christina Salazar, Cafeteria Team of the Year, Otay Elementary
- Dr. Eduardo Reyes, Superintendent of the Year

Board Members presented Certificates of Recognition and had the opportunity to congratulate them.

C. Recognition of Aspiring Administrators Academy Participants

Mr. Jason Romero proudly announced the participants for the 2023-24 inaugural year of the Aspiring Administrators Academy. This cohort of future administrators is offered the opportunity to learn topics such as leadership, diversity equity and inclusion, school culture, communication, finance, and other critical topics for administrators. There were 23 participants and graduates of the program.

Board Members presented Certificates of Recognition and had the opportunity to congratulate them.

Mr. Romero took the opportunity to announce the new administrative appointments: Acting Principal Anthony Morales at Cook Elementary, Acting Associate Principal Lilia Rodriguez at Salt Creek Elementary, and Interim Principal Marilyn Prall at Olympic View Elementary. He introduced Mr. John Greenwell, appointed as Principal at Sonia Sotomayor Elementary.

8. COMMUNICATIONS TO THE BOARD OF EDUCATION

*Communications
to the Board*

A. Chula Vista Classified Employees Organization

President Angela Reed reiterated the numerous times she has spoken on behalf of classified employees regarding working conditions, safety, compensation, and professional development. Unfortunately, conditions have not improved.

Staff injury is intolerably high for paraprofessionals. Being the lowest paid employees in class, paraprofessionals should be the last to step in when support is needed. CVCEO has requested a pay increase but was denied.

Paraprofessionals should be given the opportunity for professional development commensurate with what is provided to certificated staff.

B. Chula Vista Educators

President Rosi Martinez stated that bargaining continues to be the topic of interest. While there is progress, items still being negotiated are hours, safety, and community schools. Safety concerns that

have been repeatedly expressed include student behaviors, appropriate staffing, and safe campuses. In the hours article, still in discussion is committee work, professional development, and toileting. The District, as well as this board have embraced the four pillars of community schools but refused to commit any language that allows for this work to be sustainable.

Still unable to come to an agreement on encompasses class size for Special Education. These are classrooms with the most vulnerable students.

Another concern is the health cap. Insurance rates have gone up so much that it is impossible for families to keep up with the increased cost.

She thanked Board Members, Dr. Reyes, and District leadership for being open to hearing all concerns.

9. ORAL COMMUNICATIONS

Oral Communications

The Oral Communications section provides the public with an opportunity to address the Board on non-agenda items. Persons wishing to be heard may attend in person and should complete a "Request to Be Heard" card and submit it to the Recording Secretary before the start of the meeting or call 619-679-9001 prior to the start of the meeting. Telephone line opens one hour prior to the start of the meeting. Speakers are requested to limit their remarks to three minutes and speak in a respectful and professional manner. The Board shall limit the total time for public input on each topic to 20 minutes. With Board consent, the President may increase or decrease the time allowed for public comments depending on the number of persons wishing to be heard. No Board action can be taken.

There were 14 speakers. Students were given an opportunity to speak first.

- Student Lauren U. requested Ms. Mickelson be allowed to return to Fahari L. Jeffers Elementary.
- Student Ariella Ramos spoke to support Ms. Mickelson's return to Fahari L. Jeffers Elementary.
- Parent Carlo requested Ms. Mickelson be allowed to return to Fahari L. Jeffers Elementary.
- Call-In Parent expressed concerns regarding Trustee Fernandez and requested that the District run background checks for Board Members.
- Community Member Fuji Shiura running for Congress expressed support for teacher pay raise.
- Community Member Martin Veprauskas running for US Senator expressed support for teachers.

- Community Member Anna Renwick expressed concerns regarding Trustee Bishop.
- Call-In Mckayla Williams spoke in support of Ms. Mickelson returning to Fahari L. Jeffers Elementary.
- Parents Natalia Lizarraga, and Maria Rocha from Palomar Elementary requesting permanent teacher for kindergarten class.
- Teacher Melinda White expressing support for teachers.
- Employee No. 11436 expressed concerns regarding Human Resources protocols for employees on leave.
- Parent Delfina Gonzalez spoke in support for teachers.
- Rosi Martinez acknowledged and thanked parents and community members for speaking on behalf of teachers.
- Candidate for seat on CVESD School Board, Dr. Alexis Avina spoke in support of educators and staff.

10. ORAL PRESENTATIONS AND WRITTEN REPORTS

*Oral Presentations/
Written Reports*

A. District Safety/Health Update

Mr. Jason Romero provided an update on safety.

The following were concerns addressed by the District Safety Committee.

- Concern 1: Staff visiting or working on campus after hours.
Recommendation: Staff should be allowed to come on campus when custodial staff are present.
- Concern 2: School staff assigned to a classroom do not have classroom keys.
Recommendation: Staff assigned to a classroom a key with access a key to access classrooms for safety and security.

He shared that the final Comprehensive School Safety Plans (CSSP) will be presented to the Board for approval in January.

Upcoming security training will include active shooter and emergency response. This will be a part of the staff orientation training.

Future projects include monthly safety videos, potential date for School Safety Forum is February 6, revision of emergency plan operation, trainings, and Tabletop (TTX).

There was one speaker:

- Tanya Williams commended CVESD for its safety program.

Board Members had an opportunity to comment and ask questions.

B. Capitol Advisors Group, LLC, Legislative and Budget Update

President and Partner of Capitol Advisors Group, LLC Mr. Kevin Gordon provided a legislative and budget update on conditions that could impact Chula Vista Elementary School District.

He shared that when the legislature adopted a budget last summer and did all their estimates on what to do with revenue, they did not have any tax information due to the delayed the tax filing deadline from April 15 all the way to November 15. A report came out last week where they say education was given \$21 billion more than we should have. We may have a \$68 billion deficit and education is 40% of the budget.

Public schools funding is tied to a constitutional requirement in California called Prop 98. And there's a minimum guarantee that we're supposed to get, but it's just a minimum. This extra funding is to be saved for a "rainy day". We must fight to prevent them from using their formula of minimum guarantee which would enact the biggest cuts in the history of the state of California on public schools. Otherwise, the commitment this district has made to programs like ELOP, Universal TK, Community Schools, and COLA would be threatened. (Governor did not cut ELOP last year.)

Other concerns are school bonds on the ballot, and the learning recovery block grant. They create debt obligation. As we're diving into a difficult budget forecast, we were already facing challenges such as declining enrollment, increased costs, STRS/PERS obligations. Laying on potential cuts makes the situation worse.

An advantage is that next year is an election year, and cutting funds to schools would look bad for the constituents.

The governor's proposal will be unveiled January 10th.

Board Members had the opportunity to comment.

11. APPROVE CONSENT CALENDAR (Action)

Consent Calendar

The following items listed under Consent Calendar are considered by the Board in one action. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board, staff, or public request specific items to be discussed and/or removed from the Consent Calendar.

Item 11.I. was pulled by Clerk Tamayo, and 11.L. and 11.N. were pulled by Vice President Fernandez.

Motion: BISHOP, Second: FERNANDEZ, Vote: UNANIMOUS

A. Approve and/or Ratify Human Resources Items A Through K

- B. Approve Stipend to Fourth, Fifth, and Sixth Grade Teachers for Reviewing and Preparing New Lessons for the Adolescent Growth Education (AGE)
- C. Approve Year-Round Calendars for the 2024-25, 2025-26, and 2026-27 School Years
- D. Adopt Resolution for Purchase of AEGIX AIM Platform Software from AEGIX Global, LLC
- E. Approve School Plans for Student Achievement for the 2023-24 School Year
- F. Ratify Memorandum of Agreement with the YMCA of San Diego County for Before-, After-School, and Intersession Services for the Period of July 1, 2023, Through June 30, 2024
- H. (1) Approve Rejection of Request For Proposal No. 23/24-1 for Transitional Kindergarten Through Grade 6 Tutoring Services; and
(2) Approve Award of Request For Proposal No. 23/24-11 for Transitional Kindergarten Through Grade 6 Tutoring Services to Hey Tutor for the Period of January 1, 2024, Through June 30, 2024
- I. Approve Memorandum of Understanding with the San Diego County Office of Education to Participate in the Full Implementation of Oracle/PeopleSoft Finance Solution

Vice President Tamayo recused himself from this item.

Motion: BISHOP, Second: DOMINGUEZ CERVANTES

Vote: Ayes: BISHOP, DOMINGUEZ CERVANTES, FERNANDEZ, UGARTE

Absent: NONE; Noes: NONE; Abstain: TAMAYO

- J. Approve Facilities Use and Lease Agreement with Leonardo da Vinci Health Sciences Charter School for Use of Relocatable Classrooms and Shared Spaces at Karl H. Kellogg Elementary School for the Period of July 1, 2024, Through June 30, 2025
- K. Authorize Rejection of Request For Proposal No. 23/24-9 Network Hardware
- L. Authorize Rejection of All Proposals Received in Response to Request For Proposal No. 23/24-10 Wide Area Network Ethernet Service and Internet Service Provider

Vice President Fernandez inquired on the authorization of rejections. Mr. Esquivel explained that responses from bidders did not include clarification on the eligibility of E-rate funding, therefore the rejection of all the bidders was in order.

Motion: FERNANDEZ, Second: TAMAYO

*Vote: Ayes: BISHOP, DOMINGUEZ CERVANTES, FERNANDEZ, TAMAYO
UGARTE*

Absent: NONE; Noes: NONE; Abstain: NONE

M. Adopt Resolution Authorizing Utilization of Sourcewell, Contract No. 081419 to CDW Government, LLC; GovConnection, Inc., and SHI International for Technology Catalog Solutions for the Period of December 14, 2023, Through October 30, 2024

N. Approve Memorandum of Understanding between Sweetwater Union High School District and Chula Vista Elementary School District for Greater Access to Electric Vehicle Charging Stations for the Period of December 14, 2023, Through December 31, 2024

Vice President Fernandez and President Ugarte recused themselves from this item.

Motion: BISHOP, Second: DOMINGUEZ CERVANTES

Vote: Ayes: BISHOP, DOMINGUEZ CERVANTES, TAMAYO

Absent: NONE; Noes: NONE; Abstain: FERNANDEZ, UGARTE

O. Accept Donation

P. Ratify Purchase Orders, Warrants, and Checks Written/Issued Through November 30, 2023

Q. Approve and/or Ratify Inservice/Travel Requests

12. PUBLIC HEARINGS

Public Hearings

The Public Hearings section provides the public with an opportunity to address the Board on specific items. Persons wishing to address the Board on any public hearing items must complete a "Request to Be Heard" card and submit it to the Recording Secretary start of the meeting or call 619-679-9001 prior to the start of the meeting. Telephone line opens one hour prior to the start of the meeting. Speakers are requested to limit their remarks to three minutes and speak in a respectful and professional manner. The Board shall limit the total time for input on each public hearing item to 20 minutes. With Board consent, the President may increase or decrease the time allowed for public comments on each public hearing item depending on the topic and the number of persons wishing to be heard.

None.

13. ADMINISTRATIVE ACTION ITEMS

- A. (1) Approve Revisions to Fiscal Year 2023-24 Budget;
(2) Approve First Interim Financial Report as of October 31, 2023;
and
(3) Certify District's Financial Status for Fiscal Year 2023-24

Mr. Esquivel reviewed the LCFF funding formula and presented the 2023-24 First Interim Budget Report. It included slides comparing the first interim budget changes since the adopted budget in June: General Fund Budget Summary; Unrestricted vs. Restricted General Fund; First Interim Commitments and Assignments; First Interim Restricted Fund Balances; First Interim REU Changes; Unrestricted General Fund Revenue and Other Sources Changes; Unrestricted General Fund Expenditure Changes; Changes in Unrestricted Designations and Unrestricted Beginning Fund Balance; Multi-Year Financial Projection; Multi-Year Projection Assumptions; Multi-Year REU Projection; Historical Average Daily Attendance (ADA); and items being watched.

He said the District is presenting a positive certification, meaning we feel we will be meeting the 2023-24 minimum reserve requirements and the next two years

Board Members had the opportunity to comment and ask questions.

Motion: TAMAYO, Second: FERNANDEZ, Vote: UNANIMOUS

14. FIRST AND SECOND READINGS, BOARD POLICIES, ADMINISTRATIVE REGULATIONS, AND BOARD BYLAWS

*Administrative
Action Items*

- A. Second Reading and Approval Reading/Possible Revision: Proposed Revisions to Administrative Regulation 6163.2, Board Policy 6163.2, and Exhibit 6163.2, Service Animals in Schools

Mr. Jason Romero presented the Second Reading for Possible Revision BP 6163.2 Service Animals. This reflects updates under current legislation and current laws related to service animals allowed on campuses, especially under section 504 and our Americans with Disabilities Act and Civil Code Section 54.

There was one speaker:

- CVE President Rosi Martinez shared concerns regarding CVE not being included for input as it outlines teacher responsibilities.

Board Member Dominguez Cervantes reviewed areas that are concerning including fear (of dogs), teachers required to provide instruction about the animals, ensuring that animal containers are suitable, disposing of animal waste, and liability for safety.

Vice President Fernandez also expressed concerns and felt that the policy requires further review.

Mr. Romero said this policy states the child is solely responsible for maintaining the containers. Failure to do so will result in the removal of the service animal.

Dr. Reyes will bring the item back to the Policy Review Committee for additional review and to include labor partners.

Motion to reject the policy.

*Motion: TAMAYO, Second: DOMINGUEZ CERVANTES,
Vote: UNANIMOUS*

- B. First and Second Reading/Possible Revision: Proposed Revision to Board Policy 6173, Education for Children Experiencing Homelessness

Ms. Sharon Casey stated this is a new policy. Currently, we only have an administrative regulation. The language change includes students experiencing homelessness rather than homeless students, adding the grade level Pre-K, and adding the requirements of our state and federal guidelines.

Motion: TAMAYO, Second: BISHOP, Vote: UNANIMOUS

- C. First and Second Reading/Possible Revision: Proposed Revision to Board Policy 6173.1, Education for Foster Youth

Ms. Casey explained the revision is to meet compliance with current Federal and State guidelines. The policy was last updated in 2004.

Motion: TAMAYO, Second: BISHOP, Vote: UNANIMOUS

15. GENERAL INFORMATION ITEMS/REPORTS

*First and Second
Readings
Information Items/
Reports*

Board Member Dominguez Cervantes requested a report on safety for the Harborside community.

Clerk Tamayo requested a report on reading levels for the early grade levels and a summary of literacy support we provide for them. Ms. Jessica Morales will include the information in the next Board update.

President Ugarte requested information on the number of vacant positions. Mr. Jason Romero will include it in the next Board update.

16. BOARD COMMUNICATIONS

*Board
Communications*

Board Member Dominguez Cervantes attended the Starlight Parade, a meeting at Southwestern Community College focusing on the future of the designated university to be built in Otay Ranch area, the District Office

Annual Christmas Party, the Toys for Joy Drive at Loma Verde, the Grand Opening of the Loma Verde Recreation Center, and the Sonia Sotomayor Elementary School Topping Out Ceremony. She thanked everyone for the hard work and wished everyone Happy Holidays.

Board Member Bishop was a judge at Veterans' Spelling Bee. She attended the Special Education Training at the District Office, was invited to Rogers to read in Ms. Moore's class, the Sonia Sotomayor Elementary School Topping Out Ceremony, and the Annual Education Conference (AEC), including the Delegate Assembly. She thanked the support staff for planning and coordinating this meeting and wished everyone Happy Holidays.

Clerk Tamayo was not able to attend the Topping Out Ceremony at Sonia Sotomayor Elementary but lives in the community and has seen the daily progress in under a year. He attended the Superintendent's meeting with Student Council and was very impressed by their ideas and responses. He wished everyone Happy Holidays and thanked them for their hard work.

Vice President Fernandez attended the Starlight Parade, the Sonia Sotomayor Elementary School Topping Out Ceremony at Sonia Sotomayor, the meeting at Southwestern Community College focusing on the future of the designated university to be built in Otay Ranch area, the Chula Vista Chamber Toy Drive, the AEC and workshops on artificial intelligence and staff housing. He wished everyone Happy Holidays.

President Ugarte attended the AEC, the 2023 San Diego Academia Awards event, the Starlight Parade, and the Community Schools LTAC (Local Transformational Assistance Center) meeting. She wished everyone Happy Holidays.

17. SUPERINTENDENT'S COMMUNICATION

*Supt's
Communication*

Dr. Reyes thanked all the administrators, certificated staff, and classified staff for all the work they do to keep our students safe and engaged and making sure they are learning. He hopes everyone takes time off during the break for self-care and caring for family members and spending time with them. He wished everyone Happy Holidays.

18. ADJOURNMENT

Adjournment

President Ugarte adjourned the meeting at 9:45 P.M.

Motion: BISHOP, Second: FERNANDEZ, Vote: UNANIMOUS

THE NEXT REGULAR MEETING OF THE BOARD OF EDUCATION OF THE CHULA VISTA ELEMENTARY SCHOOL DISTRICT IS SCHEDULED ON WEDNESDAY, JANUARY 17, 2024, AT 4 P.M. CLOSED SESSION AND 6 P.M. OPEN SESSION.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Human Resources
Services and Support

ITEM TITLE:

Approve and/or Ratify Human Resources Items A Through L

 X Action

 Information

BACKGROUND INFORMATION:

A. NEW EMPLOYMENT

Madelyn Almaguer, Temporary Teacher (per Education Code Section 44920), 92 days, Class III Step 3, salary \$30,187.04, effective January 9, 2024, through June 6, 2024

Karla Avila-Torres, School Health Clerk, 5 hours per day, 5 days per week, Step 22, Range 1, \$19.04 per hour, plus 4 percent, effective December 6, 2023

Tanya Baeza, Temporary Physical Education Teacher (per Education Code Section 44920), 55 days, Class III Step 1, salary \$16,867.40, effective November 27, 2023, through June 6, 2024

Karla Carrillo Nunez, Student Attendant, 6.3 hours per day, 5 days per week, Step 22, Step 1, \$19.04 per hour, effective January 17, 2024

Tatiana Cornejo Meza, Van Driver, 5 hours per day, 5 days per week, Range 22, Step 1, \$19.04 per hour, effective December 12, 2023

Alexandra Cuevas, Child Nutrition Services I, 2 hours per day, 5 days per week, Range 15, Step 1, \$16.24 per hour, effective January 10, 2024

Jennielyn De Leon, Accounting Technician II, 8 hours per day, 5 days per week, 261 days, Range 31, Step 1, \$23.61 per hour, plus 4 percent, effective December 27, 2023

Pelin Ersoz, Instructional Assistant Special Education, 5.8 hours per day, 5 days per week, Range 18, Step 1, \$17.38 per hour, plus 4 percent, effective January 10, 2024

Zoe Ervin, Student Attendant, 6.3 hours per day, 5 days per week, Range 22, Step 1, \$19.04 per hour, effective December 4, 2023

Nicholas Hennrikus, Acting Associate Principal, Management Salary Schedule, Range I, Step 1, \$525.47 per day, effective January 8, 2024

Denisse Marquez, Noon Duty Supervisor, 3 hours per day, 5 days per week, Range 15, Step 1, \$16.24 per hour, effective November 30, 2023

Vianney Minchaca, Instructional Assistant (Preschool), 3.5 hours per day, 5 days per week, Range 18, Step 1, \$17.38 per hour, effective December 13, 2023

Tokie Moriel, Student Attendant, 6.3 hours per day, 5 days per week, Range 22, Step 1, \$19.04 per hour, effective December 14, 2023

Melissa Nobel, Instructional Assistant Special Education, 5.8 hours per day, 5 days per week, Range 18, Step 3, \$19.04 per hour, effective December 12, 2023

Esmeralda Ocana, Noon Duty Supervisor, 2 hours per day, 5 days per week, Range 15, Step 1, \$16.24 per hour, effective December 6, 2023

Joung Pak, Noon Duty Supervisor, 2.31 hours per day, 5 days per week, Range 15, Step 1, \$16.24 per hour, effective December 15, 2023

Bennett Palguta, Instructional Assistant Special Education, 5.8 hours per day, 5 days per week, Range 18, Step 1, \$17.38 per hour, plus 4 percent, effective December 15, 2023

Esther Perez, Child Nutrition Services I, 3.75 hours per day, 5 days per week, \$16.24 per hour, effective November 17, 2023

Daniella Ramirez, Instructional Assistant Special Education, 5.8 hours per day, 5 days per week, Range 18, Step 1, \$17.38 per hour, effective December 14, 2023

Juan Ravelero, Van Driver, 5 hours per day, 5 days per week, Range 22, Step 1, \$19.04 per hour, effective December 13, 2023

Datheny Ravenell, Instructional Assistant Special Education, 5.8 hours per day, 5 days per week, Range 18, Step 1, \$17.38 per hour, effective December 7, 2023

Magdalena Rivera, Attendance Health Secretary, 8 hours per day, 6 days per week, 200 days, Range 28, Step 5, \$26.55 per hour, effective January 8, 2024

Ana Rodriguez, Noon Duty Supervisor, 2 hours per day, 5 days per week, Range 15, Step 1, \$16.24 per hour, effective January 10, 2024

Violeta Rosales, Child Nutrition Services I, 3.75 hours per day, 5 days per week, Range 15, Step 1, \$16.24 per hour, effective January 10, 2024

Stephanie Vargas Estrada, Noon Duty Supervisor, 2.25 hours per day, 5 days per week, Range 15, Step 1, \$16.24 per hour, effective January 10, 2024

Gabriela Vasquez de Contreras, Student Attendant, 6.3 hours per day, 5 days per week, Range 22, Step 1, \$19.04 per hour, plus 4 percent, effective January 10, 2024

Elizabeth Von Klan, Registered Dietitian/Supervisor, 261 days, 8 hours per day, 5 days per week, Classified Supervisor Salary Schedule, Range 25, Step 1, \$5,822.67 monthly, plus 4 percent, effective January 2, 2024

Breanna Wallace, Student Attendant, 6.3 hours per day, 5 days per week, Range 22, Step 2, \$19.99 per hour, plus 2 percent, effective December 4, 2023

Andrea Woodard, Registered Behavior Technician, 8 hours per day, 5 days per week, Range 32, Step 3, \$26.55 per hour, effective December 14, 2023

B. REEMPLOYMENT OF CLASSIFIED EMPLOYEES UNDER EDUCATION CODE SECTIONS 45114, 45298. AND 45308

Vanessa Estreyer, Noon Duty Supervisor, 3 hours per day, 5 days per week, Range 15, Step 1, \$16.24 per hour, effective November 7, 2023

Silvia Vasquez, Instructional Assistant Transitional Kindergarten, 6 hours per day, 5 days per week, Range 18, Step 6, \$21.90 per hour, effective October 19, 2023

C. ADDITIONAL ASSIGNMENT

Marlene Medina, Noon Duty Supervisor, .75 hours per day, 5 days per week, Range 15, Step 1, \$16.24 per hour, effective December 1, 2023

D. JOB DESCRIPTIONS

Accounting Technician II Accounts Payable/Student Organization

The District is updating the job description to meet the needs of our staff and students. General Fund, no additional funds.

Coordinator of Special Education and Pupil Services, Instruction and Support

The District included minor revisions to the job description to meet the needs of our staff and students. General Fund, no additional funds.

Small School Principal

The District is updating the job description to meet the needs of our staff and students. General Fund, no additional funds.

E. LEAVE OF ABSENCE

Amanda Estrada, Administrative District Psychologist, effective January 3, 2024

Emily Do, Teacher, effective November 27, 2023

Natalia Franco, Instructional Assistant, effective January 10, 2024

Lauren Donald, Impact Teacher, effective August 21, 2023

Fernanda Plasencia Romero, Teacher, effective December 15, 2023

Ricardo Lizarraga, Human Resources Technician IV, effective December 12, 2023

Victoria Singleton, Teacher, effective January 9, 2024

Melissa Solano, Resource Specialist, effective January 9, 2024

Alejandra Zorrilla – Tucker, Instructional Assistant Special Education, effective December 16, 2023

F. EXHAUSTED ALL PAID LEAVE—PLACED ON 39-MONTH REEMPLOYMENT LIST PAID

Employee Nos: 2010823085 and 2011123669

G. CHANGE OF ASSIGNMENT

Siena Barroso, from Teacher to Acting Associate Principal at Hedenkamp, Associate Principal Range, Step 1, \$525.47 per day, effective January 8, 2024

Jacqueline Gracia, from Teacher to Acting Associate Principal at Heritage, Associate Principal Range, Step 1, \$525.47 per day, effective January 8, 2024

John Greenwell, from Principal at Allen to Principal at Sonia Sotomayor, Principal Salary Range, Step 4, \$711.50 per day, effective January 8, 2024

Richard Troia, from Associate Principal at McMillin to Acting Principal at Allen, Principal Salary Range, Step 2, \$694.56 per day, effective January 8, 2024

Aileen Yaomoto, from Human Resources Analyst (Sub Desk) to Instructional Services Textbook/Library Media Technician, 8 hours per day, 5 days per week, 261 days, Range 31, Step 6, \$29.88 per hour, plus 4 percent, effective December 18, 2023

H. PROMOTIONS

Deborah Bon, from Accounting Technician II to Accounting Technician III, 8 hours per day, 5 days per week, Range 35, Step 5, \$31.36 per hour, plus 4 percent, effective December 18, 2023

Oscar Carrillo, from Custodian II to Custodial Supervisor, 8 hours per day, 5 days per week, 261 days, Classified Supervisors' Salary Schedule, Range 18, Step 1, \$4,900.58 per month, effective January 22, 2024

Kelly Griffiths, from Noon Duty Supervisor to Instructional Assistant Special Education, 5.8 hours per day, 5 days per week, Range 18, Step 6, \$21.90 per hour, plus 4 percent, effective January 10, 2024

Ivonne Jimenez, from School Attendance Secretary/Health Specialist to School Secretary, 8 hours per day, 5 days per week, Range 30, Step 4, \$26.55 per hour, effective December 4, 2023

Dianna Lopez, from Instructional Assistant – Behavioral Specialist to Registered Behavior Technician, 8 hours per day, 5 days per week, Range 32, Step 3, \$26.55 per hour, plus 2 percent, effective November 6, 2023

Lydia Mojean, from Bus Attendant to Bus Driver, 6.54 hours per day, 5 days per week, Range 26, Step 3, \$23.01 per hour, effective November 16, 2023

Celina Palafox, from Human Resources Technician to Human Resources Analyst, 8 hours per day, 5 days per week, 261 days, Confidential Salary Schedule, Range 16, Step 2, \$4,469 per month, plus 4 percent, effective December 18, 2023

Estefania Sainz Gomez, from Human Resources Technician IV (Sub Desk) to Human Resources Analyst (Sub Desk), 8 hours per day, 5 days per week, Range 36, Step 1, \$26.55 per hour, plus 4 percent, effective December 18, 2023

I. RESIGNATIONS

Crystal Allmon, Noon Duty Supervisor, effective December 16, 2023

Maria del Mar Cisneros Robledo, Instructional Assistant Special Education, effective November 18, 2023

Valerie Horowitz, Senior Programmer Analyst, effective February 1, 2024

Denisse Lopez, Child Nutrition Services I, effective November 1, 2023

Vanessa Morales, Student Attendant, effective January 11, 2024

Nizza Perez, Teacher, effective, December 16, 2023

Alyssa Rembao, Student Attendant, effective December 16, 2023

Karon Schnitzer, Associate Principal, effective December 16, 2023

Lisa Zapata, Noon Duty Supervisor, effective December 16, 2023

J. CONTRACTS

Occupational Health Centers of California effective August 1, 2023, to July 31, 2024

K. RETIREMENTS

Martha Guerra, Teacher, effective December 16, 2023

Mireya Melendez-Lousteau, Teacher, effective January 10, 2024

L. CONSULTANTS

APEX Therapy will provide teaching services. Services will be provided July 1, 2023, through June 30, 2024. The sum not to exceed \$175,000 will be paid from Special Education Funds.

On June 14, 2023, the Board approved a contract with Campus Clinic with the District. Services will be provided from July 1, 2023, through July 31, 2024. An amendment is needed to include after-school services for the amount of \$358,800. The additional services will be paid from Expanded Learning Opportunities Fund.

On June 14, 2023, the Board approved a contract with EdTheory for teacher services for the amount of \$500,000. An additional amendment is needed for \$182,000 for additional services. The sum not to exceed \$682,000 will be paid from Special Education Funds.

KidztoPros, Inc. will provide enrichment programs to students at Hilltop Drive. Services will be provided January 10, 2024, through March 15, 2024. The sum not to exceed \$18,960 will be paid from Title 1 Funds.

On October 18, 2023 the Board approved a contract with Maxim Healthcare Staffing Services for instructional assistant, speech, and teacher services in the amount of \$510,000. An amendment is required to increase teacher services in the amount of \$50,000. Services will be provided from October 1,

2023, through June 30, 2024. The sum not to exceed \$560,000 will be paid from Special Education Funds.

Impact People, Inc. will provide coaching, leadership, and technical assistance services to the Expanded Learning Opportunities Program Lead Staff. Services will be provided January 8, 2024, through June 6, 2024. The sum not to exceed \$30,000 will be paid from Expanded Learning Opportunities Fund.

On November 17, 2021, the Board of Education authorized a contract with Ninyo & Moore to provide geotechnical, special inspections, and materials testing services for the new elementary school site located in Otay Ranch Village 2 (ORV 2-S2). The cost in an amount not to exceed \$583,760 was agreed upon based on the estimate of time and personnel at the time. The District is requesting additional services required by the Division of the State Architect (DSA), for the 10,531 square foot two-story classroom addition, which will result in an increase of \$185,600. This will increase the not-to-exceed amount from \$583,760 to \$769,360. Costs will be paid from Capital Improvement and/or Community Facilities District funds.

On June 14, 2023, the Board approved a contract with Pioneer Healthcare Services, LLC, for occupational therapy services in the amount of \$540,000. An amendment is required to increase services in the amount of \$130,000. Services will be provided July 1, 2023, through June 30, 2024. The sum not to exceed \$670,000 will be paid from Special Education Funds.

Rubicon West, LLC, will provide Mater Dei Catholic Elementary School teachers professional development in creating vertically aligned and coherent written curriculum. Services will be provided January 18, 2024, through May 10, 2024. The sum not to exceed \$1,200 will be paid from Title II Funds.

On July 12, 2023, the Board approved a contract with the San Diego Youth Symphony for the “Opus” program to provide Grade 4-6 students high quality music instruction, instruments to take home, sectionals led by SDYS teaching artists and engaging performances for families. The District would now like to add the SDYS “ChIMES” program to also provide music classes for Children 3-5 years of age, along with tools and resources for their teachers to integrate music all year. Services will be provided from October 19, 2023, through June 30, 2024. The sum not to exceed \$16,500.00 will be paid from multiple funds including Early Childhood Education Funds.

Science Guys of San Diego will provide science programs to students, including shows, workshops, clubs, and camps to students at Halecrest. Services will be provided from January 18, 2024, through March 31, 2024. The sum not to exceed \$1,300 will be paid by the reimbursable account.

Special District Financing and Administration will provide professional services related to the preparation and adoption of a Developers Fee Justification Study

(DFJS) and student generation rates (SGRs) within Community Facilities District (CFD) developments. The cost for the DFJS will not exceed \$7,000 and the computation of the SGR's within CFD developments will not exceed \$4,000. Total not-to-exceed costs of \$11,000 will be paid from Developer fees. Services will commence January 18, 2024.

Televisa/Energy Communications Corporation will provide media and digital media advertising for the District enrollment campaign. Services will be provided January 1, 2024, through June 30, 2024. The sum not to exceed \$30,000 will be paid from General Fund.

The Ed Ladder will provide supplemental English language development instruction to K-6 identified English Learners students at St. Rose of Lima Catholic School. Services will be provided January 18, 2024, through May 24, 2024. The sum not to exceed \$4,741 will be paid from Title III English Learner and Title III, Immigrant Funds.

The University of California, San Diego–The California Reading and Literature Project (CRLP) will provide CRLP Spanish English biliteracy transfer professional development to K-6 dual immersion teachers. The services will be provided February 1, 2024, through June 30, 2024. The sum not to exceed \$48,734 will be paid from Title III Funds.

Villalva Training will provide original school bus driver training to District applicants, including pre-trip inspection training, brake inspection training, and behind the wheel training for the period of January 18, 2024, through April 27, 2024. Fees will be billed monthly at a rate of \$100 per hours, with a not-to-exceed cost of \$6,200 per month with a not-to-exceed amount of \$24,800. Costs will be paid from Transportation Funds.

Zoological Society of San Diego d/b/a San Diego Zoo Wildlife Alliance will provide classroom programs on-grounds and presentations at various school sites. Services will be provided January 18, 2024, through June 5, 2024. Services are free of charge.

ADDITIONAL DATA:

Additional information is available for review in the Office of the Assistant Superintendent for Human Resources Services and Support.

STAFF RECOMMENDATION:

Recommend approval and/or ratification.

ACCOUNTING TECHNICIAN II ACCOUNTS PAYABLE/STUDENT ORGANIZATION

JOB SUMMARY:

Under general supervision, performs accounting and clerical work of moderate difficulty involving the preparation, processing, classification, auditing, reconciliation, and maintenance of financial and statistical records and ledgers. Performs related work as required.

ESSENTIAL JOB FUNCTIONS:

- ~~Coordinates and maintains Districtwide instructional materials and inventory through the District's textbook ordering system.~~
- Gathers/Compiles/Logs/Posts/Checks/Calculates/Files purchase orders, related invoices, and packing slips and various documents related to Accounts Payable and Student Organization transactions, including, but not limited to checks, cash, coin, deposit vouchers, payment vouchers, original invoices, or other related documents.
- ~~Maintains detailed account of all Student Organization transactions within an automated accounting software program.~~
- **Input a variety of financial and statistical data into an assigned computer system; maintain various automated records and files; initiate queries, manipulate data, develop spreadsheets and generate a variety of computerized reports and statements; assure accuracy of input and output data.**
- Interprets and communicates rules and regulations related to Student Organizations to sites/departments.
- **Monitor inventory levels of ASB office, student store and other assigned supplies; order, receive and store supplies; initiate purchase orders; organize and conduct regular and periodic inventories and prepare related records and reports.**
- **Assist with the preparation and maintenance of the ASB Budget; process budget transfers and revisions as needed.**
- Verifies vendor tax information and updates address and contact information. Utilizes the Internet to obtain vendor information as needed.
- Verifies and processes employee reimbursements.
- Verifies and processes annual IRS 1099 tax documents within federal guidelines.
- Processes cash receipts and updates deposit information for accounting manager.
- Cancels purchase orders as necessary.
- Inputs/Prints/Processes commercial and manual warrants.

- Balances cash requirement and check register reports.
- Prepares financial paperwork related to warrants for submission to the County financial system.
- Provides telephone assistance to District financial users.
- Creates and maintains electronic spreadsheets.
- Verifies District account numbers.
- Opens/Sorts/Date Stamps mail.
- Operates personal computers, calculators, fax machines, copiers, and other office machines.
- Collects/Accounts for school fees as necessary.
- Reconciles bank statements.
- Monitors encumbrance reports for outstanding purchases throughout the year.
- Works with sites/departments and vendors to expedite orders.
- Works with vendors to receive, update, and correct invoices.
- Verifies vendor contacts and settlement billings for accuracy.
- Provides commercial warrant and revolving cash activity for presentation to the Board of Education.
- Performs other duties as assigned.

ESSENTIAL JOB REQUIREMENTS - QUALIFICATIONS:

- Two years of experience with financial or statistical records.
- Ability to perform bookkeeping work of moderate difficulty; to post and make arithmetical calculations rapidly and accurately; type and write legibly; compare names and numbers accurately and rapidly; understand and follow oral and written directions; operate office machines including computers; and work well with others.
- Knowledge of the methods, practices, and terminology used in financial and statistical record keeping.
- High school diploma or GED required.

<i>Classified Salary Schedule</i>	<i>Range 31</i>
<i>BOARD APPROVED:</i>	<i>5/20/97</i>
<i>REVISION DATES:</i>	<i>5/19/98</i>
	<i>3/28/00</i>
	<i>9/10/14</i>
	<i>7/16/23</i>
	<i>8/9/23</i>

MANAGEMENT JOB DESCRIPTION

COORDINATOR OF SPECIAL EDUCATION AND PUPIL SERVICES, INSTRUCTION AND SUPPORT

JOB SUMMARY:

Under the supervision of the Director of Special Education and Pupil Services, ~~Instruction and Support~~ **and the Assistant Superintendent of Student Service**, and in collaboration with District administrators, coordinates special education programs and services for the Chula Vista Elementary School District student population. The Coordinator is responsible for administrative and parent support, student placements, case management, professional development, commitment to teamwork, and day-to-day compliance with federal and state law pertaining to special education.

ESSENTIAL JOB FUNCTIONS:

- Consults with, and assists administrators, nurses, psychologists, and resource specialists.
- Plans programs, coordinates curricular resources, and assists in evaluating the effectiveness of programs.
- Assists in planning, implementing and participating in staff development, program development, innovation of special education methods, and approaches of staff development activities at school and District levels.
- Participates as the administrative designee and facilitates Individualized Education Program (IEP) team meetings as appropriate.
- Assists special education personnel in implementing and coordinating the services in the IEP.
- Evaluate classified and certificated staff, as appropriate.
- Directs the work of special education staff, as appropriate.
- Responsible for monitoring curriculum, materials, and methodology in his/her area of expertise.
- Serves as a resource in the identification, selection, and use of instructional materials.
- Attends meetings, conferences, and professional development training.
- Develops and provides quality professional development activities for District staff related to curriculum, special education laws, assessment, instructional methodology, and specific disabilities.
- Performs other duties as assigned.

ESSENTIAL JOB REQUIREMENTS - QUALIFICATIONS:

Application Credentials (one of the following):

- Education Specialist – Mild/Moderate, and/or Moderate/Severe, or equivalent

- Pupil Services-School Psychology
- Clinical Rehabilitative Services-Language, Speech, and Hearing or equivalent
- Administrative Service Credential ~~desirable~~ **Required (or enrolled in an accredited program)**

Minimum Qualifications:

- Knowledge of Special Education federal and state laws and regulations.
- Knowledge of California State Standards.
- Experience in the field of special education. ~~including mental retardation and autism.~~
- Strong instructional background with experience in staff development and literacy training.
- Knowledge of developmentally appropriate curricular and instructional needs of young children.
- Successful experience in working with parents of special needs students.

Education:

- Bachelor's Degree.
- Master's Degree. ~~desirable.~~

Personal Qualities:

- Appearance, grooming, and personality that establishes a desirable example for students.

Management Salary Schedule:Range I

BOARD APPROVED: 9/18/07

REVISION DATES:

MANAGEMENT JOB DESCRIPTION

SMALL SCHOOL PRINCIPAL

JOB SUMMARY:

Under the supervision of the Superintendent and in accordance with the California Professional Standards for Educational Leaders (CPSEL), serves as the educational leader of a school population under 250 students.

ESSENTIAL JOB FUNCTIONS:

STANDARD 1: Development and Implementation of a Shared Vision

- 1A: Student-Centered Vision: Shape a collective vision that uses multiple measures of data and focuses on equitable access, opportunities, and outcomes for all students.
- 1B: Developing Shared Vision: Engage others in a collaborative process to develop a vision of teaching and learning that is shared and supported by all stakeholders.
- 1C: Vision Planning and Implementation: Guide and monitor decisions, actions, and outcomes using the shared vision and goals.

STANDARD 2: INSTRUCTIONAL LEADERSHIP

- 2A: Professional Learning Culture: Promote a culture in which staffs engage in individual and collective professional learning that results in their continuous improvement and high performance.
- 2B: Curriculum and Instruction: Guide and support the implementation of standards-based curriculum, instruction, and assessments that address student expectations and outcomes.
- 2C: Assessment and Accountability: Develop and use assessment and accountability systems to monitor, improve, and extend educator practice, program outcomes, and student learning.

STANDARD 3: MANAGEMENT AND LEARNING ENVIRONMENT

- 3A: Operations and Facilities: Provide and oversee a functional, safe, and clean learning environment.
- 3B: Plans and Procedures: Establish structures and employ policies and processes that support students to graduate ready for college and career.
- 3C: Climate: Facilitate safe, fair, and respectful environments that meet the intellectual, linguistic, cultural, social-emotional, and physical needs of each learner.
- 3D: Fiscal and Human Resources: Align fiscal and human resources and manage policies and contractual agreements that build a productive learning environment.

STANDARD 4: FAMILY AND COMMUNITY ENGAGEMENT

- 4A: Parent and Family Engagement: Meaningfully involve all parents and families, including underrepresented communities, in student learning and support programs.
- 4B: Community Partnerships: Establish community partnerships that promote and support students to meet performance and content expectations and graduate ready for college and career.
- 4C: Community Resources and Services: Leverage and integrate community resources and services to meet the varied needs of all students.

Standard 5: ETHICS AND INTEGRITY

- 5A: Reflective Practice: Act upon a personal code of ethics that requires continuous reflection and learning.
- 5B: Ethical Decision Making: Guide and support personal and collective actions that use relevant evidence and available research to make fair and ethical decisions.
- 5C: Ethical Action: Recognize and use their professional influence with staff and the community to develop a climate of trust, mutual respect, and honest communication, necessary to consistently make fair and equitable decisions on behalf of all students.

STANDARD 6: EXTERNAL CONTEXT AND POLICY

- 6A: Understanding and Communicating Policy: Actively structure and participate in opportunities that develop greater public understanding of the education policy environment.
- 6B: Professional Influence: Use their understanding of social, cultural, economic, legal, and political contexts to shape policies that lead to all students graduating ready for college and career.
- 6C: Policy Engagement: Engage with policymakers and stakeholders to collaborate on education policies focused on improving education for all students.

School Duties:

- Serves as an administrative leader of the program providing continuous supervision and evaluation of instructional programs and personnel.
- Creates professional development throughout the year for staff as well as individual professional development plans.
- Participates in the selection of new personnel and makes recommendations as requested regarding promotions, reassignments, and discipline.

- Organizes, supervises and directs the learning program curriculum and related instructional programs; participates in the development of virtual learning and alternative learning programs; assures proper communication of programs to administrators, parents and the community; develops and leads advisory councils and committees to support school programs.
- Works closely with the special education department to oversee 504 plans, IEP plans, and response to intervention programs.

Other Duties:

- Creates opportunities for connecting with families and teachers.
- Work collaboratively with other programs within the larger organization to streamline and improve programs for all students and staff.
- Perform other duties as assigned.

ESSENTIAL JOB REQUIREMENTS - QUALIFICATIONS:

- **Credentials:**
 - Administrative Services Credential, California
 - Special Education, Multiple Subject, or Single Subject
- **Education:**
Master's Degree in Educational highly desirable.
- **Experience:**
Minimum of 5 years experience working with students in a school setting as a teacher, psychologist or other credentialed area.

Management Salary Schedule: Range I – 207 Days
BOARD APPROVED:

:

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Superintendent's Office

ITEM TITLE:

Adopt Resolution Acknowledging February as National Black History Month

 X **Action**

 Information

BACKGROUND INFORMATION:

February has been designated as National Black History Month and recognizes the important historical and ongoing contributions of African-American individuals in our society.

In 1976, President Gerald Ford officially recognized Black History month. He urged Americans to "seize the opportunity to honor the too-often neglected accomplishments of Black Americans in every area of endeavor throughout our history."

Since his administration, every American president has recognized Black History Month and its mission. It was not until Congress passed "National Black History Month" into law in 1986 that many in the country began to observe it formally.

ADDITIONAL DATA:

The District views diversity as a strength, as illustrated in the District's Shared Vision and Values. The District joins the rest of the nation in recognizing the contributions of Black Americans.

FISCAL IMPACT/FUNDING SOURCE:

None.

STAFF RECOMMENDATION:

Recommend adoption.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

RESOLUTION NO. _____

Resolution Acknowledging February)
as National Black History Month)

On motion of Member _____, seconded by Member _____,
the following resolution is adopted:

WHEREAS, National Black History Month is celebrated every February as tribute to the achievements of African Americans who have shaped American history from 1619 to the election of the first Black President and Vice-President of the United States of America in 2008 and 2020, respectively, and beyond; and

WHEREAS, National Black History Month is promoted by a yearly theme, which for 2024 is “African Americans and the Arts,” and acknowledges the many impacts Black Americans have had on visual arts, music, cultural movements, and more; and

WHEREAS, students learn about the history and achievements of Black people throughout the school year. National Black History Month is established in response to the inadequate and often times biased depiction of Black history and Black communities in history books and schools’ curricula of the era; and

WHEREAS, Black people helped develop our nation in countless ways, those recognized, unrecognized, and unrecorded; and

WHEREAS, the contributions of Black citizens, scientists, inventors, educators, farmers, homemakers, and explorers of earth and sky have been recognized annually during National Black History Month; and

WHEREAS, Black citizens have participated in every American effort to secure, protect, and maintain the essence and substance of American democracy; and

WHEREAS, the study of the contributions of Black people will help students think critically, judge information related to problems and issues and reach conclusions based on solid evidence; and be an opportunity for all students in the district to enrich their educational experience and to deepen their understanding of Black history now; and

WHEREAS, the development of the skills learned during National Black History Month will contribute to every student becoming an advocate of the rights of the individual, the rights of Black people, and the rights and responsibilities of citizens in a democracy;

NOW, THEREFORE BE IT RESOLVED that the Chula Vista Elementary School District does hereby recognize and celebrate National Black History Month during the month of February 2024.

PASSED AND ADOPTED by the Board of Education of the Chula Vista Elementary School District, County of San Diego, State of California, this 17th day of January 2024 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

STATE OF CALIFORNIA)
) ss
COUNTY OF SAN DIEGO)

I, Eduardo Reyes, Secretary to the Board of Education of the Chula Vista Elementary School District of San Diego County, California, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly adopted by said Board at a regular meeting thereof on the date and by the vote above stated, which resolution is on file and of record in the Office of said Board.

Secretary to the Board of Education

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Superintendent's Office

ITEM TITLE:

Adopt Resolution Declaring February 2, 2024, as *National Wear Red Day®* in the Chula Vista Elementary School District

 X Action

 Information

BACKGROUND INFORMATION:

In 2004, the American Heart Association (AHA) launched Go Red For Women™ due to the fact that close to 500,000 women per year were dying of cardiovascular disease. While great strides have been made, cardiovascular disease continues to kill more women than the next four causes of death combined, including all forms of cancer. Many women are still unaware of this fact, and few believe that heart disease is their greatest health threat. Therefore, to raise awareness of this critical issue, the AHA encourages everyone in the nation to “go red” on February 2, 2024, for *National Wear Red Day®* and, if possible, continue with awareness activities throughout the month.

National Wear Red Day® is a registered trademark of the U.S. Department of Health and Human Services and the AHA.

ADDITIONAL DATA:

Additional information is available for review in the Office of the Superintendent.

FISCAL IMPACT/FUNDING SOURCE:

None.

STAFF RECOMMENDATION:

Recommend adoption.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

RESOLUTION NO. _____

Resolution Declaring February 2, 2024,)
as *National Wear Red Day®* in the)
Chula Vista Elementary School District)

On motion of Member _____, seconded by Member
_____, the following resolution is adopted:

WHEREAS, cardiovascular disease (CVD), listed as the underlying cause of death, accounted for 868,662 deaths in the US in 2017; and

WHEREAS, CVD is the leading global cause of death, and accounted for approximately 18.6 million deaths in 2019; and

WHEREAS, in 2018, CVD was the cause of death in 420,164 females (all ages). Females represented 48 percent of deaths from CVD; and

WHEREAS, in 2018, CVD was the disease with the highest percent of total deaths for all subgroups of females; 30 percent of all non-Hispanic (NH) White female deaths, 32 percent of NH Black female deaths, 28 percent of Hispanic female deaths, and 31 percent of NH Asian female deaths; and

WHEREAS, in 2018, Coronary Heart Disease (CHD) was the leading cause (42 percent) of deaths attributable to CVD in the US, followed by stroke (17 percent), high blood pressure (11 percent), heart failure (9.6 percent), diseases of arteries (2.9 percent), and other CVD (17.4 percent); and

WHEREAS, among females 20 years of age and older between 2015 and 2018, 44 percent had some form of CVD; and

WHEREAS, based on data from 2005 to 2014, each year new and recurrent myocardial infarction and fatal CHD will impact an estimated 445,000 females, age 35 and older; and

WHEREAS, approximately every 39 seconds, an American will have a heart attack; and

WHEREAS, on average in 2016, someone died of stroke every 3 minutes 33 seconds; and

WHEREAS, on average, someone dies of CVD every 36 seconds in the US, and there are 2,380 deaths from CVD each day, based on 2018 data; and

WHEREAS, CVD claim more lives each year than all forms of cancer and Chronic Lower Respiratory Disease combined; and

WHEREAS, from 2008 to 2018, the annual death rate attributable to CHD declined 28 percent and the actual number of deaths declined 10 percent, but the burden and risk factors remain alarmingly high; and

WHEREAS, approximately 1 in 4 US adults reported achieving adequate leisure-time aerobic and muscle-strengthening activities to meet the physical activity guidelines, based on 2018 data; and

WHEREAS, Go Red For Women™ is the American Heart Association's national call to increase awareness about cardiovascular disease—the leading cause of death for women—and to inspire women to take charge of their cardiovascular health; and

WHEREAS, all women should learn their own personal risk for cardiovascular disease, by talking to their healthcare provider and using tools such as the American Heart Association's My Life Check™, Go Red For Women™ Heart CheckUp, and Go Red For Women™ Better U; and

WHEREAS, making the right choices relating to proper nutrition, physical activity, and other healthy lifestyle choices are essential to living a heart healthy life; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Chula Vista Elementary School District declares February 2, 2024, as *National Wear Red Day®* in the Chula Vista Elementary School District and urges all citizens to show their support for women and the fight against cardiovascular disease by commemorating this day by wearing the color red. By increasing awareness, speaking up about heart disease, and empowering women to reduce their risk for cardiovascular disease, thousands of lives may be saved each year.

PASSED AND ADOPTED by the Board of Education of the Chula Vista Elementary School District, County of San Diego, State of California, this 17th day of January 2024 by the following vote:

Chula Vista Elementary School District
Resolution No.
Page 3

AYES:

NOES:

ABSTAIN:

ABSENT:

.....

STATE OF CALIFORNIA)
) ss
COUNTY OF SAN DIEGO)

I, Eduardo Reyes, Secretary to the Board of Education of the Chula Vista Elementary School District of San Diego County, California, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly adopted by said Board at its organizational meeting thereof on the date and by the vote above stated, which resolution is on file and of record in the Office of said Board.

Secretary to the Board of Education

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Human Resources
Services and Support

ITEM TITLE:

Ratify New Salary Schedule for Classified Substitutes Effective January 1, 2024

 X Action

 Information

BACKGROUND INFORMATION:

Due to an increase in the minimum wage in the state of California to \$16.00 per hour beginning January 1, 2024, the District requests to increase substitutes hourly rates for positions to meet the state minimum wage.

ADDITIONAL DATA:

The attached salary schedule, presented for Board approval, reflects the increase for the impacted District positions.

FISCAL IMPACT/FUNDING SOURCE:

The total cost to the District would be reflective of the hourly increase based on substitute usage.

STAFF RECOMMENDATION:

Recommend ratification.

**SALARY SCHEDULE
CLASSIFIED SUBSTITUTES**

POSITION	RATE	POSITION	RATE
NOON DUTY (NOT PROCESSED THROUGH AESOP/SUBDESK-NOT COUNTED AS PART OF THE REQUIRED 1 DAY/MONTH TO REMAIN ON THE SUB LIST)	\$16.00	CHILD NUTRITION ASSISTANT	\$16.00
CLERK Clerk I Clerk II Copy Clerk Publications Support Technician Receptionist Welfare & Attendance Clerk (School)	\$16.00	BUS ATTENDANT	\$16.00
INSTRUCTIONAL ASSISTANT Instructional Assistant I & II Instructional Assistant, Computer Lab Instructional Assistant, Even Start Instructional Assistant, Preschool	\$16.00	INSTRUCTIONAL ASSISTANT SPECIAL ED Instructional Assistant I & II, Special Education Instructional Assistant, Behavioral Specialist Instructional Assistant, RSP	\$16.00
LIBRARY CLERK	\$16.00	GENERAL MAINTENANCE Custodian Delivery Driver/Storekeeper Hardware Technician I & II Groundskeeper Maintenance Plant Operator-ESSC Trades	\$19.04
STUDENT ATTENDANT SPECIAL ED Adapted Aquatics Program Specialist Rehab Equipment Technician Student Attendant	\$16.00	ACCOUNTING/PAYROLL TECHNICIAN Accounting Technician Payroll Specialist	\$16.00
SECRETARY Administrative Assistant Attendance/Health Specialist Buyer Child Nutrition Office Technician Communications Technician Confidential Technician Facilities Technician Health Clerk (Charter School) Office Assistant (Charter School) Office Manager (Charter School) Planning & Facilities Technician Pupil Service Technician Research/Evaluation Technician Switchboard Operator/Information	\$16.00	MECHANIC HELPER	\$16.00
COMPUTER SUPPORT TECH TECHNOLOGY EQUIP TECH	\$23.61	INTERPRETER-DHH	\$17.25
BUS DRIVER	\$20.92	TRAININGS CLERICAL CNS CUSTODIAN WILL BE PAID AFTER WORKING 5 JOBS WHICH REQUIRE THAT SPECIFIC TRAINING	

New pay rates are effective **January 1, 2024**

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Human Resources
Services and Support

ITEM TITLE:

Approve Comprehensive School Safety Plans for the 2023-24 School Year

 X Action

 Information

BACKGROUND INFORMATION:

California Education Code Section 32286 requires each school district to be responsible for the overall development of comprehensive school safety plans for every school site in the district. Each school site is required by law to review and update its Comprehensive School Safety Plan annually in cooperation with local law enforcement agencies, fire agencies, community leaders, parents, staff, students, administrators, and others interested in site safety.

The sections of the Comprehensive School Safety Plan with site specific components are:

- Assessment of Current Status of School Crime
- Appropriate Programs and Strategies that Provide School Safety
- School-Wide Dress Code
- Safe Ingress and Egress Procedures
- Ensuring a Safe and Orderly Environment Conducive to Learning.
(This section is the school site's goals and objectives for the year which will improve the safety, security and preparedness of people, programs, physical assets, and the school environment.)
- Disaster Procedures:
 - Emergency Response Team Personnel
 - Hazard and Vulnerability Assessment Summary, including a new COVID-19 Hazard and Vulnerability Assessment
 - Emergency Facilities and Supplies
 - Evacuation and Emergency Maps
- School Fire Protection and Evacuation Plan
 - Campus Overview and Maps
- Cardiac Emergency Response Plan

- Cardiac Emergency Response Team MembersThe District-wide components of the Comprehensive School Site Safety Plan are:
 - Child Abuse Reporting Procedures
 - Disaster Procedures:
 - General Response Procedures
 - Emergency Response Procedures, including procedures for conducting tactical responses to criminal incidents and procedures related to individuals with guns on school campuses
 - Policies for Suspension and Expulsion
 - Procedures to Notify Teachers of Dangerous Students
 - Discrimination and Harassment Policy
 - Rules and Procedures of School Discipline
 - Special Needs Planning Annex
 - Site Reunification Plan Annex
 - School Fire Protection and Evacuation Plan Annex
 - Cardiac Emergency Response Plan Annex
 - Injury and Illness Prevention Plan

ADDITIONAL DATA:

Per California Education Code, certain elements of the Comprehensive School Safety Plan are confidential and not subject to public review.

Each Comprehensive School Safety Plan, as written and updated by the School Principal, with input from the School Site Council and/or School Safety Planning Committee, a law enforcement officer, fire department personnel and the District Emergency Preparedness and Security Manager, requires annual Board approval by administrative action in open session at a public Board meeting. Copies of the public portion of each school site's Comprehensive School Safety Plan are available for review at each site, and in the Office of the District Emergency Preparedness and Security Manager.

Complete copies of each Comprehensive School Safety Plan, including confidential sections, are available for review by the Board and approved District officials in the Office of the District Emergency Preparedness and Security Manager.

FISCAL IMPACT/FUNDING SOURCE:

None.

STAFF RECOMMENDATION:

Recommend approval.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Instructional Services
and Support

ITEM TITLE:

Review and Accept Quarterly Report to the San Diego County Office of Education on *Williams* Complaints for the Period of October Through December 2023

 X Action

 Information

BACKGROUND INFORMATION:

In May 2000, a lawsuit was filed against the State of California claiming that low-performing schools throughout the State were housed in facilities that were dirty, unsafe, and inadequate with further allegations that these schools were additionally burdened with unqualified teachers and insufficient instructional materials. A settlement in *Williams vs. California* was reached in August 2004, and subsequently enacted into law through Senate Bills 6 and 550 and Assembly Bills 1550, 2727, and 3001 (chaptered September 29, 2004).

The intent of the *Williams* settlement is to ensure that all students have equal access to:

- Instructional materials
- Qualified teachers
- Safe, clean, and adequate facilities

ADDITIONAL DATA:

A stipulation of the settlement is that all school districts must update Uniform Complaint Procedures to include:

- Instructional materials.
- Teacher vacancies and misassignments.
- Emergency or urgent facilities issues.

Notices are posted in each classroom in every District school informing parents/guardians that all classes in all California public schools must have sufficient instructional materials and that the facilities must be clean, safe, and in “good repair.” The notices also provide information on how and where to file a complaint.

A quarterly summary report of complaints must be presented to the Board and to the San Diego County Office of Education. For the period of October through December 2023, no *Williams* complaints were filed in the District.

FISCAL IMPACT/FUNDING SOURCE:

None.

STAFF RECOMMENDATION:

Recommend review and acceptance.

Chula Vista Elementary School District

QUARTERLY UNIFORM COMPLAINT REPORT SUMMARY

**For submission to the Chula Vista Elementary School District
Board of Education**

and

San Diego County Office of Education

District Name: Chula Vista Elementary School District

Quarter covered by this report: October – December 2023

	Number of complaints received in quarter	Number of complaints resolved	Number of complaints unresolved
Instructional Materials	0	0	0
Facilities	0	0	0
Teacher Vacancy and Misassignment	0	0	0
Totals:	0	0	0

Submitted by: Rochelle Carroll

Title: Executive Director of Curriculum and Instruction

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Instructional Services
and Support

ITEM TITLE:

Ratify Student Accountability Report Card Reports for the 2022-23 School Year

 X Action

 Information

BACKGROUND INFORMATION:

All schools are required annually to prepare Student Accountability Report Cards (SARCs) and disseminate them to the public. The intention of the SARCs is to provide the public with important information about each public school and to communicate a school's progress in achieving its goals. Some data (staffing) will be updated by the California Department of Education (CDE) at a later date. All SARCs are available to the public on the CDE website and District school websites.

ADDITIONAL DATA:

All SARCs have been uploaded to the State SARC portal before the February 1, 2024 deadline.

FISCAL IMPACT/FUNDING SOURCE:

None.

STAFF RECOMMENDATION:

Recommend ratification.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Student Services

ITEM TITLE:

Adopt Resolution in Recognition of School Counselors and Designating February 5 Through 9, 2024, as *National School Counseling Week* in the Chula Vista Elementary School District

 X **Action**

 Information

BACKGROUND INFORMATION:

February 5 through 9, 2024 is *National School Counseling Week*. This week is very special to the CVESD community as School Counselors are actively committed to helping students explore their abilities, strengths, interests, and talents, thus reaching their full potential. Additionally, School Counselors help parents focus on ways to further the educational, personal, and social growth of their children.

National School Counseling Week is sponsored by the American School Counselor Association, highlighting the tremendous impact School Counselors can have in helping students achieve success in their education and plan for their careers.

Copies of the adopted resolution declaring February 5 through 9, 2024, as the *National School Counseling Week* will be distributed throughout the District. School Counselors will be recognized and honored in various ways at individual school sites and at the Education Service and Support Center.

ADDITIONAL DATA:

Additional information is available for review in the office of the Assistant Superintendent of Student Services.

FISCAL IMPACT/FUNDING SOURCE:

None.

STAFF RECOMMENDATION:

Recommend adoption.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

RESOLUTION NO. _____

Resolution in Recognition of School Counselors)
and Designating February 5 Through 9, 2024,)
as *National School Counseling Week* in the)
Chula Vista Elementary School District)

On motion of Member _____, seconded by Member
_____, the following resolution is adopted:

WHEREAS, school counselors are employed in public and private schools to help students reach their full potential; and

WHEREAS, school counselors are actively committed to helping students explore their abilities, strengths, interests, and talents as these traits relate to career awareness and development; and

WHEREAS, school counselors help parents focus on ways to further the educational, personal and social growth of their children; and

WHEREAS, school counselors work with teachers and other educators to help students explore their potential and set realistic goals for themselves; and

WHEREAS, school counselors seek to identify and utilize community resources that can enhance and complement comprehensive school counseling programs and help students become productive members of society; and

WHEREAS, comprehensive developmental school counseling programs are considered an integral part of the educational process that enables all students to achieve success in school;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Chula Vista Elementary School District and the District Superintendent join the State of California in declaring February 5 through 9, 2024, as the National School Counseling Week.

BE IT FURTHER RESOLVED that the Board of Education and the District Superintendent encourage activities to recognize and honor Chula Vista Elementary School District School Counselors this week.

PASSED AND ADOPTED by the Board of Education of the Chula Vista Elementary School District, County of San Diego, State of California, this 17th day of January, 2024, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

STATE OF CALIFORNIA)
)
COUNTY OF SAN DIEGO)

I, Eduardo Reyes, Secretary to the Board of Education of the Chula Vista Elementary School District of San Diego County, California, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly adopted by said Board at a regular meeting thereof on the date and by the vote above stated, which resolution is on file and of record in the Office of said Board.

Secretary to the Board of Education

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Business Services and
Support

ITEM TITLE:

Approve Amendment No. 1 to Agreement with Balfour Beatty Construction for Construction Management Services for Heating, Ventilating, and Air Conditioning Equipment and Roof Replacements at Multiple School Sites

 X Action

 Information

BACKGROUND INFORMATION:

On March 4, 2020, the Board approved a contract with Balfour Beatty Construction (BBC) for construction management services needed in connection with Heating, Ventilating, and Air Conditioning (HVAC) equipment and roof replacements, and related work, at multiple District school sites (collectively, the "Project"). The District's agreement with BBC ("CM Services Agreement") is dated and took effect on March 5, 2020, and, to date, BBC has completed Phases 1 through 7 of the Project.

The District has undertaken "Phase 8" of the Project, which consists of work at Burton C. Tiffany Elementary School and Valle Lindo Elementary School. However, a question has arisen regarding whether the CM Services Agreement has expired. Specifically, Exhibit A to the original CM Services Agreement references initial phases of work that the District and BBC anticipated would be completed within 2 years after the CM Services Agreement took effect. The District and BBC now desire to make clear that the 2-year period specified in Exhibit A to the CM Services Agreement was not intended to establish a limitation on the term of the CM Services Agreement.

District staff requests that the Board approve Amendment No. 1 to the CM Services Agreement to thereby make clear that: (i) the term of the original agreement has continued in effect and will remain in effect for the five-year period authorized by Education Code Section 17596; and (ii) the District may direct BBC to perform construction management services required for Phase 8 and possible future phases of the Project.

ADDITIONAL DATA:

Copies of the Requests for Proposal, approved Contracts, and additional information are available for review in the Office of the Deputy Superintendent.

FISCAL IMPACT/FUNDING SOURCE:

Balfour Beatty Construction will charge a basic construction management fee of three and one-half percent (3.5%) for the reasonable and necessary bid construction costs and general condition costs incurred in connection with the Project. Funding will be provided from Measure VV and Measure M General Obligation Bonds, and/or other Capital funds.

STAFF RECOMMENDATION:

Recommend approval.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Business Services and
Support

ITEM TITLE:

Ratify Adoption of Resolution Authorizing Utilization of the State of California, California Department of Technology, CALNET Data Networks and Communication Services Contract No. C4-DNCS-19-001-40, with AT&T Through June 30, 2025

_____ **Action**

_____ **Information**

BACKGROUND INFORMATION:

The State of California, California Department of Technology, (CDT) released a series of Request for Proposals for Data Network and Communication Services. The project was divided into ten subcategories (20, 21, 22, 23, 24, 25, 27, 28, 29 and 30) with each subcategory addressing a specific telecommunication service. On April 15, 2020, the CDT awarded multiple contracts for each category. AT&T was the only vendor who was awarded contracts for every single subcategory.

Due to issues related to the copper lines at Halecrest Elementary School (Halecrest), the District migrated to newer technology at this site in December 2022. The District, in conjunction with AT&T, installed AT&T IP Flex. The IP Flex services are made up of two subcategories; Subcategory 24 – Flat Rate Internet Services and Subcategory 29 – Converged Voice over Internet Protocol (VoIP) Service. The combined services provide the transport of voice services for Halecrest.

Currently, Halecrest is the only site with services provided under subcategories 24 and 29. This form of communication will also be utilized to provide services at the Districts newest school Sonia Sotomayor Elementary, currently under construction.

ADDITIONAL DATA:

A copy of the CALNET Data Networks and Communication Services Contract is available for review in the Office of the Deputy Superintendent.

FISCAL IMPACT/FUNDING SOURCE:

The cost for services provided by AT&T at Halecrest is \$607.44, and the estimated cost projected for Sonia Sotomayor Elementary is \$434.41 per month plus a one-time installation charge of \$125. Services will be paid through the General Fund.

STAFF RECOMMENDATION:

Recommend adoption.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

RESOLUTION NO. _____

Resolution Authorizing Utilization)
of the State of California, California)
Department of Technology, CALNET)
Data Networks and Communication)
Services Contract No.)
C4-DNCS-19-001-40, with AT&T)
Through June 30, 2025)

On motion of Member _____, seconded by Member _____, the following resolution is adopted:

WHEREAS, the State of California, California Department of Technology, (CDT) released a Request for Proposal for select telecommunication services that allows the Chula Vista Elementary School District to utilize the CALNET Data Networks and Communication Services Contract Number C4-DNCS-19-001-40 with AT&T; as a participating entity; and

WHEREAS, AT&T agrees to provide the Chula Vista Elementary School District with telecommunication services identified in Subcategories 24 Flat Rate Internet Services; and Subcategory 29 Converged Voice over Internet Protocol (VoIP) Service; per the terms and conditions of the CALNET Data Networks and Communications Services Contract Number C4-DNCS-19-001-40; and

WHEREAS, the Chula Vista Elementary School District as a local government agency is authorized to utilize this contract pursuant to Public Contract Code Sections 20118; and

WHEREAS, this Board has determined it to be in the best interest of the District to utilize the CDT contract to meet the needs of the Chula Vista Elementary School District.

WHEREAS, the State of California waived its right to require the District to draw warrants for such services or contracts in favor of the State of California.

NOW, THEREFORE, BE IT RESOLVED, ORDERED, AND DECLARED that participation of the Chula Vista Elementary School District in the State of California, California Department of Technology, CALNET Data Networks and Communication Services Contract Number C4-DNCS-19-001-40; is hereby authorized and approved and is subject to all terms, conditions, and documents as specified in the contract documents.

BE IT FURTHER RESOLVED, ORDERED, AND DECLARED that Eduardo Reyes, Superintendent and Secretary to the Board of Education of the Chula Vista Elementary School District, or his designee is hereby authorized to execute the necessary contract documents with AT&T.

PASSED AND ADOPTED by the Board of Education of the Chula Vista Elementary School District, County of San Diego, State of California, this 17th day of January 2024 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

STATE OF CALIFORNIA)
) ss
COUNTY OF SAN DIEGO)

I, Eduardo Reyes, Secretary to the Board of Education of the Chula Vista Elementary School District of San Diego County, California, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly adopted by said Board at a regular meeting thereof on the date and by the vote above stated, which resolution is on file and of record in the Office of said Board.

Secretary to the Board of Education

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Business Services and
Support

ITEM TITLE:

Adopt Resolution Authorizing Utilization of the State of California, California Department of Technology, CALNET Legacy Telecommunications Voice and Data Services Contract No. C4-LEG-12-10-TS-01, with AT&T for Subcategories 15, 16, and 18 Through June 30, 2025

 X Action

 Information

BACKGROUND INFORMATION:

The State of California, California Department of Technology, (CDT) released a series of Request for Proposals for Legacy Telecommunications Voice and Data Services. The project was divided into four subcategories with each subcategory addressing a specific telecommunication service. The District currently utilizes three of the awarded subcategories as follows, and in the event the District's needs change, the additional subcategory will be presented for Board Approval:

- Subcategory 15, Dedicated Transport
This service provides dedicated transport (Digital Signal (DS) 0 through DS3) and Integrated Services Digital Network Primary Rate Interface (ISDN PRI) Services. (Transmission of voice, data and video communications between the ESSC and school sites on a shared basis.)
- Subcategory 16, Long Distance Calling
This service provides domestic and international long distance calling and access services. (Allows for telephone calls made to locations outside our local calling area.)
- Subcategory 18, Legacy Telecommunications
This service provides traditional telecommunication services. (Business access line services, central office exchange and truck services, analog services and Integrated Services Digital Network Basic Rate Interface (ISDN BRI) services.)

On January 3, 2019, the CDT awarded a contract to AT&T for all four categories. CenturyLink and Verizon were also awarded contracts under the solicitation but neither were able to provide services for all subcategories; AT&T was the only

vendor awarded a contract for Subcategory 18. In order to maintain uninterrupted service to our school sites and District office, staff recommends continued use of the AT&T CalNet contract.

ADDITIONAL DATA:

A copy of the CALNET Legacy Telecommunications Voice and Data Services Contract is available for review in the Office of the Deputy Superintendent.

FISCAL IMPACT/FUNDING SOURCE:

The annual cost for services provided by AT&T under these subcategories in 2022/2023 was \$163,948.27. Monthly services are paid through the General Fund.

STAFF RECOMMENDATION:

Recommend adoption.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

RESOLUTION NO. _____

Resolution Authorizing Utilization of)
the State of California, California)
Department of Technology, CALNET)
Legacy Telecommunications Voice)
and Data Services Contract No.)
C4-LEG-12-10-TS-01, with AT&T for)
Subcategories 15, 16, and 18 through)
June 30, 2025)

On motion of Member _____, seconded by Member
_____, the following resolution is adopted:

WHEREAS, the State of California, California Department of Technology (CDT) released a Request for Proposal for select telecommunication services that allows the Chula Vista Elementary School District to utilize the CALNET Legacy Telecommunications Voice and Data Services Contract Number C4-LEG-12-10-TS-01 with AT&T; as a participating entity; and

WHEREAS, AT&T agrees to provide the Chula Vista Elementary School District with telecommunication services identified in Subcategories 15, Dedicated Transport Service; Subcategory 16, Long Distance; and Subcategory 18, Legacy Telecommunications per the terms and conditions of the CALNET Legacy Telecommunications Voice and Data Services Contract Number C4-LEG-12-10-TS-01; and

WHEREAS, the Chula Vista Elementary School District as a local government agency is authorized to utilize this contract pursuant to Public Contract Code Sections 20118; and

WHEREAS, this Board has determined it to be in the best interest of the District to utilize the CDT contract to meet the needs of the Chula Vista Elementary School District.

WHEREAS, the State of California waived its right to require the District to draw warrants for such services or contracts in favor of the State of California.

NOW, THEREFORE, BE IT RESOLVED, ORDERED, AND DECLARED that participation of the Chula Vista Elementary School District in the State of California, California Department of Technology, CALNET Legacy Telecommunications Voice and Data Services Contract No. C4-LEG-12-10-TS-01; is hereby authorized and approved and is subject to all terms, conditions, and documents as specified in the contract documents.

BE IT FURTHER RESOLVED, ORDERED, AND DECLARED that Eduardo Reyes, Superintendent and Secretary to the Board of Education of the Chula Vista Elementary School District, or his designee is hereby authorized to execute the necessary contract documents with AT&T.

PASSED AND ADOPTED by the Board of Education of the Chula Vista Elementary School District, County of San Diego, State of California, this 17th day of January 2024 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

STATE OF CALIFORNIA)
) ss
COUNTY OF SAN DIEGO)

I, Eduardo Reyes, Secretary to the Board of Education of the Chula Vista Elementary School District of San Diego County, California, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly adopted by said Board at a regular meeting thereof on the date and by the vote above stated, which resolution is on file and of record in the Office of said Board.

Secretary to the Board of Education

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Business Services and
Support

ITEM TITLE:

Ratify Adoption of Resolution Authorizing Utilization of the Irvine Unified School District Bid No. 19/20-01IT, Technology Equipment and Peripherals with CDW Government, LLC, for the Period of January 1, 2024, Through December 31, 2024

 X Action

 Information

BACKGROUND INFORMATION:

On December 17, 2019, the Irvine Unified School District (IUSD) Board of Education awarded Bid No. 19/20-01IT, Technology Equipment and Peripherals to CDW Government, LLC, which was renewed for subsequent *terms* on September 14, 2021, and December 13, 2022. At its meeting of November 7, 2023, IUSD renewed the contract for a final term in accordance with the provisions of California Education Code 17596. The Chula Vista Elementary School District (CVESD) is eligible to use the bid per Public Contract Code Section 20118.

The IUSD received and evaluated bids from thirteen (13) contractors who responded to the call for bids. The bids were evaluated by the IUSD Information Technology and Purchasing staff to ensure adherence to ensure adherence to IUSD specifications and responsiveness according to Public Contract Code. CDW Government, LLC was determined to be the lowest responsive and responsible bidder.

This bid will be used, in part, to procure technology hardware, audio visual and software, as needed to meet the needs of the District. The final contract term will end on December 31, 2024.

ADDITIONAL DATA:

A copy of the bid documents are available for review in the Office of the Deputy Superintendent.

FISCAL IMPACT/FUNDING SOURCE:

Purchases will be made as needed to cover the ongoing technology needs of the District and will be funded through various accounts which will be determined at the time of purchase.

STAFF RECOMMENDATION:

Recommend adoption.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

RESOLUTION NO. _____

Resolution Authorizing Utilization of the)
Irvine Unified School District Bid No.)
19/20-01IT, Technology Equipment and)
Peripherals with CDW Government, LLC,)
for the Period of January 1, 2024,)
Through December 31, 2024)

On motion of Member _____, seconded by Member _____, the following resolution is adopted:

WHEREAS, The Irvine Unified School District competitively bid technology hardware and peripherals, allowing the Chula Vista Elementary School District ("District"), the ability to utilize this contract under Public Contract Code 20118; and

WHEREAS, the awarded contract allows the District to purchase in part, technology hardware, software, and audio visual equipment, using percentage discount pricing off manufacturer's list price, through CDW Government LLC; and

WHEREAS, this Board has determined it to be in the best interest of the District to purchase technology equipment and peripherals through this contract in order to support the needs of the Chula Vista Elementary School District; and

WHEREAS, the Irvine Unified School District has waived its right to require other districts to draw warrants for such purchases or contracts in favor of the Irvine Unified School District.

NOW, THEREFORE, BE IT RESOLVED, ORDERED, AND DECLARED that the contract for technology equipment and peripherals for the Chula Vista Elementary School District to be provided by CDW Government LLC, under Bid No. 19/20-01IT is hereby authorized and approved and is subject to all terms and conditions as specified in the contract documents.

BE IT FURTHER RESOLVED, ORDERED, AND DECLARED that Eduardo Reyes, Superintendent and Secretary to the Board of Education of the Chula Vista Elementary School District, or his designee, is hereby authorized to execute the necessary contract documents with CDW Government LLC.

PASSED AND ADOPTED by the Board of Education of the Chula Vista Elementary School District, County of San Diego, State of California, this 17th day of January 2024 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

STATE OF CALIFORNIA)
) ss
COUNTY OF SAN DIEGO)

I, Eduardo Reyes, Secretary to the Board of Education of the Chula Vista Elementary School District of San Diego County, California, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly adopted by said Board at its organizational meeting thereof on the date and by the vote above stated, which resolution is on file and of record in the Office of said Board.

Secretary to the Board of Education

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Business Services and
Support

ITEM TITLE:

Approve Partial Retention Release for Engie Services, US, Inc., for Installation of Energy Generation and Resilience Systems from 10% to 5%

 X Action

 Information

BACKGROUND INFORMATION:

On November 18, 2020, the Board of Education authorized the Chula Vista Elementary School District (District) to enter an agreement with Engie Services US, Inc., (Engie) for installation of Energy Generation and Resilience Systems District-wide (the Solar Project). The installation agreement provides for installation of photovoltaic solar-energy generation systems at 47 District schools and administrative facilities, including the installation of a battery-energy storage system at the District's primary offices at 84 East J Street (each a "System").

In connection with installation of the Systems, the California Department of General Services, Division of State Architect (DSA) indicated that access improvements were required at various District school sites. Engie has completed installation and all the DSA-required additional work except for Chula Vista Hills, which only awaits final DSA approval.

Except for final DSA approval for the access improvements at Chula Vista Hills, Engie has substantially completed its work sufficient to reduce 50% of the 10% retention on their progress payments. An Acceptance of Work and Notice of Completion for Engie will be submitted to the Board for approval when all respective closeout documents and change orders are confirmed and finalized.

ADDITIONAL DATA:

Documents are available for review in the Office of the Deputy Superintendent.

FISCAL IMPACT/FUNDING SOURCE:

The District used Measure M General Obligation Bond proceeds to pay the initial costs associated with the installation of the Systems. District General or other funds will be used to pay ongoing maintenance and operations costs, and District Facilities funds will be used to pay repair costs. Based on the financial analysis provided to the Board, the District anticipates that the energy-cost savings achieved by the District as a result of implementing the Solar Project will exceed the costs to the District attributable to the Solar Project. The total construction contract cost of the Solar Project is \$33,233,578.66.

STAFF RECOMMENDATION:

Recommend approval.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Business Services and
Support

ITEM TITLE:

- (1) Approve Retention Release for American Modular Systems, Inc., for Fifteen (15) 24' x 40' Portable Classroom Buildings to Support the District's Transitional Kindergarten (TK) Program at Various School Sites;
- (2) Approve Change Order for American Modular Systems, Inc., for an Increase in the Amount of \$13,932.22; and
- (3) Approve Notice of Completion for American Modular Systems, Inc.

 X **Action**

 Information

BACKGROUND INFORMATION:

On February 15, 2023, the Board of Education authorized the District to enter into agreement with American Modular Systems, Inc to purchase fifteen (15) 24' x 40' portable classroom buildings to support the TK program in 2023-24 utilizing the Reef-Sunset Unified School District Bid 2018 Facility Supply Service Contract.

The placement of portable buildings is based on the prioritization of immediate classroom space needed. The locations selected and quantity for each are based on demographic data and analysis of available classrooms throughout the District. As a result of the analysis, the District placed the portable buildings at the following school sites for the 2023-24 school year.

Site	Number of Buildings
Enrique S. Camarena Elementary	1
Joseph Casillas Elementary	1
Hilltop Drive Elementary	3
Lilian J. Rice Elementary	1
Burton C. Tiffany Elementary	2
Veterans Elementary	3
Wolf Canyon Elementary	4

Work commenced at various campuses on May 4, 2023, and was completed on August 24, 2023. American Modular Systems, Inc., has satisfactorily completed

their work sufficient to release the 5% retention held on their progress payments.

Per the direction of the District Architect and District staff, modifications of the scope occurred during the course of the work requiring adjustments to the contract. The change order amount of \$13,932.22 on the chart below represents the final reconciliation of the contract for unforeseen conditions. Examples of the scope modifications include craning the portable buildings at Wolf Canyon due to existing site conditions.

Contractor	Contract Amount	Change Order Amount	Total
American Modular System, Inc	\$1,519,560.00	\$13,932.22	1,533,492.22
Total Overall Change Order		\$13,932.22	

District staff has inspected the work and found it to be complete and satisfactory. The final payments of funds owed will be paid no later than 60 days after the Acceptance of Work and Notice of Completion have been filed.

ADDITIONAL DATA:

A copy of this change order is available for review in the Office of the Deputy Superintendent. A copy of the Notice of Completion of Public Work is attached as Exhibit "A".

FISCAL IMPACT/FUNDING SOURCE:

This change order will result in an additional Increase of \$13,932.22 to the total contract amount. The total final contract sum will be adjusted from \$1,519,560.00 to \$1,533,492.22. Funding will be provided from Capital funds.

STAFF RECOMMENDATION:

Recommend approval.

**Recording Requested By and
When Recorded Mail to:**

Chula Vista Elementary
School District
Attention: Facilities Department
84 East "J" Street
Chula Vista, CA 91910

"EXHIBIT A"

Space above for Recorder's use only.
Exempt from recording fee pursuant to Government Code § 6103.

NOTICE OF COMPLETION OF PUBLIC WORK

Project Owner:

Chula Vista Elementary School District,
84 East "J" Street, Chula Vista, CA 91910

Project Site:

Enrique S. Camarena, Joseph Casillas, Hilltop Drive, Lillian J. Rice, Burton C. Tiffany,
Veterans, and Wolf Canyon Elementary Schools, 84 East J Street, Chula Vista, CA 91910

Project Owner Interest in Project Site(s): Fee Simple Ownership

Description of Public Work:

Direct Contractor:	American Modular Systems, Inc.
Date of Contract:	February 16, 2023
Name of Surety:	Western Surety
Nature of Work:	Install fifteen (15) 24' x 40' Portable Buildings at Various Campuses

Acceptance/Completion Date: The Project Owner's Board of Education accepted the
above-described public work as being complete on January 17, 2024.

Verification: The undersigned hereby declares subject to penalty for perjury that I am an
officer of the Project Owner (i.e., Secretary to the Board of Education of the Chula Vista
Elementary School District), I am authorized to make this verification on behalf of the
Project Owner, I have read this notice and understand its contents, and I am informed and
believe that the matters set forth herein are true and correct.

Executed in Chula Vista, California, on January 17, 2024.

Dr. Eduardo Reyes
Secretary to the Board of Education of the Chula
Vista Elementary School District

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Business Services and
Support

ITEM TITLE:

Authorize Discontinuance of Phone-In Option for Persons Requesting to Address the Board of Education at Properly Noticed Board Meetings

 X Action

 Information

BACKGROUND INFORMATION:

The Phone-In system was implemented to satisfy the need of virtual meetings during the COVID-19 pandemic. In order to provide the public the option to address the Board via telephone during properly noticed BOE meetings, the Chula Vista Elementary School District (District) arranged for a call-in service for these virtual meetings.

There have been eight (8) remote calls for the BOE since January 1, 2023. Supporting these calls requires a dedicated staff member (on overtime) to be present prior to closed session and through the beginning of the BOE meetings – even if no calls are ultimately received. If callers are in the queue, the staff member must be present until all remote calls are heard. Calls are received through a secondary digital system (microphones, computer, software), separate from the analog audio of the board room, necessitating dedicated maintenance and support. “Call in Studio”, and similar software, requires the use of a non-District phone number and do not allow for purchase orders or other typical forms of District payment.

In addition to the support requirements of the system, live call quality is often impacted by a multitude of external factors (low cell signal, background noise, echo) leading to a poor experience for both the BOE and the caller. District staff believe it is in the District’s best interest to discontinue the use of the call in option as the public’s lack of use of the option does not warrant the expense to the District to maintain the option.

Two years past the COVID-19 pandemic, the District will return to pre-COVID protocols where persons wishing to be heard will be required to attend in-person.

ADDITIONAL DATA:

Additional information is available for review in the Office of the Deputy Superintendent.

FISCAL IMPACT/FUNDING SOURCE:

In 2023, the District spent \$245 on the "Call In Studio" software, and an ongoing \$35 per month subscription fee, for a total of \$665. Support staff costs an average of \$50 - \$300 per BOE meeting depending on the number of callers and how late staff have to stay into the meeting.

STAFF RECOMMENDATION:

Authorize discontinuation.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Business Services and
Support

ITEM TITLE:

Ratify Purchase Orders, Warrants, and Checks Written/Issued Through
December 31, 2023

 X **Action**

 Information

BACKGROUND INFORMATION AND FISCAL IMPACT:

The following purchase orders, warrants, and checks were written/issued through
December 31, 2023

- | | |
|---|-----------------|
| i. Purchase Orders: 24005040-24005874 | \$ 7,385,768.58 |
| ii. Alternative Revolving Cash: #1465-1467 | \$ 225.00 |
| iii. Commercial Warrants: 00353539-00354033 | \$ 8,065,653.57 |
| Cafeteria Warrants: 10600-10661 | \$ 1,046,063.56 |
| iv. Payroll Warrants: Series 10 | \$22,083,718.75 |
| 13426204-13448658; N 3979133-4204552 | |
| v. Revolving Cash Checks: 12767-12860 | \$ 9,552.65 |

ADDITIONAL DATA:

Additional information is available for review in the Office of the Deputy
Superintendent in accordance with Board Policies 3310, 3314, and 3314.2.

STAFF RECOMMENDATION:

Recommend ratification.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Business Services and
Support

ITEM TITLE:

Approve and/or Ratify Inservice/Travel Requests

 X Action

 Information

BACKGROUND INFORMATION:

See attached listing.

ADDITIONAL DATA:

Inservice/travel requests are available for review in the Office of the Deputy Superintendent in accordance with Board Policies 4133, 4233, and 4333.

FISCAL IMPACT/FUNDING SOURCE:

See attached listing.

STAFF RECOMMENDATION:

Recommend approval and/or ratification.

INSERVICE/TRAVEL REQUESTS

Individual	Event	Destination	From	To	Est'd Cost	Funding	CVESD Location
Fernandez, C	South by Southwest Conference	Austin	03/03/24	03/08/24	\$ 3,093.00	District Admin	Board of Education
Duran, C	Learning and the Brain	San Francisco	02/22/24	02/25/24	\$ 2,068.00	Title I	Chula Vista Hills
Fernandez, S	Learning and the Brain	San Francisco	02/22/24	02/25/24	\$ 2,068.00	Title I	Chula Vista Hills
Gobbi, A	Learning and the Brain	San Francisco	02/22/24	02/25/24	\$ 1,876.00	Title I	Chula Vista Hills
Jones, H	Learning and the Brain	San Francisco	02/22/24	02/25/24	\$ 2,153.00	Title I	Chula Vista Hills
Magnan, A	Learning and the Brain	San Francisco	02/22/24	02/25/24	\$ 2,073.00	Title I	Chula Vista Hills
McKerring, R	Learning and the Brain	San Francisco	02/22/24	02/25/24	\$ 1,628.00	Title I	Chula Vista Hills
Sabo, L	Learning and the Brain	San Francisco	02/22/24	02/25/24	\$ 2,068.00	Title I	Chula Vista Hills
Batista, R	Learning and the Brain	San Francisco	02/22/24	02/24/24	\$ 1,680.00	Title I	Halecrest
Cordova, A	Learning and the Brain	San Francisco	02/22/24	02/24/24	\$ 1,980.00	Title I	Halecrest
Loya, M	Learning and the Brain	San Francisco	02/22/24	02/24/24	\$ 1,707.00	Title I	Halecrest
Martin, K	Learning and the Brain	San Francisco	02/22/24	02/24/24	\$ 1,707.00	Title I	Halecrest
Meyer, L	Learning and the Brain	San Francisco	02/22/24	02/24/24	\$ 1,680.00	Title I	Halecrest
Weyandt, J	Learning and the Brain	San Francisco	02/22/24	02/24/24	\$ 1,707.00	Title I	Halecrest
Grisier, C	Courageous Principals Forum	Westlake	02/09/24	02/11/24	\$ 1,093.00	Instructional Admin	Hilltop
Bruder, M	South by Southwest Conference	Austin	03/03/24	03/08/24	\$ 3,093.00	District Admin	Instructional Services
Campos, A	South by Southwest Conference	Austin	03/03/24	03/08/24	\$ 3,093.00	District Admin	Instructional Services
Estrada, C	CAST Data Institute	San Diego	01/25/24	01/25/24	\$ 123.00	Instructional Services	Instructional Services
Morales, J	South by Southwest Conference	Austin	03/03/24	03/08/24	\$ 3,093.00	District Admin	Instructional Services
Riggs, L	Courageous Principals Forum	Fort Worth	02/07/24	02/11/24	\$ 1,288.00	Instructional Admin	Instructional Services
Santos, R	Equity Conference 2024	San Diego	01/18/24	01/19/24	\$ 675.00	Instructional Services	Instructional Services
Williamson, M	CAST Data Institute	San Diego	01/25/24	01/25/24	\$ 123.00	Instructional Services	Instructional Services
Aparicio, L	Courageous Principals Forum	Westlake	02/09/24	02/11/24	\$ 1,093.00	Instructional Admin	Kellogg
Perez, L	California All Titles Conference 2024	Los Angeles	03/05/24	03/07/24	\$ 2,559.00	Title III	Language Development
Pimentel, P	California All Titles Conference 2024	Los Angeles	03/05/24	03/07/24	\$ 1,430.00	Title III	Language Development
Rojas, N	California All Titles Conference 2024	Los Angeles	03/05/24	03/07/24	\$ 1,430.00	Title III	Language Development
Burgos, L	Learning and the Brain	San Francisco	02/22/24	02/24/24	\$ 2,107.00	Title I	Lauderbach
Carrillo, K	Learning and the Brain	San Francisco	02/22/24	02/24/24	\$ 1,850.00	Title I	Lauderbach
Genovese, E	Learning and the Brain	San Francisco	02/22/24	02/24/24	\$ 1,850.00	Title I	Lauderbach
Mark, Brittany	Learning and the Brain	San Francisco	02/22/24	02/24/24	\$ 1,850.00	Title I	Lauderbach
Munoz, A	Learning and the Brain	San Francisco	02/22/24	02/24/24	\$ 1,850.00	Title I	Lauderbach
Ramawater, J	Learning and the Brain	San Francisco	02/22/24	02/24/24	\$ 1,850.00	Title I	Lauderbach
Ramawtar, A	Learning and the Brain	San Francisco	02/22/24	02/24/24	\$ 1,850.00	Title I	Lauderbach
Cooke, R	Courageous Principals Forum	Westlake	02/09/24	02/11/24	\$ 1,093.00	Instructional Admin	Marshall
Diaz, G	Leader in Me	San Diego	02/27/24	02/28/24	\$ 734.00	Title I	Olympic View
Elkinton, L	Leader in Me	San Diego	02/27/24	02/28/24	\$ 734.00	Title I	Olympic View
Lines, L	Leader in Me Symposium	San Diego	02/27/24	02/28/24	\$ 609.00	Title I	Olympic View

*Estimated cost per participant. Funds may vary by site for this event

NOTE: Actual Inservice/Travel costs may differ from estimated costs as shown above.

Exhibit A

[illegible]

NOTE: Actual Inservice/Travel costs may differ from estimated costs as shown above.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Human Resources
Services and Support

ITEM TITLE:

- (1) Conduct Public Hearing to Receive Input on the Tentative Agreement with Chula Vista Classified Employees Organization
- (2) Ratify the Tentative Agreement with the Chula Vista Classified Employees Organization for the Period of July 1, 2023, Through June 30, 2026, and the Reallocation Guidelines

 X **Action**

 Information

BACKGROUND INFORMATION/FISCAL IMPACT:

A public hearing is required to receive input on the Tentative Agreement negotiated with the Chula Vista Classified Employees Organization (CVCEO). The Tentative Agreement is for the period of July 1, 2023 through June 30, 2026.

The following articles were updated during the negotiations:

Article 2. Recognition

See Attachment A

Article 4. Organizational Security and Organizational Rights

4.1.2 Pursuant to Section 3540.1(j)(1), a CVCEO Member may not revoke their membership or dues payment during the term of this agreement and can be revoked only within a period of 30 days following the expiration of this agreement. Nothing in this paragraph shall limit any member's rights and or responsibilities provided pursuant to Education Code Section 45060(c), including the member's right to revoke their membership in accordance with the written authorization between CVCEO and that member.

4.3.8 New employee orientations pursuant to Article 4.10.

4.10 The District shall hold new employee orientations. The District and CVCEO will collaborate to determine the dates and times of the new

employee orientation sessions each quarter. Following District orientation, CVCEO will be given the opportunity to make a presentation (including the use of audio and video equipment if necessary) for 30 to 45 minutes. CVCEO reserves the right to exclude management from its portion of the orientation session. Employees who are unable to attend the first orientation shall be eligible to attend the next orientation. The orientation shall not exceed the length of an employee's regular work day, but employees may attend an orientation outside their regularly assigned work schedule. If the District has not conducted an in-person new employee orientation within 45 days of a newly hired employee's start date, and the new employee is working in person, CVCEO shall be entitled to schedule an in-person meeting at the worksite during employment hours with seven (7) days' notice, during which newly hired employees shall have the opportunity to attend and shall be relieved of other duties for the purpose of attending the meeting. During this meeting, CVCEO shall be permitted to communicate directly with newly hired employees in the applicable bargaining unit for up to 30 minutes on paid time. The District shall provide appropriate on-site meeting space for such a meeting. Additionally, newly hired CVCEO bargaining unit members will be given CVCEO information in their employment packet. This provision is entered into pursuant to AB 119 and SB 191 and is comprehensive of CVCEO's right to access new employee orientations. Employees who attend the orientations outside their regular workday shall not be paid for time related to the orientation.

Article 5. Wages

5.1 The regular rate of pay for each position in the bargaining unit shall be in accordance with the negotiated rates established for each classification as provided for in the appendices incorporated as part of this agreement.

All employees will receive a nine percent (9%) salary increase effective July 1, 2023.

Effective July 1, 2024, bargaining unit salary schedules will be increased by three percent (3%). If the revised final COLA in the state budget is over 4%, bargaining unit salary increase will be an additional 1% (4% total). If the revised final COLA in the state budget is over 5%, bargaining unit salary increase will be an additional 2% (5% total). If the revised final COLA in the state budget is over 6%, bargaining unit salary increase will be an additional 2% (5% total) and the parties will return to the bargaining table.

Increase to Step 7 (based on Step 6 + 5%) onto the Classified Employee's Salary Schedule, effective July 1, 2023.

- 5.5 If any District bargaining unit receives an increase in funds on their salary schedule in excess of the salary increase described in Article 5.1, between the effective date of this Agreement and June 30, 2026, the Organization shall have the right to submit a written notice to reopen this Article to the District within 30 days of the increase being effective, regardless of whether such notice is given during the period specified in Article 38.2.

Article 6 – Professional Growth Advanced Training Incentives

- 6.3 Any bargaining unit member who has completed an AA degree or its equivalent as determined by the District, prior to or during their employment with the District shall receive a non-cumulative 2% regular base pay differential, and any bargaining unit member who has completed a BA degree or its equivalent shall receive a 4% regular base pay differential, conditioned upon the following:
- 6.3.5 No bargaining unit employee may simultaneously receive the 2% AA differential and the 4% BA differential. Bargaining unit members shall not receive additional compensation for additional degrees.
- 6.4.1 IAs, SAs, Bus Attendants and Noon Duty Supervisors who successfully complete 10 modules of the District-provided Support Team for Autism Spectrum and At-risk Students (STAARS) Training will receive one (1) increment of professional growth credit. Employees shall not be eligible to receive more than one (1) increment for this training. Employees shall not otherwise be entitled to compensation for their time participating in District-provided STAARS Training.
- 6.5 The District shall continue the existing program of mentoring for school office staff and custodians. Employees who perform mentoring duties will be relieved of their usual duties while mentoring, and shall receive a stipend in the amount of two (2) hours of straight-time compensation for performing these mentoring duties.

Article 7 – Health and Welfare Benefits

- 7.1.1 The District agrees to pay the exact cost of medical, dental, vision, life, and income protection up to the annual cap for health benefit contributions of sixteen thousand dollars (\$16,000) payable monthly at one thousand, three hundred and thirty-four dollars (\$1,334).
- 7.1.5.1 For those employees hired after 2008, and who retire with at least ten years of continuous service, the last ten of which are benefit eligible service, the District shall contribute an amount up to the maximum 55% of the annual cap for health benefit contributions (currently \$16,000/year) to be applied toward the monthly premium of the District

group medical insurance program until the employee reaches age sixty-five (65).

- 7.1.5.2 Employees who were benefit eligible prior to 2008, and who retire with at least ten years of continuous service, the last five of which must be benefit eligible service shall receive up to the maximum 55% of the annual cap for health benefit contributions (currently \$16,000/year) to be applied toward the monthly premium of the District group medical insurance program until the employee reaches age sixty-five (65). Attachment F provides a complete list of the employees who are eligible for the benefit. NOTE: Any eligible grandfathered employee who retired before 2008, shall be entitled to receive the retirement contribution amount set forth in the parties' October 14, 2016, Memorandum of Understanding.

Article 8 – Hours

- 8.1 The length of any bargaining unit employee workday shall be established by the District in compliance with law for each bargaining unit member relative to the needs of the District. Effective July 1, 2024, all school bus drivers shall have a base daily contract of 7.5 hours, and route selection shall occur once a year at the beginning of the school year. Effective July 1, 2024, all benefitted classroom staff shall have a daily contract of no less than 6 hours. Effective July 1, 2024, all positions which are currently 180 days shall be increased to 182 day contracts.

Article 9 – Evaluation Procedures

- 9.1.1 Probationary employees must complete six (6) months or 130 days of paid service, whichever is longer, prior to becoming permanent.
- 9.1.4 The District agrees to provide each newly hired employee with the date upon which they are expected to complete their probationary period at or around the time that person is hired. In the event the District neglects to provide a new employee with this date, the District's failure to do so shall not affect the employee's status as probationary or affect the date upon which that employee completes their probationary period.
- 9.2 At the beginning of the school year in which a bargaining unit member is to be regularly evaluated, that bargaining unit member will be given a copy of a blank "Classified Performance Evaluation Report" to familiarize them with the areas in which they will be evaluated. Failure to provide this document to the bargaining unit member shall not affect the District's ability to conduct the evaluation.

The District may implement a Classified Interim Evaluation Report (Appendix J) when it deems appropriate regardless of whether the employee has been evaluated or the rating on the most recent evaluation was an overall rating of “Does not meet District standards.”

- 9.4 The bargaining unit member must indicate on the "classified performance evaluation report" that they have read the evaluation, agrees with the evaluation, or disagrees with the evaluation and wishes to attach a signed written statement to be submitted to the evaluator within ten (10) days indicating the areas of agreement and the reasons for disagreement. No reprisals will be taken against any bargaining unit member for reasons of submitting such written statement.
- 9.8 The District and the Organization shall establish a joint “Evaluations Committee” which shall review and adjust the current evaluation procedures and forms, as needed.

Article 10 – Safety

- 10.3 The District will provide all unit members exposed to potentially hazardous conditions with job-appropriate training necessary for the safe performance of the job responsibilities. Examples of job-appropriate training may include, but not be limited to:
1. Procedures to prevent the spread of contagious diseases;
 2. Proper ergonomic set up and operation of work stations;
 3. Crisis Prevention Institute (CPI) or comparable training; and
 4. Correct lifting procedures.
- 10.4 The District Safety Committee shall continue to meet as needed to discuss safety-related concerns and proposed recommendations. CVCEO shall select the classified representatives on the Committee.
- 10.5 All affected unit members shall be notified by the District of the violent behavior of any student assigned, or being assigned to them, immediately upon assignment or knowledge of the behavior.
- 10.6 No unit member shall be required to lift a student without the assistance of another employee or a Hoyer lift or other similar device.
- 10.7 The District shall provide monetary reimbursement for safety shoes for employees that the District requires to wear safety shoes (maximum amount – one hundred fifty dollars [\$150] every two [2] years.) Risk Management may approve employee reimbursement more often than every two (2) years if the employee can demonstrate that their shoes are beyond safe use. Other employees who believe that shoes are

necessary for safety reasons should appeal with the Risk Management Department.

- 10.8 Prescription safety glasses will be reimbursed up to two hundred twenty dollars [\$220] every two (2) years. Unit Members who require prescription glasses and whose position necessitate the use of safety glasses may submit the designated form to Risk Management for pre-approval.

Article 11 – Transfer and Promotion

- 11.8 Unit members administratively transferred shall be given notice as soon as administratively practical and be entitled to a personal conference with the Assistant Superintendent for Human Resources or designee, upon written request. Except for unit members with a one-to-one student assignment or where extraordinary circumstances exist, unit members shall be given no less than seven (7) calendar days advance written notice. The meeting with the Assistant Superintendent or designee will occur at a time that does not negatively affect the efficient operation of the District. Unit members are entitled to representation at this meeting.

Article 12 – Job Descriptions

- 12.3 Job descriptions shall be reviewed on a three year cycle as follows:

Group A	Group B	Group C
2023-2024	2024-2025	2025-2026

Article 14 – Bereavement Leave

- 14.1 In the event of the death of any member of their immediate family (parent, step-parent, grandparent, step-grandparent, sibling, step-sibling, sibling-in-law, child, step-child, child-in-law of the employee, of the co-parent of the employee's child, of the spouse or domestic partner (registered or unregistered) of the employee, or of any relative living in the immediate household of the employee) an employee shall be granted leave of absence with pay, not to exceed three (3) days, or five (5) days if in excess of two hundred (200) miles of one-way travel is required. A bargaining unit employee is entitled to ten (10) days of bereavement leave on account of the death of their child, step-child, spouse or domestic partner. An extension of these time limits or an inclusion of other members of the immediate family may be granted at the discretion of the Superintendent or designee. The administration shall be notified prior to each leave unless extenuating circumstances prevent such timely notification, in which case the responsibility for notification shall remain with the employee.

Article 16 – Child Rearing Leave

- 16.1.1 A bargaining unit member in paid status shall arrange an appointment with the Assistant Superintendent of Human Resources or their designee, to review leave procedures and the related benefits available to bargaining unit members. This meeting must be held at least thirty (30) days prior to the beginning date of leave. In the event of emergency or unforeseen circumstances, the Superintendent may waive the time limit.
- 16.1.2.3 Tentative date of delivery, foster placement, or adoption.
- 16.1.4 A bargaining unit member adopting a child or beginning a foster placement may commence a leave at any time during the first year after receiving de facto custody of said child or prior to receiving such custody if necessary in order to fulfill the requirements for adoption or foster placement.
- 16.1.5.1 A bargaining unit member whose leave expires at the end of the school year must submit a written notice to the office of the Assistant Superintendent, Human Resources Office, by March 31 to return to work. The Human Resources Office will notify the employee of this deadline date at least two (2) weeks prior. Failure to timely notify the District shall be considered a resignation of the bargaining unit member.
- 16.1.5.3 The bargaining unit member shall be assigned to the same position or location, which they held at the time, the leave commenced, provided the return date is specified at the time of application for leave and such date does not exceed sixty (60) days from the date the leave commenced. If that position is no longer in existence, or if the employee returns after sixty (60) days, they will be entitled to an equivalent position and location.
- 16.1.6 An employee on leave shall have the option to remain an active participant in the fringe benefit program offered by the District in the area of the District medical insurance program for the period of one year.
- 16.1.7 An employee on childrearing leave shall not be denied the opportunity to substitute in the District by reason of the fact that they are on such leave.

Article 17 – Industrial Accident and Illness Leave

- 17.1.4 When an industrial accident or illness leave overlaps into the next fiscal year, the bargaining unit member shall be entitled to the amount of unused leave due them for the same illness or injury.

Article 18 – Judicial Leave

- 18.1 On proof of necessity of jury service or to appear as a subpoenaed nonparty witness in court, other than as a litigant, a bargaining unit member shall be granted a leave of absence with pay in the manner provided for by law. A bargaining unit member shall be granted a leave of absence to respond to an official order from another governmental jurisdiction arising out of or related to their employment with the District and for reasons not brought about through the connivance or misconduct of the bargaining unit member. Such leave shall be granted with pay up to the amount of difference between the bargaining unit member's regular earnings and any amount they receive for jury or other reimbursement. The District retains the discretion to authorize an employee, other than a litigant, responding to an official order from another governmental jurisdiction that does not arise out of or relate to their employment with the District to access accrued vacation leave to respond to that order.
- 18.2 With the exception of 12-month (261 day) contracted employees, unit members who normally require substitute coverage when absent or on leave who are summoned to serve jury duty during the student academic calendar may choose to defer jury duty to non-contract days. These employees who receive court permission to defer jury duty to non-contract days shall be paid a stipend for each day served equal the state minimum wage per hour that they are contracted by the District on average work days, up to a maximum of six and one-quarter (6.25) hours. Average work days, for purposes of this paragraph, shall be calculated by adding the employee's total hours per week and dividing that number by five. An employee whose original summons was for jury duty during non-contract days shall not be eligible for this provision. In order to receive this stipend, the employee must present original jury service summons and juror time sheet for each day served.

Article 20 – Leave for Public Official

- 20.4 An employee who is selected or appointed to public office may, upon written request from the employee and at the discretion of the Superintendent, be granted a leave of absence without pay for the term or terms of office. At the conclusion of such leave, the employee shall be entitled to return to a position similar to that held at the time leave was granted.

Article 21 – Leave Without Pay

- 21.1.3 It shall be the responsibility of the bargaining unit member to notify the District of their intention to return or to request an extension of leave by March 31 of the year of the leave of absence. The Human Resources Office will notify the bargaining unit member, using certificated receipt

requested U.S. Mail, by March 15, of the necessity to respond in accordance with March 31 requirement.

For leaves of less than one (1) year duration which are scheduled to end during the school year, notification of intention to return or to request extension must be made at least two (2) weeks prior to the expiration of leave, provided that the Human Resources Office notifies the bargaining unit member, using certificated receipt requested U.S. Mail, no later than four (4) weeks prior to the expiration of the leave, of the necessity to respond at least two (2) weeks prior to the expiration of the leave.

For leaves of one (1) year duration or greater which are scheduled to end during the school year, notification of intention to return or to request extension must be made at least eight (8) weeks prior to the expiration of leave, provided that the Human Resources Office notifies the bargaining unit member, using certificated receipt requested U.S. Mail, no later than ten (10) weeks prior to the expiration of the leave, of the necessity to respond at least eight (8) weeks prior to the expiration of the leave.

- 21.2 A leave of absence without pay, not to exceed 12 work weeks during any 12-month period, shall be granted to permanent bargaining unit members for the birth or adoption of the employee's child or to care for a newborn; the placement of a foster child with the employee; leave to care for a seriously ill child, spouse, or registered domestic partner, parent, grandparent, grandchild, sibling, or parent-in-law or any relative living in the immediate household; and/or leave for the employee's own serious health condition. For purposes of this paragraph, the entitlement to leave for the birth, care for a newborn, or placement of a child for adoption or foster care expires 12 months after the birth or placement. The 12-month period is measured backward from the date of leave use. Leave under this paragraph shall be taken in a minimum increment of one day and a maximum increment of 12 weeks. Employees may use accrued sick leave and/or catastrophic leave to care for a seriously ill child, spouse, or registered domestic partner, parent, grandparent, grandchild, sibling, or parent-in-law, and/or leave for the employee's own serious health condition concurrently with leave pursuant to this Article 21.2. Employees accessing the leave described in this paragraph shall not be entitled to health benefits unless they qualify for those benefits under Article 21.2.1.

Article 22 – Military Leave

- 22.2 A bargaining unit member who enters the military service has the right to return to and reenter a position similar to the one held by the unit member at the time of entrance into the service within three (3) months

after the termination of their active service, but not later than six (6) months after the end of the war or national emergency for which the unit member entered the service, if the term of employment for which they were appointed has not ended during the unit member's absence. Probationary service shall be considered an unlimited term of service. Bargaining unit members who enter the service while on probationary status will assume the same probationary status upon return to the District.

22.3 Such right to return to his or her position shall not extend to or be granted to any bargaining unit member who shall fail to return and reenter their position within twelve (12) months after the first date upon which they could terminate active service.

22.6 In addition to any other form of leave of absence for illness or injury with pay, a classified employee hired on or after January 1, 2017, who is a military veteran with a military service-connected disability rated 30 percent or more by the United States Department of Veteran Affairs shall be entitled to leave of absence for illness or injury with pay of up to 12 days for the purpose of undergoing medical treatment for their military service-connected disability. Credit for leave of absence for illness or injury granted under this section shall be credited to a qualifying classified employee on the first day of employment and shall remain available for use for the following 12 months of employment. Leave of absence for illness or injury credited pursuant to this Section that is not used during the 12-month period shall not be carried over and shall be forfeited. This leave shall be pro-rated for employees working fewer than 12-months or fewer than eight (8) hours per day. The District may require proof that a leave of absence for illness or injury granted under this subdivision is used for treatment of a service-connected disability.

Article 24 – Sick Leave

24.2 If sick leave extends beyond the days allowed for the current fiscal year, full pay will be continued for the total number of days of sick leave accumulated from previous years. Following this, a bargaining unit member shall be paid fifty percent (50%) of their regular salary during the period of such absence for 112 days. The sick leave and 112 day period, shall run consecutively. Bargaining unit members shall only receive one period of partial payment pursuant to this Article 24.2 for each illness or accident.

Article 25 – Health Rehabilitation Leave

25.1 When all paid leaves of absence have been exhausted by a bargaining unit member, the member may be placed, at their written request, on a health leave of absence without pay. Such leave is granted for up to

one (1) year only, but may be extended for a maximum of one (1) additional year. If the bargaining unit member has not sufficiently recovered by the end of the leave period, they shall retire (if eligible), resign or accept dismissal for reason of health. Application for reemployment will be granted when accompanied by evidence of full recovery or ability to meet current employment standards. If an applicant who was classified as a permanent bargaining unit member is rehired within a thirty-nine (39) month period after their last day of paid service, the District shall restore all rights, benefits and responsibilities of a permanent bargaining unit member as provided by law.

Article 26 – Sabbatical Leave

- 26.2.1 A bargaining unit member who has completed seven (7) consecutive years of satisfactory service with the Chula Vista Elementary School District shall be eligible for a sabbatical leave for a qualified program of study, research, or travel, conditioned upon the following:
 - 26.2.1.1 The applicant must have received their AA or AS Degree or equivalent university credits.
- 26.2.2 A bargaining unit member in their seventh (7th) year of service who applies for such leave may be granted, at the discretion of the Superintendent and upon approval of the Board of Education, a sabbatical leave subject to the satisfactory completion of the year's service. The following regulations will apply:
 - 26.3.1 Formal study in an accredited college or university for the purpose of completing the requirements for a professional degree.
 - 26.3.2 Independent study is a program of study, research, or special projects relating to the present or prospective service to the District and the employee, which promises to be of professional value to them and the District.
 - 26.3.3 Travel for observation or study is planned travel which must show definitive purpose and value for the participant and the District.
- 26.5 Limit. The number of bargaining unit members on sabbatical leave at any one time shall not exceed five (5) bargaining unit members in any year.
- 26.8.1 If the bargaining unit member should be incapacitated because of illness or accident and required to postpone or cancel their leave, this shall not prejudice the bargaining unit member from returning to the

District or from completing the leave requirements under a special extension.

- 26.8.3 In the event that a recipient of a sabbatical leave is forced to cancel the leave, they shall be reinstated in the District in a position similar to that from which they began the leave, if such vacancy exists. If no such vacancy exists, they shall be granted priority as a substitute until a vacancy occurs.
- 26.10.1 Basic Payment. The District shall pay to the bargaining unit member fifty percent (50%) of the salary to which they would be entitled if they were actually on duty in the District. Approval of any employment during the sabbatical leave period must be secured from the Superintendent prior to the acceptance of the employment.
- 26.10.3.2 Should the death, disability or illness of the bargaining unit member prevent the fulfillment of this obligation, no penalty shall be exacted of them, their heirs or the surety.
- 26.13 Return to Duty. At the expiration of the sabbatical leave, the bargaining unit member who has been granted such leave shall be reinstated, unless they agree otherwise, in a position equivalent to that held by the unit member at the time leave was granted. It shall be understood that no bargaining unit member will be guaranteed a return to their previous location or shift.
- 26.14 Additional Procedure. The Superintendent is authorized to establish such further details of procedure as in their opinion may be necessary, provided that such details shall be consistent with the provisions of the Education Code.

Article 29 – Physical Examinations

- 29.1 The District agrees to maintain the current physical examination Board of Education Policy No. 4212.4 for the duration of this Agreement except in the event of exigency or emergency. Board Policy No. 4212.4 currently reads “When classified employees are required by law to submit to a physical examination for continuance in employment, the District shall either provide the required examination, cause it to be provided, or provide the employee with reasonable reimbursement for the required examination.”

Article 30 – Uniforms

- 30.2 The District agrees to provide an annual uniform allowance of \$400.00 per year effective July 1, 2023 for Trades I/Painter, Trades II/Painter, Trades III/Painter, and Trades III/Lead Painter classifications.

Article 31 – Procedures for Processing Grievances

- 31.1.6 Until final disposition of a grievance takes place, the grievant is required to conform to the direction of their supervisor, except when such direction would directly present a hazard to the grievant. In such cases of alleged hazard, the grievant shall report such matters to the office of the Assistant Superintendent, Human Resources, or designee, who will decide the matter of conformance to the supervisor's direction.
- 31.3.1 Any bargaining unit member who believes they have a grievance shall present the grievance orally within 10 days to the immediate supervisor with the object of resolving the matter informally. In the case of grievances affecting two (2) or more unit members having different supervisors, the Organization and/or the affected unit members shall present the grievance orally to Human Resources with the object of resolving the matter informally. Resolutions reached at this stage shall be final but shall not be precedential nor inconsistent with this Agreement.

“LEVEL III – BINDING ARBITRATION”

- 31.3.6 If the grievance is not resolved at Level II (31.3.4) or if no written decision was rendered within ten (10) days following the Level II meeting, CVCEO may proceed to Level III by submitting a written request for arbitration to the District's Assistant Superintendent of Human Resources. The written request must be submitted within thirty-five (35) days after issuance of a written decision or thirty-five (35) days after the Level II meeting if no written decision was rendered.
- 31.3.8 Within twenty (20) days of the selection of the hearing officer, the Parties shall attempt to select a mutually agreeable hearing date. If the Parties are unable to agree on a hearing date, the hearing officer shall have the authority to select the date. The hearing officer shall conduct an evidentiary hearing. The Parties may present witnesses and documents in support of their positions. The formal rules of evidence will not apply. Hearsay evidence will be admissible, but the hearing officer will determine the proper weight to be accorded the hearsay evidence. The hearing officer may exclude any evidence that they deem irrelevant or duplicative.
- 31.3.9 After a hearing and after the Parties have had an opportunity to make written arguments, the hearing officer shall submit in writing to the Parties and the Governing Board their findings of fact and decision and shall set forth their reasoning and conclusions on the issues submitted. The hearing officer's decision shall be binding. The hearing officer shall have no power or authority to make any decision that requires the

commission of an act prohibited by law or that is in violation of this Agreement. The hearing officer shall have no power to add to, subtract from, or modify the terms of this Agreement or the written policies, rules, regulations, and procedures of the District.

Article 33 – Training

33.2.2 The District has determined employees in all classifications will receive a minimum of 1 day of training in their work classification area annually. Training will be recorded in Classified Professional Development Form.

Article 34 – Layoff and Effects of Layoff

34.3 Notice of Layoff. Consistent with Education Code section 45117, employees to be laid off shall be given written notice no later than March 15 that the employee's position will be eliminated or reduced in hours in the ensuing school year due to lack of funds. Any notice of layoff shall specify the reason for layoff and identify by name and classification the employees designated for layoff. The Organization shall be provided a list of all bargaining unit employees noticed of layoff pursuant to this section. Such notification shall be provided the Organization concurrent with individual employee notification. The notice to the Organization shall be by certified mail or personal service.

An employee who received a notice of layoff may request a hearing to determine if there is cause for not reemploying the employee for the ensuing year. A request for a hearing shall be in writing and shall be delivered to the person who sent the layoff notice, on or before a date specified in the layoff notice to the employee, which shall not be less than seven days after the date on which the layoff notice is served upon the employee. If an employee fails to request a hearing on or before the date specified, the employee's failure to do so shall constitute a waiver of the employee's right to a hearing. If an employee timely requests a hearing, the hearing process will occur pursuant to Education Code section 45117. Written layoff notices shall state that it has been recommended that the notice be given to the employee, state the reasons that the employee's services will not be required for the ensuing year, inform the employee of the employee's displacement rights, if any, and reemployment rights, and advise the employee of their right to request a hearing.

34.4.1 Laid off employees will bump the least senior employee with an equal or next lowest number of hours in the same classification in which the employee has greater seniority. If no such position exists, laid off employees will bump the least senior employee with an equal or next lowest number of hours in a previously held classification(s). If no such position exists, the unit member will be laid off.

An employee may only bump into a position or classification in which they successfully passed probation that has an equal or less number of hours. If an employee cannot bump for this or any other reason, the employee will be laid off.

- 34.5.1 Employees whose positions have been reduced may choose to remain in that position and accept fewer hours following implementation of the reduction. An employee who chooses to move into another position because their position has been reduced or eliminated may move into the least senior employees' position with the same number of hours per year. If a position with the same number of hours per year occupied by a less senior employee is not available, then the employee may bump into the least senior employee's position with up to twenty percent (20%) more hours per year than the employee holds prior to the reduction or elimination of their position. Employees who are displaced by a more senior employee moving into their position may move into the least senior employees' position according to the process above. This process shall be repeated until no positions with up to twenty percent of the employee's hours are occupied by less senior employees. When no positions are occupied by less senior employees, the District may assign the remaining employee to the remaining position or layoff that employee if no position exists. When implementing this process, the District shall move employees from one position to another in a manner that minimizes the number of employees affected by this process.

Article 38 – Meeting and Negotiating

- 38.2 The exclusive representative may give notice to the Board by mail or email between April 15 and May 15, 2024 of its desire to reopen negotiations on Article 7 and three (3) additional reopeners. The exclusive representative may give notice to the Board by mail or email between April 15 and May 15, 2025 of its desire to reopen negotiations on Article 5, Article 7 and three (3) additional reopeners. Upon receipt of written notice, arrangements shall be made pursuant to provisions of the Educational Employment Relations Act, including the public notice provision, for meeting and negotiating to commence.

Article 39 – Complaint Procedure

- 39.1.2 The member of the bargaining unit has been given prior notice of the informal (oral) complaint and any record to be filed such that the member of the bargaining unit has a reasonable opportunity (ten calendar days) to present relevant information to their immediate supervisor or the Assistant Superintendent.

- 39.2 Formal (Written) Complaints. The District shall forward as soon as practicable to the member of the bargaining unit any formal (written) complaint regarding that member. A member of the bargaining unit shall forward as soon as practicable to the immediate supervisor any formal (written) complaint received by the member regarding themselves. Notwithstanding the foregoing, in matters involving harassment allegations, the District shall not be required to provide to the member of the bargaining unit the formal (written) complaint regarding that member. Instead, the District shall describe the allegations to the bargaining unit member and provide them with an opportunity to respond. No record of any formal (written) complaint or the complaint itself shall be placed in the personnel file of the member of the bargaining unit unless:
- 39.2.2 The member of the bargaining unit has been given prior notice of the formal (written) complaint and any record to be filed such that the member of the bargaining unit has a reasonable opportunity (ten calendar days) to present relevant information to their immediate supervisor or the Assistant Superintendent.

Article 40 – Family and Medical Leave

- 40.3.1.3 Leave to care for a child, parent, sibling, grandchild, grandparent, parent-in-law, a spouse, “designated person” as defined in Government Code section 12945.2(b)(2) as any other individual related by blood or whose close association with the employee is equivalent of a family relationship, or registered domestic partner who has a serious health condition or
- 40.3.4 Leave to care for a family member includes both physical and psychological care, including providing comfort and reassurance which would be beneficial to a seriously ill child or parent receiving inpatient care; or, making arrangements for third-party care of a family member. An employee may designate a designated person at the time they request leave to care for the designated person and shall be limited to one designated person per twelve month period for family care and medical leave.

Article 41 – Discipline Procedure

- 41.1 Procedures for Termination of Employment and Discipline are referenced in Board Policy 4218. Unless otherwise specified, all references to “day” in this Article shall have the same meaning as in Section 31.2.5 of this Agreement.
- 41.3 The District will provide permanent employees with a written notice of intent to suspend or terminate employment. The notice will inform the employee of the disciplinary action proposed, the reasons for the

proposed action, and the effective date of the proposed action. The notice will further inform the employee of their right to respond to the notice, the deadline for responding, to whom to respond, and that the employee has a right to be represented by the Organization. The employee will have the right to respond in writing or at a pre-disciplinary conference within ten (10) days of the delivery of the notice, which may be extended by mutual agreement with the Assistant Superintendent of Human Resources or their designee.

After review of the timely response, the District will inform the employee in writing whether it intends to proceed with the proposed action and, in the case of dismissals or suspensions, the employee's right to a hearing on such charges. The District shall not implement a recommended dismissal or suspension until after 30 calendar days from the employee's receipt of a written notice of intent to proceed unless the governing board or impartial third-party hearing officer finds that, at the time discipline was imposed at the conclusion of the initial review process, the District demonstrated by a preponderance of the evidence that the employee engaged in criminal misconduct, misconduct that presents a risk of harm to pupils or students, staff or property, or committed habitual violations of the District's policies or regulations.

- 41.4 Within five (5) days of an employee's receipt of a written notice of intent to proceed, the employee may request that CVCEO submit the proposed dismissal or suspension to arbitration. If CVCEO, in its sole discretion, chooses to submit the proposed dismissal or suspension to arbitration, it must do so within thirty-five (35) days of the employee's receipt of the written notice of intent to proceed. Arbitration shall be conducted in accordance with the procedures set forth in Articles 31.3.7 – 31.3.13, however the Governing Board shall retain authority to review the determination of whether sufficient cause exists for disciplinary action under the standard set forth in Section 1286.2 of the Code of Civil Procedure.
- 41.5.2 Criminal Convictions. Pursuant to Education Code Section 45123, the District may not employ or retain in employment persons convicted of a controlled substance offense as defined in Education Code Section 44011. Any employee who is released from employment pursuant to Education Code Section 45123 whose conviction is subsequently reversed and the employee is acquitted of the offense in a new trial or the charges are dismissed, may be reinstated to their previous position without back pay with the period of termination being converted to an unpaid leave of absence. Pursuant to Education Code Section 45123, a person who has previously been convicted of a controlled substance offense as defined in Education Code Section 44011 shall not be

precluded from employment so long as that person has been rehabilitated for at least five (5) years. The District may, but is not required to, employ a person who has been previously precluded from employment as a result of a conviction of a control substance offense as defined in Education Code Section 44011, if from the evidence presented by that person and/or their representatives, the District determines that the person has been rehabilitated for at least five (5) years. The Board of Education shall determine the type and manner of presentation of the evidence and the determination of the Board of Education as to whether the person has been rehabilitated is final.

- 41.5.3.2 Prior to the first time an employee drives or otherwise operates a District vehicle, the employee, including those who transport students, shall undergo testing for controlled substances.
- 41.5.3.3 The District shall order an employee to undergo a drug or alcohol test if the District has a reasonable suspicion that the employee, including those who transport students, is under the influence of drugs or alcohol while at work. Reasonable suspicion is a reasonable and articulable belief of probable drug or alcohol use based on direct observation of specific contemporaneous physical, behavioral, or performance indicators. If two or more supervisors or managers are available and on the premises, the reasonable suspicion for testing must be confirmed by at least two supervisors or managers prior to the employee being ordered to undergo testing. The confirming supervisor or manager will make their best efforts to make their own observations of the employee, but may rely on the initial supervisor's or manager's oral representations to establish reasonable suspicion. If only one supervisor or manager is on the premises, that supervisor or manager must confirm their basis for reasonable suspicion with Human Resources prior to testing.
- 41.5.3.7 Employees shall be informed in writing at the time of the District-ordered specimen collection of their right to request a "split specimen" be collected. If the original test (both base and confirmatory) is positive, the employee at their expense, will have the opportunity to have a reputable testing facility of their choice that is certified by the Department of Health and Human Services test the split specimen submitted to the District's testing facility. Accepted chain-of-custody procedures must be followed and the testing facility must meet all standards set by the Federal Health Agencies and/or SAMHSA for laboratory performance using certified Medical Technologists and Technicians. An employee may request the independent test by notifying the District in writing within one week of being informed of the test results. Arrangements will then be made to have the split specimen delivered directly from the District's testing facility to the

testing facility chosen by the employee insuring chain-of-custody. Employee will provide the District with the name, address, and credentials of the testing facility chosen by the employee.

- 41.5.3.8 Employees will be compensated for all time spent undergoing all District-ordered testing pursuant to this Policy, including travel to and from the testing facility and will be provided with transportation to the testing facility and offered transportation home from the testing facility. Employee shall not be compensated for any time and expense associated with pursuing a test of the split specimen at a testing facility of their choosing.
- 41.5.6 Effective January 1, 2024, no employee (other than those referenced in Section 41.5.3.1) shall be disciplined or denied employment due to their use, off-duty and away from the workplace, of cannabis, nor due to the presence of nonpsychoactive cannabis metabolites in their hair, blood, urine or other bodily fluids.
- 41.6 An employee who is absent from the workplace for three (3) or more consecutive days without authorized leave shall be considered to have abandoned their position and resigned from the District, unless the absence is for reasons beyond the control of the employee and the employee notifies the District as soon as practicable.

Article 43 – Catastrophic Leavebank

- 43.2.5 A unit member's eligibility for the Bank terminates automatically if they fail to make the required annual contribution.
- 43.2.6 The Organization and the District shall meet prior to April 30 of each school year to consider the appropriateness of a waiver of the annual donation requirement for current members of the Bank, based on the total number of days accrued in the Bank and the expected utilization of those days.
- 43.3.1 Catastrophic Leave Bank participants whose accrued sick leave is exhausted may request a withdrawal from the Bank for catastrophic illness or injury. Catastrophic illness or injury shall be defined as any illness or injury that incapacitates a unit member for an extended period of time, or that incapacitates a member of the employee's family, which incapacity requires the employee to take time off from work for an extended period of time to care for that family member, as defined in Education Code 44043.5(a)(1). This definition does not include workers' compensation related injuries or illnesses. A "family member" shall include all persons defined as follows: the employee's parent, child, spouse, grandparent, grandchild, and sibling, including adoptive, foster, step- and in-law relations, and including any

registered and unregistered domestic partners, a “designated person” as defined in Section 40.3.1.3, and any relative living in the immediate household of the employee.

- 43.3.2 Unit members must use all accrued leave available to them, but not differential leave as defined in Article 24.2 before eligible for a withdrawal from the Bank. Additionally, personal necessity leave need not be exhausted before making a request for withdrawal from the Catastrophic Leave Bank.
- 43.3.4 Withdrawals from the Catastrophic Leave Bank shall be granted in units of no more than twenty duty days. Unit members may submit a request for an extension. Withdrawals from the Catastrophic Leave Bank shall be granted in units of no more than twenty duty days. Unit members may submit a request for an extension of a withdrawal for one (1) additional twenty-duty day allotment for each catastrophic illness or injury. Catastrophic leave days not used by the unit member shall be returned to the Catastrophic Leave Bank.
- 43.3.6 Participants in the Bank shall make requests for withdrawal of duty days to CVCEO and will be required to submit a doctor’s statement indicating the nature of the illness or injury and the probable length of absence from work. If the request for withdrawal is based on the illness or injury of a family member as defined in Section 43.3.1, the doctor’s statement shall also indicate the need of the family member to receive care. Participants shall submit the Request for Withdrawal form and doctor’s statement to the Human Resources Office, which will verify that the unit member has contributed to the Catastrophic Leave Bank such that they are potentially eligible for withdrawal. Then the request will be sent to the CVCEO President or designee for approval or disapproval. The request shall be considered and a written decision rendered within ten (10) working days of receipt of the request.
- 43.3.7 In the event that the request is approved, the unit member making the request and the Human Resources Office shall be notified in writing of the approval, including the number of duty days to be withdrawn.
- 43.3.8 In the event that the request is denied, the unit member making the request and the Human Resources Office shall be notified in writing of the denial. The unit member may appeal the denial to a review committee consisting of one (1) District representative and two (2) Organization representatives. The designated review committee must come to a majority decision and shall keep information regarding the nature of the illness or injury confidential. The decision of the review committee shall be reported in writing to the unit member within ten

(10) duty days of receipt. This decision shall be final and not subject to the grievance process of the Agreement.

Article 44 – Duration of Agreement

44.1 Upon ratification by both parties, this Agreement shall be in effect from July 1, 2023, until June 30, 2026.

Appendix D – Salary Placement

Exhibit A

ADDITIONAL DATA:

Additional information is available for review in the Office of the Assistant Superintendent for Human Resources Services and Support.

STAFF RECOMMENDATION:

Conduct the public hearing and ratify the Tentative Agreement.

ATTACHMENT A

ARTICLE 2. RECOGNITION

- 2.1 The bargaining unit described pursuant to Chapter 10.7, Division 4 of Title I, Section 3545(b)(1), (2), and (3) of the Government Code is limited to classified employees of the Chula Vista Elementary School District in the positions of:

<p><u>Reallocation Group A (2023-24)</u> Accountant Accounting Technician I Accounting Technician II-Accts Payable/Student Org Accounting Technician III Accounting Technician IV Attendance Accounting Tech Payroll Specialist I Payroll Specialist II Payroll Specialist III CALPADS Pupil Services/Special Education Technician Clerk I Clerk II Clerk-Typist I Clerk-Typist II Clerk-Typist II (Translator) Clerk-Typist III Clerk- Typist III (Family Resource Center) Community Referral Clerk Community Relations Liaison Community School Site Coordinator English Learner Support Tech Expanded Learning Programs Specialist Facilities Technician Human Res Tech I (Switchboard Operator) Human Resources Technician II Human Res Tech III (Sub Desk) Human Res Tech IV (Sub Desk) Human Res Analyst (Sub Desk) Medi-Cal Admin Activities/Local Educ Agency Prog Asst Military Family Advocate Parent Community Liaison Planning Technician Planning and Facilities Tech Pupil Services/Sp Ed Tech School Attd Sec/Health Spec School Health Clerk Sch Readiness/Spec Needs Demo Project Technician School Secretary Secretary I Secretary II Secretary II (Sum/NCLB) Secty to the Dir of: Curr & Inst, Early Inter, Information, Lang Acq, Maint & Oper, Pupil Serv Secty to the Executive Director Special Projects Technician Student Attendance/Welfare Specialist</p>	<p>CNS I CNS II CNS III CNS IV CNS Baker CNS Specialist Child Nutrition Technician Commercial Appliance/HVAC Tech</p> <p><u>Reallocation Group B (2024-25)</u> Adapted Aquatics Program Spec Autism and Behavior Support Assistant English Learner Support Technician IV Family Literacy Technician Instructional Assistant Instructional Assistant-Special Education Instructional Assistant, Behavioral Spec Instructional Assistant, CBET Instructional Assistant, Comp Lab Instructional Assistant, ELL Instructional Assistant, Even Start IA, Home & School Partnership Program IA, Immigrant Fam/Student Supp-Arabic, Farsi, Japanese, Korean, Mandarin, Russian, Tagalog, Thai IA, Language, Speech & Hearing Instructional Assistant, Parent Education Instructional Assistant, PIP Behavior Support IA, Preschool and Child Development IA, School Readiness Program IA, Special Needs Demo Project IA, Transitional Kindergarten IA, Volunteer Projects Interpreter-DHH Student Support Assistant - KIDCO Lead Instructional Assistant-ELL Lead Occupational Therapist Licensed Mental Health Clinician Licensed Vocational Nurse Occupational Therapy Assistant Occupational Therapist Outreach Consultant Parent Engagement Liaison Registered Behavioral Technician Rehabilitation Equipment Technician Speech/Language Pathology Assistant Student Attendant Student Attendant-Braille SA, Visually Impaired Student Support Wellness Projects Specialist Buyer Communications Technician Computer Support Technician I Computer Support Technician II</p>	<p>Lead Buyer Lead Digital Imaging Technician Lead Storekeeper/Lead Driver Network Administrator Senior Systems Analyst Network Analyst Network Technician Programmer Analyst Publications Technician Senior Digital Visual and Interactive Media Analyst Senior Programmer Analyst Storekeeper II Student, Fam, & Comm Svs's Tech Spec Technology Equipment Technician Technology Equipment Technician II Technology Services Technician</p> <p><u>Reallocation Group C (2025-26)</u> Carpenter / Glazier Carpenter / Glazier- Entry Level Custodian I Custodian II Electrician Electrician - Entry Level ESSC Plant Operator ESSC Plant Operator Assistant Filter Technician Floor Covering - Entry Level Floor Covering Technician Gardener-Groundskeeper Gardener-Groundskeeper — Entry Level General Maintenance General Maintenance - Entry Level General Maint Equip Operator General Maintenance Fabricator General Maintenance Roofer/Floorer Grounds Equipment Operator Irrigation Specialist Lead Carpenter/Glazier Lead Electrician Lead Gardener-Groundskeeper Lead General Maintenance Lead HVAC Lead Irrigation / Central Control Specialist Lead Locksmith Lead Locksmith/Plumber Lead Painter Lead Plumber Locksmith Locksmith - Entry Level Noon Duty Supervisor Painter Painter - Entry Level Plumber</p>
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Student Placement Lead Student Placement Specialist Student Placement Technician Translator/Interpreter Welfare and Attendance Clerk (School) Cataloging Technician Instructional Media Center Library Technician Instructional Services Textbook Technician Library Media Technician Library/Technology Technician Media Cataloger Ordering and Purch Media Clk	Computer Support Technician III Delivery Driver/Storekeeper II Digital Imaging Technician I Digital Imaging Technician II Digital Media Specialist ESSC Lead Info Technology Specialist Hardware Technician I Hardware Technician III Info Services Support Clerk Info Tech Comm/Web Specialist Junior Buyer Junior Programmer	Plumber - Entry Level Roofer Roofer - Entry Level Roofer/Floorer Trades I/HVAC Trades II/HVAC Trades III/HVAC Trades IV/HVAC Automotive Mechanic Automotive Mechanic II Automotive Mechanic Helper Bus Attendant Bus Driver Bus Driver/Driver Instructor Bus Driver/Transportation Asst Dispatcher Heavy Equipment Mechanic Lead Bus Driver Lead Mechanic Passenger Van Driver Transp Technology Support Tech I Transportation Lead Instructor Transportation Routing and Planning Specialist Transportation Specialist
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2.2 The unit excludes:

Management Employees
Confidential Employees
Supervisory Employees
Certificated Employees

Chula Vista Elementary School District PLACEMENT OF POSITIONS ON SALARY SCHEDULE

POSITION	RANGE
ACCOUNTING/PAYROLL	
Accountant.....	41
Accounting Technician I.....	26
Accounting Technician II Accounts Payable/Student Org.....	31
Accounting Technician III.....	33
Accounting Technician IV.....	35
Attendance Accounting Technician.....	38
Payroll Specialist I.....	29
Payroll Specialist II.....	31
Payroll Specialist III.....	37
CLERICAL/SECRETARIAL	
CALPADS Pupil Services/ Special Education Technician.....	35
Clerk I.....	15
Clerk II.....	19
Clerk-Typist I.....	15
Clerk-Typist II.....	19
Clerk-Typist II (Translator).....	25
Clerk-Typist III.....	22
Clerk-Typist III (Family Resource Center).....	22
Community Referral Clerk.....	20
Community Relations Liaison.....	32
Community Schools Site Coordinator.....	45
English Learner Support Technician.....	24
Expanded Learning Programs Specialist.....	44
Facilities Technician.....	30
Human Resources Technician I (Switchboard Operator).....	22
Human Resources Technician II.....	25
Human Resources Technician III (Sub Desk).....	27
Human Resources Technician IV (Substitute Desk).....	28
Human Resources Analyst (Substitute Desk).....	36
Medi-Cal Admin Activities/Local Educ Agency Program Asst.....	30
Military Family Advocate.....	20
Noon Duty Supervisor.....	15
Parent Community Liaison.....	20
Planning Technician.....	30
Planning and Facilities Technician.....	35
Pupil Services/Special Education Technician.....	33
School Attendance Secretary/Health Specialist.....	28
School Health Clerk.....	22
School Secretary.....	30
School Readiness/Spec Needs Demo Proj Tech.....	30
Secretary I.....	25
Secretary II.....	29
Secretary II (Summer School & NCLB).....	27
Secretary to the Director of: Curriculum & Instruction, Early Intervention, Information Services, Language Acquisition, Maintenance & Operations, Pupil Services.....	32
Secretary to the Executive Director.....	36
Special Projects Technician.....	33
Student Attendance/Welfare Specialist.....	33
Student Placement Lead.....	38
Student Placement Specialist.....	36
Student Placement Technician.....	29
Translator/Interpreter.....	34
Welfare & Attendance Clerk (School).....	18
LIBRARY/MEDIA SERVICES	
Cataloging Technician.....	26
Instructional Media Center Library Technician.....	29
Instructional Services Textbook Technician.....	31
Library Media Technician.....	23
Library/Technology Technician.....	26
Media Cataloger.....	29
Ordering and Purchasing Media Clerk.....	24
CHILD NUTRITION SERVICES (CNS)	

CNS I.....	15
CNS II.....	16
CNS III.....	19
CNS IV.....	25
CNS Baker.....	19
CNS Specialist.....	33
Child Nutrition Technician.....	31
Commercial Appliance/HVAC Technician.....	39
INSTRUCTIONAL SERVICES	
Adapted Aquatics Program Specialist.....	22
Autism and Behavior Support Assistant.....	25
English Learner Support Technician IV.....	28
Family Literacy Technician.....	21
Instructional Assistant.....	15
Instructional Assistant-Special Ed.....	18
Instructional Assistant, Behavioral Specialist.....	22
Instructional Assistant, CBET.....	20
Instructional Assistant, Computer Lab.....	17
Instructional Assistant, ELL.....	17
Instructional Assistant, Even Start.....	16
Instructional Asst – Home & Sch Partnership Program.....	16
Instructional Asst – Immigrant Family/Student Support Arabic, Farsi, Japanese, Korean, Mandarin, Russian, Tagalog, Thai.....	15
Instructional Asst – Language, Speech & Hearing.....	16
Instructional Assistant, Parent Education.....	16
Instructional Assistant, PIP Behavior Support.....	20
Instructional Assistant, Preschool & Child Dev.....	18
Instructional Assistant, School Readiness Program.....	17
Instructional Assistant, Special Needs Demo Project.....	16
Instructional Assistant, Transitional Kindergarten.....	18
Instructional Assistant, Volunteer Projects.....	15
Interpreter-DHH.....	41
Student Support Assistant - KIDCO.....	15
Lead Instructional Assistant-ELL.....	20
Lead Occupational Therapist.....	58
Licensed Mental Health Clinician.....	56
Licensed Vocational Nurse.....	30
Occupational Therapy Assistant.....	37
Occupational Therapist.....	55
Outreach Consultant.....	36
Parent Engagement Liaison.....	20
Registered Behavior Technician.....	32
Rehabilitation Equip. Technician.....	19
Speech/Language Pathology Asst.....	40
Student Attendant.....	22
Student Attendant - Braille.....	22
Student Attendant-Visually Impaired Student Support.....	21
Wellness Projects Specialist.....	40
INFO SYSTEMS/PURCHASING/WAREHOUSE	
Buyer.....	32
Communications Technician.....	35
Computer Support Technician I.....	33
Computer Support Technician II.....	37
Computer Support Technician III.....	40
Delivery Driver/Storekeeper II.....	25
Digital Imaging Technician I.....	26
Digital Imaging Technician II.....	30
Digital Media Specialist.....	42
Senior Digital, Visual and Interactive Media Analyst.....	56
ESSC Lead Information Technology Specialist.....	42
Hardware Technician I.....	32
Hardware Technician III.....	39
Information Services Support Clerk.....	19
Info Tech Comm/Web Specialist.....	48
Junior Buyer.....	30
Junior Programmer.....	42
Lead Buyer.....	39

Lead Digital Imaging Technician.....	39
Lead Storekeeper/Lead Driver.....	32
Network Administrator.....	50
Network Analyst.....	47
Network Technician.....	44
Programmer Analyst.....	51
Publications Technician.....	24
Senior Programmer Analyst.....	55
Senior Systems Analyst.....	59
Storekeeper II.....	29
Student, Family, and Community Svc's Technology Spec.....	39
Technology Equipment Technician.....	38
Technology Equipment Technician II.....	40
Technology Services Technician.....	37
FACILITIES/MAINTENANCE/OPERATIONS	
Carpenter/Glazier.....	38
Carpenter/Glazier-Entry Level.....	35
Custodian I.....	22
Custodian II.....	25
Electrician.....	38
Electrician-Entry Level.....	35
ESSC Plant Operator.....	28
ESSC Plant Operator Assistant.....	25
Filter Technician.....	25
Floor Covering-Entry Level.....	27
Floor Covering Technician.....	33
Gardener-Groundskeeper.....	26
Gardener-Groundskeeper-Entry Level.....	24
General Maintenance.....	33
General Maintenance-Entry Level.....	26
General Maintenance-Equipment Operator.....	35
General Maintenance-Fabricator.....	35
General Maintenance Roofer/Floorer.....	36
Grounds Equipment Operator.....	28
Irrigation Specialist.....	30
Lead Carpenter/Glazier.....	39
Lead Electrician.....	42
Lead Gardener-Groundskeeper.....	35
Lead General Maintenance.....	44
Lead HVAC.....	46
Lead Irrigation / Central Control Specialist.....	32
Lead Locksmith.....	41
Lead Locksmith/Plumber.....	42
Lead Painter.....	39
Lead Plumber.....	42
Locksmith.....	37
Locksmith-Entry Level.....	34
Painter.....	37
Painter-Entry Level.....	33
Plumber.....	39
Plumber-Entry Level.....	34
Roofer.....	35
Roofer-Entry Level.....	28
Roofer-Floorer.....	35
Trades I HVAC.....	33
Trades II HVAC.....	37
Trades III HVAC.....	39
Trades IV HVAC.....	44
TRANSPORTATION	
Automotive Mechanic.....	34
Automotive Mechanic II.....	36
Automotive Mechanic Helper.....	29
Bus Attendant.....	16
Bus Driver.....	26
Bus Driver/Driver Instructor.....	32
Bus Driver/Transportation Assistant.....	27
Dispatcher.....	31

Chula Vista Elementary School District
PLACEMENT OF POSITIONS ON SALARY SCHEDULE

APPENDIX D

Heavy Equipment Mechanic.....	37
Lead Bus Driver	32
Lead Mechanic	41
Passenger Van Driver	22
Transportation Technology Support Technician I	34
Transportation Lead Instructor	34
Transportation Specialist	31
Transportation Routing and Planning Specialist	32

San Diego County Office of Education

PUBLIC DISCLOSURE OF PROPOSED COLLECTIVE BARGAINING AGREEMENT
in accordance with AB 1200 (Chapter 1213/Statutes 1991), AB 2756 (Chapter 52/Statutes 2004), GC 3547.5

Name of School District: Chula Vista Elementary School District
Name of Bargaining Unit: Chula Vista Classified Employees Organization (CVCEO)
Certificated, Classified, Other: Classified

The proposed agreement covers the period beginning: July 1, 2023 and ending: June 30, 2026
(date) (date)

If this agreement is part of a multi-year agreement, indicate all fiscal years covered by the agreement.
Enter the on-schedule % increase for each fiscal year. (Do not report off-schedule increases in this section.)

Fiscal Year	2023-24	2024-25	2025-26
% Increase	9.00%	3.00%	

The Governing Board will act upon this agreement on: January 17, 2024
(date)

Budget Revisions to be input by: (no later than 45 days after approval) March 2, 2024
(date)

Note: This form, along with a copy of the proposed agreement, must be submitted to the County Office at least ten (10) working days prior to the date the Governing Board will take action.

A. Proposed Change in Compensation

Bargaining Unit Compensation		Fiscal Impact of Proposed Agreement			
		(Complete Years 2 and 3 for ongoing costs, multiyear and overlapping agreements)			
Fund 01- General Fund		Annual Cost Prior to Proposed Settlement	Year 1 Increase/(Decrease) 2023-24	Year 2 Increase/(Decrease) 2024-25	Year 3 Increase/(Decrease) 2025-26
1.	Salary Schedule	\$ 45,571,098	4,101,398.82	5,591,573.73	5,591,573.73
	On-Schedule increase		9.00%	11.26%	10.12%
2.	Step & Column				
	Increase or decrease in the cost of step & column as a result of the settlement				
3.	Other Compensation	\$ 57,627,073	908,484.81	1,493,752.10	1,493,752.10
	Stipends, Off-schedule payments, Longevity, Overtime, Differential, one-time bonuses, etc.				
			1.58%	2.55%	2.49%
4.	Statutory Benefits - STRS, PERS, FICA, WC, UI, Medicare, etc.	\$ 37,822,130	\$ 1,797,546	\$ 2,542,215	\$ 2,542,215
			4.75%	6.42%	6.03%
5.	Health/Welfare Plans	\$ 10,588,173	351,000.00	351,000.00	351,000.00
			3.32%	3.21%	3.11%
6.	Total Bargaining Unit Compensation	\$ 151,608,474	\$ 7,158,430	\$ 9,978,541	\$ 9,978,541
	Add Items 1 through 5 to equal 6		4.72%	6.29%	5.91%
7.	Total Number of Bargaining Unit Employees (Use FTEs if appropriate)	835.02			
8.	Total Compensation Average Cost per Bargaining Unit Employee	\$ 181,563	\$ 8,573	\$ 11,950	\$ 11,950
			4.72%	6.29%	5.91%

Will this agreement trigger a "Me Too" agreement with another bargaining unit?

No

Impact on Other Funds

Will this agreement have an impact on any other funds?		Annual Cost Prior to Proposed Settlement	Year 1 Increase/(Decrease) 2023-24	Year 2 Increase/(Decrease) 2024-25	Year 3 Increase/(Decrease) 2025-26
No	Adult Education Fund				
Yes	Child Development Fund	2,638,946	248,956	344,917	344,917
Yes	Cafeteria Fund	8,289,629	670,962	929,489	929,489
No	Other Enterprise Fund				
No	Other Fund				

Public Disclosure of Proposed Collective Bargaining Agreement

Chula Vista Elementary School District

9. Provide a brief narrative of the proposed change in compensation, including percentage change(s), effective date(s), and other comments and explanations as necessary.

Agreement is 7/1/23 - 6/30/26 with reopeners for HW in 24-25 and reopeners for wages and HW for 25-26.

Effective 7/1/23

9% on schedule

Increase step 7 from 1.75% to 5.0%

Removal of 1% health and welfare stipend

Effective 1/1/24

\$1,000 increase to health and welfare cap

Retiree annual cap of 55% of active employees

Effective 7/1/24

3% on schedule

Bus Drivers base hours increase from 6 to 7.5

Classroom instructional aides base hours increase from 5.8 to 6.0

180 day positions increased to 182 days

10. Were any additional steps, columns, or ranges added to the salary schedules? (If yes, please explain.)

There were no additional steps, columns or ranges added to the salary schedule.

B. Proposed Negotiated Changes in Non-Compensation items (class size adjustments, staff development days, teacher prep time, etc.)

The transportation handbook will be updated to reflect an annual route selection process, rather than a bi-annual route selection process.

C. What are the specific impacts on instructional and support programs to accommodate the settlement?

Include the impact of changes such as staff reductions or increases, program reductions or increases, elimination or expansion of other services or programs (i.e., counselors, librarians, custodial staff, etc.)

There is no impact on the instructional and support programs.

Will the increase in costs as a result of the agreement necessitate budget reductions in the current or subsequent two fiscal years?

☐ YES

☒ NO

If yes, please specify the amount of the budget reductions necessary for each fiscal year

2023-24

2024-25

2025-26

Public Disclosure of Proposed Collective Bargaining Agreement

Chula Vista Elementary School District
Chula Vista Classified Employees Organization (CVCEO)

D. What contingency language is included in the proposed agreement (e.g., reopeners, etc.)?

7/1/24

If enacted state budget has COLA over 4%, 1% additional on schedule (4% total increase)

If enacted state budget has COLA over 5%, 2% additional on schedule (5% total increase)

If enacted state budget has COLA over 6%, reopen wages and benefits

Reopener for health and welfare

7/1/25

Reopener for wages and health and welfare

E. Identify other major provisions that do not directly affect the district's costs, such as binding arbitrations, grievance procedures, etc.

Agreement to revise the transportation handbook to reflect a single route selection process at the onset of each school year.

Agreement to amend the use of sick leave and the 112 days for injury, currently sick leave is used concurrently with the 112 day count; language has been modified to reflect that sick leave and the 112 days will be used consecutively - use of sick leave first, then start the 112 days.

F. Source of Funding for Proposed Agreement:

1. Current Year

General fund - LCFF/EFB

2. If this is a single year agreement, how will the ongoing cost of the proposed agreement be funded in subsequent years?

3. If this is a multiyear agreement, what is the source of funding, including assumptions used, to fund these obligations in subsequent years? (Remember to include compounding effects in meeting obligations.)

General Fund - LCFF/EFB

Public Disclosure of Proposed Collective Bargaining Agreement

Chula Vista Elementary School District

G. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Unrestricted General Fund

Bargaining Unit: Chula Vista Classified Employees Organization (CVCEO)

Object Code	Column 1	Column 2	Column 3	Column 4
	Latest Board- Approved Budget Before Settlement (As of xxxxxx)	Adjustments as a Result of Settlement (compensation)	Other Revisions (agreement support and/or other unit agreement) Explain on Page 4i	Total Revised Budget (Columns 1+2+3)
REVENUES				
LCFF Revenue 8010-8099	\$ 264,459,583			\$ 264,459,583
Federal Revenue 8100-8299	\$ 1,023,000		\$ -	\$ 1,023,000
Other State Revenue 8300-8599	\$ 8,091,879			\$ 8,091,879
Other Local Revenue 8600-8799	\$ 14,219,547		\$ -	\$ 14,219,547
TOTAL REVENUES	\$ 287,794,009		\$ -	\$ 287,794,009
EXPENDITURES				
Certificated Salaries 1000-1999	\$ 113,530,138	\$ -	\$ 11,336,540	\$ 124,866,678
Classified Salaries 2000-2999	\$ 31,696,299	\$ 3,322,761	\$ 359,509	\$ 35,378,570
Employee Benefits 3000-3999	\$ 56,619,575	\$ 1,543,207	\$ 4,397,332	\$ 62,560,113
Books and Supplies 4000-4999	\$ 10,556,090		\$ -	\$ 10,556,090
Services and Other Operating Expenditures 5000-5999	\$ 17,618,712		\$ -	\$ 17,618,712
Capital Outlay 6000-6999	\$ 578,328		\$ -	\$ 578,328
Other Outgo (excluding Indirect Costs) 7100-7299 7400-7499	\$ 158,143			\$ 158,143
Transfers of Indirect Costs 7300-7399	\$ (5,444,561)		\$ -	\$ (5,444,561)
TOTAL EXPENDITURES	\$ 225,312,723	\$ 4,865,968	\$ 16,093,381	\$ 246,272,072
OTHER FINANCING SOURCES/USES				
Transfers In and Other Sources 8900-8979		\$ -	\$ -	\$ -
Transfers Out and Other Uses 7600-7699		\$ -		\$ -
Contributions 8980-8999	\$ (44,377,155)	\$ (1,917,291)	\$ (2,574,952)	\$ (48,869,398)
OPERATING SURPLUS (DEFICIT)*	\$ 18,104,131	\$ (6,783,259)	\$ (18,668,333)	\$ (7,347,462)
BEGINNING FUND BALANCE				
9791	\$ 73,476,018			\$ 73,476,018
Audit Adjustments/Other Restatements 9793/9795	\$ -			\$ -
ENDING FUND BALANCE	\$ 91,580,149	\$ (6,783,259)	\$ (18,668,333)	\$ 66,128,557
COMPONENTS OF ENDING FUND BALANCE:				
Nonspendable 9711-9719	\$ 835,000	\$ -	\$ -	\$ 835,000
Restricted 9740				
Committed 9750-9760	\$ 51,000,000	\$ (6,783,259)	\$ (18,668,333)	\$ 25,548,408
Assigned 9780			\$ -	\$ -
Reserve for Economic Uncertainties 9789	\$ 39,745,149		\$ -	\$ 39,745,149
Unassigned/Unappropriated Amount 9790	\$ -	\$ (0)	\$ (0)	\$ (0)

*Net Increase (Decrease) in Fund Balance

NOTE: 9790 amounts in Columns 1 and 4 must be positive

Public Disclosure of Proposed Collective Bargaining Agreement

Chula Vista Elementary School District

G. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Restricted General Fund

Bargaining Unit: Chula Vista Classified Employees Organization (CVCEO)

Object Code	Column 1	Column 2	Column 3	Column 4
	Latest Board- Approved Budget Before Settlement (As of xxxxxx)	Adjustments as a Result of Settlement (compensation)	Other Revisions (agreement support and/or other unit agreement) Explain on Page 4i	Total Revised Budget (Columns 1+2+3)
REVENUES				
LCFF Revenue 8010-8099	\$ 1,700,945		\$ -	\$ 1,700,945
Federal Revenue 8100-8299	\$ 40,924,847		\$ -	\$ 40,924,847
Other State Revenue 8300-8599	\$ 51,773,908		\$ -	\$ 51,773,908
Other Local Revenue 8600-8799	\$ 29,511,432			\$ 29,511,432
TOTAL REVENUES	\$ 123,911,133		\$ -	\$ 123,911,133
EXPENDITURES				
Certificated Salaries 1000-1999	\$ 37,953,990		\$ 1,895,019	\$ 39,849,009
Classified Salaries 2000-2999	\$ 30,900,424	\$ 1,687,122	\$ 55,313	\$ 32,642,859
Employee Benefits 3000-3999	\$ 46,737,145	\$ 605,339	\$ 699,779	\$ 48,042,264
Books and Supplies 4000-4999	\$ 18,994,096		\$ -	\$ 18,994,096
Services and Other Operating Expenditures 5000-5999	\$ 27,786,299		\$ (450,330)	\$ 27,335,969
Capital Outlay 6000-6999	\$ 4,795,929			\$ 4,795,929
Other Outgo (excluding Indirect Costs) 7100-7299 7400-7499	\$ 1,383,237		\$ -	\$ 1,383,237
Transfers of Indirect Costs 7300-7399	\$ 4,816,607		\$ -	\$ 4,816,607
TOTAL EXPENDITURES	\$ 173,367,727	\$ 2,292,462	\$ 2,199,782	\$ 177,859,970
OTHER FINANCING SOURCES/USES				
Transfers In and Other Sources 8900-8979		\$ -	\$ -	\$ -
Transfers Out and Other Uses 7600-7699	\$ -	\$ -		\$ -
Contributions 8980-8999	\$ 44,377,155	\$ 1,917,291	\$ 2,574,952	\$ 48,869,398
OPERATING SURPLUS (DEFICIT)*	\$ (5,079,439)	\$ (375,171)	\$ 375,171	\$ (5,079,439)
BEGINNING FUND BALANCE				
9791	\$ 77,030,313			\$ 77,030,313
Audit Adjustments/Other Restatements 9793/9795	\$ -			\$ -
ENDING FUND BALANCE	\$ 71,950,874	\$ (375,171)	\$ 375,171	\$ 71,950,874
COMPONENTS OF ENDING FUND BALANCE:				
Nonspendable 9711-9719	\$ -	\$ -	\$ -	\$ -
Restricted 9740	\$ 71,950,874			\$ 71,950,874
Committed 9750-9760				
Assigned Amounts 9780				
Reserve for Economic Uncertainties 9789		\$ -	\$ -	\$ -
Unassigned/Unappropriated Amount 9790	\$ (0)	\$ (375,171)	\$ 375,171	\$ (0)

*Net Increase (Decrease) in Fund Balance

NOTE: 9790 amounts in Columns 1 and 4 must be positive

Public Disclosure of Proposed Collective Bargaining Agreement

Chula Vista Elementary School District

G. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Combined General Fund

Bargaining Unit:

Chula Vista Classified Employees Organization (CVCEO)

Object Code	Column 1	Column 2	Column 3	Column 4
	Latest Board- Approved Budget Before Settlement (As of xxxxxx)	Adjustments as a Result of Settlement (compensation)	Other Revisions (agreement support and/or other unit agreement) Explain on Page 4i	Total Revised Budget (Columns 1+2+3)
REVENUES				
LCFF Revenue 8010-8099	\$ 266,160,528		\$ -	\$ 266,160,528
Federal Revenue 8100-8299	\$ 41,947,847		\$ -	\$ 41,947,847
Other State Revenue 8300-8599	\$ 59,865,787		\$ -	\$ 59,865,787
Other Local Revenue 8600-8799	\$ 43,730,979		\$ -	\$ 43,730,979
TOTAL REVENUES	\$ 411,705,142		\$ -	\$ 411,705,142
EXPENDITURES				
Certificated Salaries 1000-1999	\$ 151,484,128	\$ -	\$ 13,231,559	\$ 164,715,687
Classified Salaries 2000-2999	\$ 62,596,723	\$ 5,009,884	\$ 414,823	\$ 68,021,429
Employee Benefits 3000-3999	\$ 103,356,719	\$ 2,148,546	\$ 5,097,111	\$ 110,602,377
Books and Supplies 4000-4999	\$ 29,550,186		\$ -	\$ 29,550,186
Services and Other Operating Expenditures 5000-5999	\$ 45,405,011		\$ (450,330)	\$ 44,954,681
Capital Outlay 6000-6999	\$ 5,374,258		\$ -	\$ 5,374,258
Other Outgo (excluding Indirect Costs) 7100-7299	\$ 1,541,380		\$ -	\$ 1,541,380
7400-7499				
Transfers of Indirect Costs 7300-7399	\$ (627,955)		\$ -	\$ (627,955)
TOTAL EXPENDITURES	\$ 398,680,450	\$ 7,158,430	\$ 18,293,163	\$ 424,132,042
OTHER FINANCING SOURCES/USES				
Transfer In and Other Sources 8900-8979	\$ -	\$ -	\$ -	\$ -
Transfers Out and Other Uses 7600-7699	\$ -	\$ -	\$ -	\$ -
Contributions 8980-8999	\$ -	\$ -	\$ -	\$ -
OPERATING SURPLUS (DEFICIT)*	\$ 13,024,692	\$ (7,158,430)	\$ (18,293,163)	\$ (12,426,901)
BEGINNING FUND BALANCE				
9791	\$ 150,506,331			\$ 150,506,331
Audit Adjustments/Other Restatements 9793/9795	\$ -			\$ -
ENDING FUND BALANCE	\$ 163,531,023	\$ (7,158,430)	\$ (18,293,163)	\$ 138,079,430
COMPONENTS OF ENDING FUND BALANCE:				
Nonspendable 9711-9719	\$ 835,000	\$ -	\$ -	\$ 835,000
Restricted 9740	\$ 71,950,874	\$ -	\$ -	\$ 71,950,874
Committed 9750-9760	\$ 51,000,000	\$ (6,783,259)	\$ (18,668,333)	\$ 25,548,408
Assigned 9780	\$ -	\$ -	\$ -	\$ -
Reserve for Economic Uncertainties 9789	\$ 39,745,149	\$ -	\$ -	\$ 39,745,149
Unassigned/Unappropriated Amount 9790	\$ (0)	\$ (375,171)	\$ 375,170	\$ (1)

*Net Increase (Decrease) in Fund Balance

NOTE: 9790 amounts in Columns 1 and 4 must be positive

Public Disclosure of Proposed Collective Bargaining Agreement

Explanations for Column 3 "Other Revisions" entered on Pages 4a through 4h:

Page 4a: Unrestricted General Fund	Amount	Explanation
Revenues	\$ -	
Expenditures	\$ 16,093,381	Cost of CVCEO agreement and pending agreements
Other Financing Sources/Uses	\$ (2,574,952)	Increase in contribution due to increase in compensation in special education

Page 4b: Restricted General Fund	Amount	Explanation
Revenues	\$ -	
Expenditures	\$ 2,199,782	Cost of CVCEO agreement and pending agreements
Other Financing Sources/Uses	\$ 2,574,952	Increase in contribution due to increase in compensation in special education

Page 4d: Fund 11 - Adult Education Fund	Amount	Explanation
Revenues	\$ -	
Expenditures	\$ -	
Other Financing Sources/Uses	\$ -	

Page 4e: Fund 12 - Child Development Fund	Amount	Explanation
Revenues	\$ -	
Expenditures	\$ -	
Other Financing Sources/Uses	\$ -	

Page 4f: Fund 13/61 - Cafeteria Fund	Amount	Explanation
Revenues	\$ -	
Expenditures	\$ -	
Other Financing Sources/Uses	\$ -	

Page 4g: Fund 63 - Other Enterprise Fund	Amount	Explanation
Revenues	\$ -	
Expenditures	\$ -	
Other Financing Sources/Uses	\$ -	

Page 4h: Other	Amount	Explanation
Revenues	\$ -	
Expenditures	\$ -	
Other Financing Sources/Uses	\$ -	

Additional Comments:

Public Disclosure of Proposed Collective Bargaining Agreement

Chula Vista Elementary School District

H. IMPACT OF PROPOSED AGREEMENT ON SUBSEQUENT YEARS

Unrestricted General Fund MYP

Bargaining Unit: Chula Vista Classified Employees Organization (CVCEO)

Object Code	2023-24	2024-25	2025-26
	Total Revised Budget After Settlement	First Subsequent Year After Settlement	Second Subsequent Year After Settlement
REVENUES			
LCFF Revenue 8010-8099	\$ 264,459,583	\$ 270,114,931	\$ 280,063,123
Federal Revenue 8100-8299	\$ 1,023,000	\$ 1,023,000	\$ 1,023,000
Other State Revenue 8300-8599	\$ 8,091,879	\$ 7,738,789	\$ 7,738,789
Other Local Revenue 8600-8799	\$ 14,219,547	\$ 14,219,547	\$ 14,219,547
TOTAL REVENUES	\$ 287,794,009	\$ 293,096,267	\$ 303,044,459
EXPENDITURES			
Certificated Salaries 1000-1999	\$ 124,866,678	\$ 131,258,259	\$ 133,764,570
Classified Salaries 2000-2999	\$ 35,378,570	\$ 37,772,063	\$ 38,353,722
Employee Benefits 3000-3999	\$ 62,560,113	\$ 66,721,616	\$ 68,419,892
Books and Supplies 4000-4999	\$ 10,556,090	\$ 5,176,598	\$ 5,176,598
Services and Other Operating Expenditures 5000-5999	\$ 17,618,712	\$ 18,312,125	\$ 18,586,342
Capital Outlay 6000-6999	\$ 578,328	\$ 541,167	\$ 541,167
Other Outgo (excluding Indirect Costs) 7100-7299	\$ 158,143	\$ 158,143	\$ 158,143
7400-7499			
Transfers of Indirect Costs 7300-7399	\$ (5,444,561)	\$ (4,286,195)	\$ (4,286,195)
Other Adjustments		\$ 6,124,425	\$ 6,124,425
TOTAL EXPENDITURES	\$ 246,272,072	\$ 261,778,201	\$ 266,838,664
OTHER FINANCING SOURCES/USES			
Transfers In and Other Sources 8900-8979	\$ -	\$ -	\$ -
Transfers Out and Other Uses 7600-7699	\$ -	\$ -	\$ -
Contributions 8980-8999	\$ (48,869,398)	\$ (47,797,155)	\$ (51,297,155)
OPERATING SURPLUS (DEFICIT)*	\$ (7,347,462)	\$ (16,479,089)	\$ (15,091,360)
BEGINNING FUND BALANCE 9791	\$ 73,476,018	\$ 66,128,557	\$ 49,649,467
Audit Adjustments/Other Restatements 9793/9795	\$ -		
ENDING FUND BALANCE	\$ 66,128,557	\$ 49,649,467	\$ 34,558,107
COMPONENTS OF ENDING FUND BALANCE:			
Nonspendable 9711-9719	\$ 835,000	\$ 835,000	\$ 835,000
Restricted 9740			
Committed 9750-9760	\$ 25,548,408	\$ 10,000,000	\$ 10,000,000
Assigned 9780	\$ -		
Reserve for Economic Uncertainties 9789	\$ 39,745,149	\$ 38,814,467	\$ 23,723,107
Unassigned/Unappropriated Amount 9790	\$ (0)	\$ 0	\$ (0)

*Net Increase (Decrease) in Fund Balance

NOTE: 9790 amounts must be positive

Public Disclosure of Proposed Collective Bargaining Agreement

Chula Vista Elementary School District

H. IMPACT OF PROPOSED AGREEMENT ON SUBSEQUENT YEARS

Restricted General Fund MYP

Bargaining Unit: Chula Vista Classified Employees Organization (CVCEO)

Object Code	2023-24	2024-25	2025-26
	Total Revised Budget After Settlement	First Subsequent Year After Settlement	Second Subsequent Year After Settlement
REVENUES			
LCFF Revenue 8010-8099	\$ 1,700,945	\$ 1,583,152	\$ 1,583,152
Federal Revenue 8100-8299	\$ 40,924,847	\$ 17,295,902	\$ 17,295,902
Other State Revenue 8300-8599	\$ 51,773,908	\$ 47,563,555	\$ 47,563,555
Other Local Revenue 8600-8799	\$ 29,511,432	\$ 26,661,204	\$ 26,661,204
TOTAL REVENUES	\$ 123,911,133	\$ 93,103,813	\$ 93,103,813
EXPENDITURES			
Certificated Salaries 1000-1999	\$ 39,849,009	\$ 41,327,269	\$ 42,295,862
Classified Salaries 2000-2999	\$ 32,642,859	\$ 33,057,643	\$ 33,581,614
Employee Benefits 3000-3999	\$ 48,042,264	\$ 50,240,727	\$ 50,899,034
Books and Supplies 4000-4999	\$ 18,994,096	\$ 4,059,482	\$ 4,059,482
Services and Other Operating Expenditures 5000-5999	\$ 27,335,969	\$ 22,876,925	\$ 26,376,925
Capital Outlay 6000-6999	\$ 4,795,929	\$ 82,749	\$ 82,749
Other Outgo (excluding Indirect Costs) 7100-7299 7400-7499	\$ 1,383,237	\$ 1,383,237	\$ 1,383,237
Transfers of Indirect Costs 7300-7399	\$ 4,816,607	\$ 3,699,533	\$ 3,699,533
Other Adjustments		\$ (6,738,375)	\$ (6,738,375)
TOTAL EXPENDITURES	\$ 177,859,970	\$ 149,989,191	\$ 155,640,061
OTHER FINANCING SOURCES/USES			
Transfers In and Other Sources 8900-8979	\$ -	\$ -	\$ -
Transfers Out and Other Uses 7600-7699	\$ -	\$ -	\$ -
Contributions 8980-8999	\$ 48,869,398	\$ 47,797,155	\$ 51,297,155
OPERATING SURPLUS (DEFICIT)*	\$ (5,079,439)	\$ (9,088,223)	\$ (11,239,093)
BEGINNING FUND BALANCE 9791	\$ 77,030,313	\$ 71,950,874	\$ 62,862,651
Audit Adjustments/Other Restatements 9793/9795	\$ -		
ENDING FUND BALANCE	\$ 71,950,874	\$ 62,862,651	\$ 51,623,558
COMPONENTS OF ENDING FUND BALANCE:			
Nonspendable 9711-9719	\$ -	\$ -	\$ -
Restricted 9740	\$ 71,950,874	\$ 62,862,651	\$ 51,623,558
Committed 9750-9760			
Assigned 9780			
Reserve for Economic Uncertainties 9789	\$ -	\$ -	\$ -
Unassigned/Unappropriated Amount 9790	\$ (0)	\$ 0	\$ 0

*Net Increase (Decrease) in Fund Balance

NOTE: 9790 amounts must be positive

Public Disclosure of Proposed Collective Bargaining Agreement

Chula Vista Elementary School District

H. IMPACT OF PROPOSED AGREEMENT ON SUBSEQUENT YEARS

Combined General Fund MYP

Bargaining Unit: Chula Vista Classified Employees Organization (CVCEO)

Object Code	2023-24	2024-25	2025-26
	Total Revised Budget After Settlement	First Subsequent Year After Settlement	Second Subsequent Year After Settlement
REVENUES			
LCFF Revenue 8010-8099	\$ 266,160,528	\$ 271,698,083	\$ 281,646,275
Federal Revenue 8100-8299	\$ 41,947,847	\$ 18,318,902	\$ 18,318,902
Other State Revenue 8300-8599	\$ 59,865,787	\$ 55,302,344	\$ 55,302,344
Other Local Revenue 8600-8799	\$ 43,730,979	\$ 40,880,751	\$ 40,880,751
TOTAL REVENUES	\$ 411,705,142	\$ 386,200,080	\$ 396,148,272
EXPENDITURES			
Certificated Salaries 1000-1999	\$ 164,715,687	\$ 172,585,528	\$ 176,060,432
Classified Salaries 2000-2999	\$ 68,021,429	\$ 70,829,707	\$ 71,935,336
Employee Benefits 3000-3999	\$ 110,602,377	\$ 116,962,344	\$ 119,318,926
Books and Supplies 4000-4999	\$ 29,550,186	\$ 9,236,080	\$ 9,236,080
Services and Other Operating Expenditures 5000-5999	\$ 44,954,681	\$ 41,189,050	\$ 44,963,267
Capital Outlay 6000-6999	\$ 5,374,258	\$ 623,916	\$ 623,916
Other Outgo (excluding Indirect Costs) 7100-7299 7400-7499	\$ 1,541,380	\$ 1,541,380	\$ 1,541,380
Transfers of Indirect Costs 7300-7399	\$ (627,955)	\$ (586,662)	\$ (586,662)
Other Adjustments	\$ -	\$ (613,950)	\$ (613,950)
TOTAL EXPENDITURES	\$ 424,132,042	\$ 411,767,392	\$ 422,478,725
OTHER FINANCING SOURCES/USES			
Transfers In and Other Sources 8900-8979	\$ -	\$ -	\$ -
Transfers Out and Other Uses 7600-7699	\$ -	\$ -	\$ -
Contributions 8980-8999	\$ -	\$ -	\$ -
OPERATING SURPLUS (DEFICIT)*	\$ (12,426,901)	\$ (25,567,312)	\$ (26,330,453)
BEGINNING FUND BALANCE			
9791	\$ 150,506,331	\$ 138,079,430	\$ 112,512,118
Audit Adjustments/Other Restatements 9793/9795	\$ -		
ENDING FUND BALANCE	\$ 138,079,430	\$ 112,512,118	\$ 86,181,665
COMPONENTS OF ENDING FUND BALANCE:			
Nonspendable 9711-9719	\$ 835,000	\$ 835,000	\$ 835,000
Restricted 9740	\$ 71,950,874	\$ 62,862,651	\$ 51,623,558
Committed 9750-9760	\$ 25,548,408	\$ 10,000,000	\$ 10,000,000
Assigned 9780	\$ -	\$ -	\$ -
Reserve for Economic Uncertainties 9789	\$ 39,745,149	\$ 38,814,467	\$ 23,723,107
Unassigned/Unappropriated Amount 9790	\$ (1)	\$ 0	\$ 0

*Net Increase (Decrease) in Fund Balance

NOTE: 9790 amounts must be positive

Public Disclosure of Proposed Collective Bargaining Agreement

Chula Vista Elementary School District
Chula Vista Classified Employees Organization (CVCEO)

I. IMPACT OF PROPOSED AGREEMENT ON UNRESTRICTED RESERVES

1. State Reserve Standard

		2023-24	2024-25	2025-26
a.	Total Expenditures, Transfers Out, and Uses (Including Cost of Proposed Agreement)	\$ 424,132,042	\$ 411,767,392	\$ 422,478,725
b.	Less: Special Education Pass-Through Funds	\$ -	\$ -	\$ -
c.	Net Expenditures, Transfers Out, and Uses	\$ 424,132,042	\$ 411,767,392	\$ 422,478,725
d.	Projected P-2 ADA	21,133	21,133	21,133
e.	State Standard Minimum Reserve Percentage for this District	3.00%	3.00%	3.00%
f.	State Standard Minimum Reserve Amount for this District (For districts with less than 1,001 ADA, this is the greater of Line a, times Line e, or \$69,000)	\$ 12,723,961	\$ 12,353,022	\$ 12,674,362

2. Budgeted Unrestricted Reserve (After Impact of Proposed Agreement)

a.	General Fund Budgeted Unrestricted Designated for Economic Uncertainties (9789)	\$ 39,745,149	\$ 38,814,467	\$ 23,723,107
b.	General Fund Budgeted Unrestricted Unassigned/Unappropriated Amount (9790)	\$ (0)	\$ 0	\$ (0)
c.	Special Reserve Fund (Fund 17) Budgeted Designated for Economic Uncertainties (9789)	\$ -	\$ -	\$ -
d.	Special Reserve Fund (Fund 17) Budgeted Unassigned/Unappropriated Amount (9790)	\$ -	\$ -	\$ -
e.	Total Available Reserves	\$ 39,745,149	\$ 38,814,467	\$ 23,723,107
f.	Reserve for Economic Uncertainties Percentage	9.37%	9.43%	5.62%

3. Do unrestricted reserves meet the state minimum reserve amount?

2023-24	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
2024-25	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
2025-26	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>

4. If no, how do you plan to restore your reserves?

J. CERTIFICATION OF THE DISTRICT'S ABILITY TO MEET THE COSTS OF THE COLLECTIVE BARGAINING AGREEMENT

This certification page must be signed by the district's Superintendent and Chief Business Official at the time of public disclosure and is intended to assist the district's Governing Board in determining whether the district can meet the costs incurred under the tentative Collective Bargaining Agreement in the current and subsequent years. The absence of a certification signature or if "I am unable to certify" is checked should serve as a "red flag" to the district's Governing Board.

Board Actions

The board actions necessary to meet the cost of the agreement in each year of its term are as follows:

Current Year-All Funds**Budget Adjustment Categories:**

Revenues/Other Financing Sources

Expenditures/Other Financing Uses

Ending Balance(s) Increase/(Decrease)

**Budget Adjustment
Increase/(Decrease)**

\$	
\$	8,078,348
\$	(8,078,348)

Subsequent Years- All Funds**Budget Adjustment Categories:**

Revenues/Other Financing Sources

Expenditures/Other Financing Uses

Ending Balance(s) Increase/(Decrease)

**Budget Adjustment
Increase/(Decrease)**

\$	
\$	22,505,893
\$	(22,505,893)

Budget Revisions

If the district does not adopt and submit within 45 days all of the revisions to its budget needed in the current year to meet the costs of the agreement at the time of the approval of the proposed collective bargaining agreement, the county superintendent of schools is required to issue a qualified or negative certification for the district on its next interim report.

Certifications
☒ I hereby certify


☐ I am unable to certify

☒

The information provided in this document summarizes the financial implications of the proposed agreement and is submitted to the Governing Board for public disclosure of the major provisions of the agreement (as provided in the "Public Disclosure of Proposed Collective Bargaining Agreement") in accordance with the requirements of AB 1200 and Government Code Sections 3540.2(a) and 3547.5.

☒

The costs incurred by the school district as a result of this agreement can be met by the district during the term of the agreement.


District Superintendent
(Signature)

11/12/24
Date

☒ I hereby certify

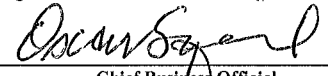
☐ I am unable to certify

☒

The information provided in this document summarizes the financial implications of the proposed agreement and is submitted to the Governing Board for public disclosure of the major provisions of the agreement (as provided in the "Public Disclosure of Proposed Collective Bargaining Agreement") in accordance with the requirements of AB 1200 and Government Code Sections 3540.2(a) and 3547.5.

☒

The costs incurred by the school district as a result of this agreement can be met by the district during the term of the agreement.


Chief Business Official
(Signature)

11/11/2024
Date

0

Telephone Number:

Oscar Esquivel

619-425-9600

Parent/Teacher Organization Contact Name

Janice Oani

email address:

janice_abella@hotmail.com

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Human Resources
Services and Support

ITEM TITLE:

- (1) Conduct Public Hearing to Perform Specified Service for the Period of January 18, 2024, Through June 30, 2024; and
- (2) Adopt Resolution Regarding Short-Term Classified Employees

 X Action

 Information

BACKGROUND INFORMATION:

Education Code Section 45103, subdivision (d)(2), authorizes the District to employ short-term classified employees to provide service to the District that, upon the completion of that service or similar service, will not be extended or needed on a continuing basis. Prior to employing a short-term classified employee, the Board of Education, at a regularly scheduled meeting, must specify the service to be performed by the employee and certify the ending date of that service. The ending date may be shortened or extended by the Board but shall not exceed 75 percent (195 working days) of the school year.

The District has a need for two short-term classified employees to provide support to the Payroll department to assist with processing upcoming salary schedule updates and retroactive payments. The short-term classified employees are needed for up to eight hours per day, three days per week, 24 weeks out of the year, starting on January 18, 2024 and ending on June 30, 2024. This service or similar service will not be extended or needed on a continuing basis.

ADDITIONAL DATA:

Additional information is available for review in the Office of the Assistant Superintendent for Human Resources Services and Support.

FISCAL IMPACT/FUNDING SOURCE:

The amount not to exceed \$48,000 will be paid from the General Fund.

STAFF RECOMMENDATION:

Recommend conduct public hearing and adoption.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

RESOLUTION NO. _____

Resolution Regarding Short-Term Classified)
Employee to Perform a Specified Service)
for the Period of January 18, 2024 Through)
June 30, 2024)

On motion of Member _____, seconded by Member
_____, the following resolution is adopted:

WHEREAS, pursuant to Education Code Section 45103, the Board of Education of the Chula Vista Elementary School District may employ short-term classified employees to provide service to the District that, upon the completion of that service or similar service, will not be extended or needed on a continuing basis. Prior to employing a short-term classified employee, the Board, at a regularly scheduled meeting, must specify the service to be performed by the employee and certify the ending date of that service. The ending date may be shortened or extended by the Board, but shall not exceed 75 percent (195 working days) of the school year; and

WHEREAS, the District has a need for two short-term classified employees to provide assistance to the Payroll department. The short-term classified employee is needed for eight hours per day, five days per week, 24 weeks during the year, starting on January 18, 2024 and ending on June 30, 2024. This service or similar service will not be extended or needed on a continuing basis.

NOW, THEREFORE, BE IT RESOLVED that two short-term classified employees shall be employed to provide the above-noted support to the Payroll department.

BE IT FURTHER RESOLVED and certified that the short-term classified employees shall be employed for up to eight hours per day, three days per week, 24 weeks per year, starting on January 18, 2024 and ending on June 30, 2024.

BE IT FURTHER RESOLVED that the Board hereby authorizes the Superintendent or designee to take such action necessary to implement this resolution.

PASSED AND ADOPTED by the Board of Education of the Chula Vista Elementary School District, County of San Diego, State of California, this 17th day of January 2024, by the following vote:

ABSENT:

COUNTY OF SAN DIEGO)

Secretary to the Board of Education

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Business Services and
Support

ITEM TITLE:

Accept Chula Vista Elementary School District 2022-23 Annual Audit Report

 X Action

 Information

BACKGROUND INFORMATION:

All funds of the District were examined as of June 30, 2023. The comprehensive Annual Audit Report (Audit) includes analyses of revenues, expenditures, changes in fund balances, notes to the financial statements, and many other schedules. The report prepared by Wilkinson Hadley King & Co. LLP states:

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the District as of June 30, 2023, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

ADDITIONAL DATA:

There are no 2022-23 financial statement changes based on the audit, and there are no Federal or State compliance findings. Mr. Kevin Sproul of Wilkinson Hadley King & Co. LLP will be present at the Board meeting to respond to questions.

A copy of the entire Audit is available for review in the Office of the Deputy Superintendent.

FISCAL IMPACT/FUNDING SOURCE:

A fee of \$24,500 for the 2022-23 Audit is included as a budgeted expense.

STAFF RECOMMENDATION:

Recommend acceptance.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Student Services

ITEM TITLE:

First and Second Reading/Possible Adoption: Board Policy 5145.13, Response to Immigration Enforcement

 X Action

 Information

BACKGROUND INFORMATION:

Board Policy 5145.13 is being proposed to align District Board Policy with current State and Federal legislation relative to immigration enforcement.

ADDITIONAL DATA:

A copy of the proposed revisions is attached. Additional information is available for review in the office of the Assistant Superintendent of Student Services.

FISCAL IMPACT/FUNDING SOURCE:

None

STAFF RECOMMENDATION:

Recommend adoption.

Students

RESPONSE TO IMMIGRATION ENFORCEMENT

The Governing Board is committed to the success of all students and believes that every school site should be a safe and welcoming place for all students and their families irrespective of their citizenship or immigration status.

District staff shall not solicit or collect information or documents regarding the citizenship or immigration status of students or their family members or provide assistance with immigration enforcement at District schools, except as may be required by State and Federal law. (Education Code 234.7)

No student shall be denied equal rights and opportunities nor be subjected to unlawful discrimination, harassment, intimidation, or bullying in the district's programs and activities on the basis of his/her immigration status. (Education Code 200, 220, 234.1)

(cf. 0410 – Nondiscrimination in District Programs and Activities)

(cf. 3555 – Nutrition Program Compliance)

(cf. 5111 – Admission)

(cf. 5111.1 – District Residency)

(cf. 6143 – Courses of Study)

The Superintendent or designee shall notify parents/guardians regarding their children's right to a free public education regardless of immigration status or religious beliefs and their rights related to immigration enforcement. (Education Code 234.7)

Consistent with requirements of the California Office of the Attorney General, the Superintendent or designee shall develop procedures for addressing any requests by a law enforcement officer for access to District records, school sites, or students for the purpose of immigration enforcement.

Teachers, school administrators, and other school staff shall receive training regarding immigration issues, including information on responding to a request from an immigration officer to visit a school site or to have access to a student.

Students

RESPONSE TO IMMIGRATION ENFORCEMENT (continued)

(cf. 1340 – Access to District Records)
(cf. 5125 – Student Records; Confidentiality)
(cf. 5141 – Health Care and Emergencies)
(cf. 5141.4 – Child Abuse Prevention and Reporting)
(cf. 5142 – Safety)
(cf. 5145.12 – Search and Seizure)

The Superintendent or designee shall report to the Board in a timely manner any requests for information or access to a school site by an officer or employee of a law enforcement agency for the purpose of enforcing immigration laws. Such notification shall be provided in a manner that ensures the confidentiality and privacy of any potentially identifying information. (Education Code 234.7)

(cf. 1340 – Access to District Records)
(cf. 5125 – Student Records; Confidentiality)

Legal References:

State:

EDUCATION CODE

200 Equal rights and opportunities in state educational institutions

220 Prohibition of discrimination

234.1 Student protections relating to discrimination, harassment, intimidation, and bullying

234.7 Student protections relating to immigration and citizenship

status

48204.4 Evidence of residency for school enrollment

48980 Parent/Guardian notifications

48985 Notices to parents in language other than English

GOVERNMENT CODE

8310.3 California Religious Freedom Act

PENAL CODE

422.55 Definition of hate crime

627-627.10 Access to school premises

Students

RESPONSE TO IMMIGRATION ENFORCEMENT (continued)

Federal:

UNITED STATES CODE, TITLE 20
1232g Family Educational Rights and Privacy Act (FERPA) of 1974

Management Resources:

CA OFFICE OF THE ATTORNEY GENERAL PUBLICATION
Promoting a Safe and Secure Learning Environment for All:
Guidance and Model Policies to Assist California's K-12 Schools in
Responding to Immigration Issues, April 2018

COURT DECISION

Plyler v. Doe, 457 U.S. 202 (1982)

CSBA PUBLICATION

Legal Guidance on Providing All Children Equal Access to
Education, Regardless of Immigration Status, February 2017

WEB SITES

CSBA District and County Office of Education Legal Services:

<https://legalservices.csba.org/#https://legalservices.csba.org/>

U.S. Immigration and Customs Enforcement, Online Detainee

Locator System: <https://locator.ice.gov/odls/#/>

California Office of the Attorney General:

<https://oag.ca.gov/#http://oag.ca.gov>

CSBA: <https://www.csba.org/#http://www.csba.org&qsc.tab=0>

U.S. Department of Education, Office for Civil Rights:

[https://www2.ed.gov/about/offices/list/ocr/index.html#http://www2.ed](https://www2.ed.gov/about/offices/list/ocr/index.html#http://www2.ed.gov)
.gov

U.S. Immigration and Customs Enforcement:

<https://www.ice.gov/#http://www.ice.gov>

California Department of Education:

<https://www.cde.ca.gov/#http://www.cde.ca.gov>

California Civil Rights Department:

<https://civildrights.ca.gov/#https://civildrights.ca.gov/>

Policy

Adopted: 00/00/00

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

Chula Vista, California

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Superintendent's Office

ITEM TITLE:

First and Second Reading/Possible Revision: Board Policy 1230 Community/Booster Organizations

 X Action

 Information

BACKGROUND INFORMATION:

The District continues to review and evaluate Board Policies and to align to current practices while also ensuring alignment to applicable laws as noted in Board Policies created by the California School Boards Association (CSBA). During this process, a current Board Policy has been identified for revision and adoption.

Board Policy 1230 Community/Booster Organizations

ADDITIONAL DATA:

A copy of BP1230 is attached. Additional information is available for review in the Office of the Superintendent.

FISCAL IMPACT/FUNDING SOURCE:

None.

STAFF RECOMMENDATION:

Recommend revision and adoption.

Community Relations

COMMUNITY/BOOSTER ORGANIZATIONS

The Governing Board recognizes that members of the community may wish to form an organization whose goals are in agreement with those of the school/district. The Board supports such activities and welcomes community interest and participation.

Community/booster organizations must have a written statement of purpose and bylaws to enable them to function as organizations independent of the school or district. They should have on file in the Principal's Office a current non-profit tax I.D. number, as it is illegal for organizations to use the district's taxpayer identification number. It is the community/booster organization's responsibility to comply with all tax identification requirements. Community/booster organizations must obtain adequate liability insurance for all sponsored events or activities. Proof of current liability insurance must be on file in the Principal's Office, as well as a current list of officers (non-school personnel), and the name of the bank with which accounts for the organization have been established. In addition, if a district facility will be used for the event, the organization must complete an Application and Permit for Use of Facilities [Form A140(10)].

Any school-related program, fund-raiser or other activity sponsored by community/booster organizations shall be authorized and conducted according to board policy, administrative regulations, school rules, and the organization's bylaws. Furthermore, announcements of events and related parent/guardian permission slips shall clearly indicate that the activity or event is sponsored by the community organization, not by the school or district.

The Governing Board recognizes the importance of clear and consistent communication with parents, staff, our community and others, including communication from community/booster organizations. To ensure that all communications are coordinated and aligned with the District's goals, shared vision, and shared values, all communications from community/booster organizations must be sent by the District's official communication channels, which may include the District website, school websites, school newsletters, or social media accounts. All communication to parents and the community from community/booster organizations must be approved by the school principal and/or District representative. Any exceptions to this policy, such as using unofficial communication channels, must be approved by the District superintendent or their designee. Any community/booster organization's communication that does not comply with these requirements shall not be considered a communication by or from the District and/or that community/booster organization.

(cf. 1321 – Fund-raising/Solicitations)
(cf. 1325 - Advertising and Promotion)
(cf. 1330 - Use of School Facilities)
(cf. 3290 - Gifts, Grants and Bequests)
(cf. 3554 - Other Food Sales)
AR 5126 Awards and Incentives

Policy

Adopted: 11/13/90

Revised: 10/15/91

Revised: 12/14/93

Revised: 03/04/97

Revised: XX/XX/XX

CHULA VISTA ELEMENTARY SCHOOL DISTRICT
Chula Vista, California

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Business Services and
Support

ITEM TITLE:

Report on the Governor's 2024-25 State Budget Proposal

_____ **Action**

_____ **X** _____ **Information**

BACKGROUND INFORMATION:

On January 10, 2023, Governor Newsom released his 2024-25 State Budget Proposal.

ADDITIONAL DATA:

Tonight, staff will report on the Governor's State Budget Proposal and its impact on the Chula Vista Elementary School District for 2024-25.

FISCAL IMPACT/FUNDING SOURCE:

Changes in the State Budget will have a direct impact on the District revenue.

STAFF RECOMMENDATION:

This is an information item.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Superintendent's Office

ITEM TITLE:

Report Calendar to Board of Education

 Action

 X **Information**

BACKGROUND INFORMATION:

<u>TOPIC</u>	<u>REPORT BY</u>	<u>TENTATIVE DATE</u>
Report on District Innovation Efforts and LEADS Programs	Instructional Services	March 2024
Report on District VAPA Efforts	Instructional Services	May 2024
Report on Public Hearing/Report on the Local Control and Accountability Plan (LCAP)	Instruction Services	May 2024
Report on District Community Schools Efforts	Instructional Services	June 2024
Report on Districts State Data and Local Indicators	Instructional Services	August 2024
Report on Single Plan for Student Achievement	Instructional Services	November 2024

ADDITIONAL DATA:

None.

FISCAL IMPACT/FUNDING SOURCE:

None.

STAFF RECOMMENDATION:

This is an information item.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT
PUBLIC FACILITIES FINANCING CORPORATION

BOARD OF DIRECTORS AGENDA ITEM

Prepared by: Business Services and
Support

ITEM TITLE:

Adopt Resolution of the Board of Directors of the Chula Vista Elementary School District Public Facilities Financing Corporation Appointing Officers and Taking Related Action in Connection Therewith

 X Action

 Information

BACKGROUND INFORMATION:

On December 13, 2023, the Board of Education (Board) of the Chula Vista Elementary School District (District) elected new officers. Accordingly, it is recommended that Board of Education President, Lucy Ugarte, be re-elected Chair, and Vice President, Cesar Fernandez, be elected Vice-Chair of the Chula Vista Elementary School District Public Facilities Financing Corporation (PFFC) Board of Directors effective January 18, 2024.

Accordingly, the attached Resolution of the Board of Directors of the PFFC desires the following in accordance with the PFFC Bylaws:

1. Lucy Ugarte, Board of Education President, shall remain Chair of the PFFC Board of Directors;
2. Cesar Fernandez, Board of Education Vice President, shall become Vice-Chair of the PFFC Board of Directors;
3. Oscar Esquivel, Deputy Superintendent, shall remain the President of the PFFC.
4. Eduardo Reyes, Ed.D., Superintendent, shall remain the Secretary of the PFFC;
5. Kristin Armatis, Director of Fiscal Services, shall remain Chief Financial Officer of the PFFC.

ADDITIONAL DATA:

None.

FISCAL IMPACT/FUNDING SOURCE:

None.

STAFF RECOMMENDATION:

Recommend adoption.

**CHULA VISTA ELEMENTARY SCHOOL DISTRICT
PUBLIC FACILITIES FINANCING CORPORATION**

RESOLUTION NO. _____

Resolution of the Board of Directors)
of the Chula Vista Elementary)
School District Public Facilities)
Financing Corporation Appointing)
Officers and Taking Related)
Action in Connection Therewith)

On motion of Member _____, seconded by Member _____, the following resolution is adopted:

WHEREAS, the Chula Vista Elementary School District Public Facilities Financing Corporation is a nonprofit public benefit corporation organized and existing under the laws of the State of California (the "PFFC") with the authority to assist in the financing and refinancing of the acquisition, construction, installation and equipping of certain capital improvements on behalf of the Chula Vista Elementary School District (the "District");

WHEREAS, as a result of the reorganization of the Board of Education of the Chula Vista Elementary School District (Board of Education) on December 13, 2023, the Board of Directors of the PFFC (the "Board") elected new officers;

WHEREAS, this Board of Directors of the PFFC (the "Board") re-elected Lucy Ugarte as Chair of the PFFC;

WHEREAS, this Board elected Cesar Fernandez as Vice Chair of the PFFC;

WHEREAS, each of the actions contemplated hereby are permitted under and in compliance with the provisions of the Bylaws of the PFFC;

NOW, THEREFORE, be it RESOLVED, ORDERED, and DECLARED as follows:

SECTION 1. All of the recitals herein contained are true and correct and the Board so finds.

SECTION 2. Until such time as this Board resolves otherwise, or other changes are made in accordance with the Bylaws, the Officers of the PFFC shall be as follows:

- a) Lucy Ugarte shall remain the Chair of the PFFC.
- b) Cesar Fernandez shall be the Vice Chair of the PFFC.
- c) Oscar Esquivel, as the Deputy Superintendent of the District, is the President of the Corporation.
- d) Eduardo Reyes, Ed.D., as the Superintendent of the District, is the Secretary of the Corporation, with the powers and authority to take any and all actions that are otherwise granted upon the Secretary of the Corporation by the Bylaws and by operation of law.
- e) Kristin Armatis, as the Director of Fiscal Services of the District, is the Chief Financial Officer of the Corporation pursuant to the Bylaws of the PFFC.

SECTION 3. All actions heretofore taken by the officers and agents of the PFFC with respect to the appointments set forth above are hereby approved, confirmed and ratified.

SECTION 4. This Resolution shall take effect from and after its adoption.

PASSED AND ADOPTED by the Board of Directors of the Chula Vista Elementary School District Public Facilities Financing Corporation, County of San Diego, State of California, this 17th day of January 2024, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

STATE OF CALIFORNIA)
) ss
COUNTY OF SAN DIEGO)

I, Eduardo Reyes, Ed.D., Secretary to the Board of Directors of the Chula Vista Elementary School District Public Facilities Financing Corporation of San Diego County, California, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly adopted by said Board at a regular meeting thereof on the date and by the vote above stated, which resolution is on file and of record in the Office of said Board.

Secretary to the Board of Directors